

**COUNCIL MINUTES
WOODLANDS COUNTY
September 17, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, September 17, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett
D. Kluin
J. Rennie

J. Burrows
D. McQueen

R. Govenlock
B. Prestidge

**IN
ATTENDANCE:**

G. Frank, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
A. Bachand, Director Infrastructure
A. Bourbeau, Director, Corporate Services
K. Scott, Communication Coordinator

**CALLED
TO ORDER:**

Mayor Govenlock called the meeting to order at 9:31 a.m.

**ADOPTION
OF AGENDA:**

C-15-547-19

MOVED by Councillor McQueen that Council adopt the September 17, 2019 agenda as presented.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 3, 2019

C-15-548-19

MOVED by Councillor Bonnett that Council adopt the minutes of the September 3, 2019, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF SEPTEMBER 5, 2019

C-15-549-19

MOVED by Councillor Burrows that Council adopt the minutes of the September 5, 2019, special Council meeting as presented.

UNANIMOUSLY CARRIED

BUSINESS ARISING: AIRPORT USER FEES

C-15-550-19

MOVED by Councillor Rennie that Council approves the user fees as presented be effective November 1, 2019, however helicopters based out of the Whitecourt airport be exempt, as well as all aircraft 2,500 kg or less, and further direct Administration to amend the schedule of fees bylaw to reflect the new user fees.

CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

C-15-551-19

MOVED by Councillor Kluin that Council ratify Councillor Rennie's attendance at the Northern Alberta Elected Leaders meeting in Bonanza on Friday, August 23, 2019.

UNANIMOUSLY CARRIED

C-15-552-19

MOVED by Councillor Bonnett that Council ratify Council's attendance at the open town hall meeting in Whitecourt on Rural Crime with Minister of Justice and Solicitor General and MLA Martin Long on Thursday, September 12, 2019.

UNANIMOUSLY CARRIED

C-15-553-19

MOVED by Councillor Prestidge that Council approve Council's attendance at the Whitecourt Family Violence Initiative annual "Breakfast with the Guys", event on October 9, 2019 from 7-8:30 a.m. at the Travelodge Olive Tres Restaurant.

CARRIED

C-15-554-19

MOVED by Councillor Bonnett that Council approve that only two members of Council attend the Whitecourt Family Violence Initiative 15th annual "Candlelight Vigil", event on November 7, 2019 at the Travelodge Olive Tres Restaurant.

UNANIMOUSLY CARRIED

C-15-555-19

MOVED by Councillor McQueen that Council approve Councillor Rennie and Mayor Govenlock attend at the Alberta Health Services information session on the new wellness and health coalition and the RIFS project on September 23, 2019 from 10:30 a.m. to 12 p.m.

UNANIMOUSLY CARRIED

C-15-556-19

MOVED by Councillor McQueen that Council amend motion C-15-554-19 to reflect Councillors Prestidge and Burrows be the council members to attend the Whitecourt Family Violence Initiative 15th annual "Candlelight Vigil", event on November 7, 2019 at the Travelodge Olive Tres Restaurant.

UNANIMOUSLY CARRIED

C-15-557-19

MOVED by Councillor Rennie that Council approve Mayor Govenlock attend Tennille's Hope Mortgage Burning Celebration on Saturday, September 28, 2019 at the Legion Hall, Whitecourt.

UNANIMOUSLY CARRIED

INTERMUNICIPAL COLLABORATION ALTERNATIVES

C-15-558-19

MOVED by Councillor Kluin that Council direct Administration to continue with the negotiation with the Town of Whitecourt Administration to resolve agreements for the essential services provided by the Town to Woodlands County and report back to Council prior to October 31, 2019.

CARRIED

LETTER FROM RESIDENTS

C-15-559-19

MOVED by Councillor Kluin that Council accept the letter received on September 11, 2019 via email as information.

DEFEATED

C-15-560-19

MOVED by Councillor Bonnett that Council accept the letter received on September 11, 2019 via email as information and further that Council will take into consideration the concerns raised when appointing committee members during the scheduled Organizational Meeting in October.

CARRIED

C-15-561-19

MOVED by Councillor Burrows that Council conduct a Mayor review at the next meeting.

CARRIED

POLICY 1202 - ADVERTISING

C-15-562-19

MOVED by Councillor Rennie that Council defer Policy 1202 – Advertising to budget discussions.

UNANIMOUSLY CARRIED

RECESS:

Mayor Govenlock recessed the meeting at 11:09 p.m.

RECONVENE

Mayor Govenlock reconvened the meeting at 11:15 p.m.

MINISTER'S AWARD FOR MUNICIPAL EXCELLENCE

C-15-563-19

MOVED by Councillor Burrows that Council accept the letter from Minister of Municipal Affairs advising that the Barrhead & Area Regional Crim Coalition (BARCC) has been chosen as the winner of the Outstanding Achievement Award as information and to provide a quote to Barrhead County for the press release and further direct administration to forward the information to the media on how individuals may signup for the service.

UNANIMOUSLY CARRIED

FCSS BUDGET – REALLOCATE FUNDS

C-15-564-19

MOVED by Councillor Burrows that Council approves the reallocation of funds within the 2019 FCSS budget.

UNANIMOUSLY CARRIED

STATEMENT OF REVENUES & EXPENDITURES

C-15-565-19

MOVED by Councillor Bonnett that Council accepts the "Statement of Revenues & Expenditures" Report for the period ended August 31, 2019 as information.

CARRIED

FINANCIAL STRATEGIES 2019 FORWARD

C-15-566-19

MOVED by Councillor Rennie that Council direct Administration to bring a blend of options 1 and 2 back to the next meeting at a cash recovery of \$22, \$16 and \$13 million over 5 years.

UNANIMOUSLY CARRIED

CORRES- PONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-567-19

MOVED by Councillor Rennie that Council accept:

- 8.5 – Minister's Award for Municipal Excellence; and
- 8.11 – Financial Strategies 2019 Forward.

as the points to capture from the September 17, 2019, Council meeting.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-568-19

MOVED by Councillor Burrows that Council accept the Councillor's reports for September 17, 2019, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Govenlock recessed the meeting at 12:35 p.m.

RECONVENE

Mayor Govenlock reconvened the meeting at 12:39 p.m.

COMMITTEE OF THE WHOLE:

C-15-569-19

MOVED by Councillor Kluin that Council move to a closed session at 12:40 p.m. in accordance with sections 17, 19, 23, 24 & 27 of FOIP for agenda item:

- 11.1 Airport Intersection – Briefing Notes
- 11.2 CAO Operations Overview
- 11.3 Interim CAO Position

UNANIMOUSLY CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Alicia Bourbeau, Andre Bachand, Shannon Wharton and Koren Scott.

A. Bourbeau, A. Bachand, S. Wharton and K. Scott left the meeting at 1:17 p.m.

G. Frank left the meeting at 1:33 p.m.

C-15-570-19

MOVED by Councillor Bonnett that Council return to the public meeting at 2:30 p.m.

UNANIMOUSLY CARRIED

AIRPORT INTERSECTION – BRIEFING NOTES

C-15-571-19

MOVED by Councillor Burrows that Council accept the Airport Intersection – Briefing Notes as information.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-572-19

MOVED by Councillor Burrows that Council accept the CAO Operations Overview as information.

UNANIMOUSLY CARRIED

INTERIM CAO POSITION

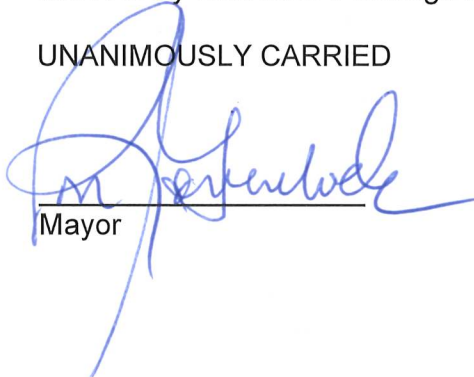
C-15-573-19

MOVED by Councillor Kluin that Council approve appointing Gordon Frank to the position of CAO for Woodlands County pending the review of G. Frank's 2015 employment agreement and any opposition upon review of the document notifying the Mayor by no later than noon on September 19, 2019.

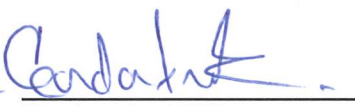
ADJOURNMENT: C-15-574-19

MOVED by Councillor Prestidge that Council adjourn the meeting at 2:35 p.m.

UNANIMOUSLY CARRIED



Mayor



Designated Officer