

**COUNCIL MINUTES  
WOODLANDS COUNTY  
May 7, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, May 7, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS  
PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie – late arrival at 7:05 p.m.		

**IN  
ATTENDANCE:**

G. Frank, Interim Chief Administrative Officer  
S. Wharton, Executive Assistant  
S. Oberg, Director Corporate Services  
A. Bachand, Director Infrastructure  
L. Carter, Supervisor Patrol Services  
B. Roach, Economic Development Coordinator  
Sgt. R.W. Dodds, RCMP – Barrhead Detachment

**CALLED  
TO ORDER:**

Mayor Govenlock called the meeting to order at 7:01 p.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

**Add:**

New Business:

- 4.1 Bylaw 524/19 – Establishing Position of Interim CAO
- 8.9 Trident Exploration
- 8.10 MLA Invitation

**C-15-285-19**

MOVED by Councillor Kluin that Council adopt the May 7, 2019 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF  
MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF APRIL 16, 2019**

**C-15-286-19**

MOVED by Councillor Prestidge that Council adopt the minutes of the April 16, 2019, regular Council meeting as presented.

UNANIMOUSLY CARRIED

**BYLAW(S):**

**BYLAW 524/19 – ESTABLISHING POSITION OF INTERIM CAO**

**C-15-287-19**

MOVED by Councillor McQueen that Council give first reading to Bylaw 524/19 – CAO Bylaw

UNANIMOUSLY CARRIED

**C-15-288-19**

MOVED by Councillor Rennie that Council give second reading to Bylaw 524/19.

UNANIMOUSLY CARRIED

**C-15-289-19**

MOVED by Councillor Bonnett that Council proceed to third and final reading of Bylaw 524/19.

UNANIMOUSLY CARRIED

**C-15-290-19**

MOVED by Councillor Kluin that Council give third reading to Bylaw 524/19 – CAO Bylaw.

UNANIMOUSLY CARRIED

**LATE ARRIVAL:**

Councillor Rennie arrived at 7:05 p.m.

**NEW BUSINESS:**

**COUNCIL INVITATIONS**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-291-19**

MOVED by Councillor Kluin that Council authorize Councillor Rennie to attend the Barrhead & District 4-H Beef & Sheep Annual Achievement Day Show & Sale on May 27, 2019 at the Barrhead Ag Barn.

UNANIMOUSLY CARRIED

**C-15-292-19**

MOVED by Councillor Prestidge that Council authorize Council, CAO and spouses to attend the Blue Ridge Golden Age Club Chicken and Pizza Supper on Wednesday, May 8, 2019 at the Blue Ridge Community Hall at 6 p.m.

UNANIMOUSLY CARRIED

**C-15-293-19**

MOVED by Councillor Kluin that Council authorize Mayor Govenlock and Councillor Prestidge to attend the fish stocking at Rotary Pond taking place on Tuesday, May 14<sup>th</sup> at 11 am and Whiteridge Pond at Blue Ridge on May 15<sup>th</sup>.

UNANIMOUSLY CARRIED

**C-15-294-19**

MOVED by Councillor Kluin that Council ratify the attendance of Mayor Govenlock and Councillors' Rennie & Prestidge at the West Fraser 2019 Annual Woodlands Open Houses held in April and May.

UNANIMOUSLY CARRIED

**DELEGATION(S): RCMP BARRHEAD DETACHMENT**

Sgt. R.W. (Bob) Dodds was in attendance and discussed the detachment statistical comparison report from 2014-2019, noting that the results are consistent with the rest of the province, staffing levels, the 4 crime reduction units now assigned to the province and that the APP priorities are employee wellness, crime reduction and community engagement.

**C-15-295-19**

MOVED by Councillor Kluin that Council accept the Barrhead RCMP detachment update as information.

UNANIMOUSLY CARRIED

**PUBLIC HEARING(S): BYLAW 518/19 – ROAD CLOSURE BYLAW**

Mayor Govenlock declared the public hearing for Bylaw 518/19 – Road Closure Bylaw open at 7:39 p.m.

Andre Bachand, Director Infrastructure Services, advised no written submission were received.

Mayor Govenlock opened the floor for verbal submissions on proposed Bylaw 518/19.

Mayor Govenlock declared the public hearing for Bylaw 518/19 – Road Closure Bylaw closed at 7:40 p.m.

**BYLAW 520/19 –COMMUNITY STANDARDS BYLAW**

Mayor Govenlock declared the public hearing for Bylaw 520/19 – Community Standards Bylaw open at 7:40 p.m.

Lindsey Carter, Supervisor Patrol Services, advised no written submission were received.

Mayor Govenlock opened the floor for verbal submissions on proposed Bylaw 520/19.

Mayor Govenlock declared the public hearing for Bylaw 520/19 – Community Standards Bylaw closed at 7:41 p.m.

**C-15-296-19**

MOVED by Councillor Rennie that Council give second reading to Bylaw 520/19 – Community Standards Bylaw.

UNANIMOUSLY CARRIED

**C-15-297-19**

MOVED by Councillor McQueen that Council give third and final reading of Bylaw 520/19 – Community Standards Bylaw.

UNANIMOUSLY CARRIED

**NEW BUSINESS:**  
(Con't)

**REFUND – SUB CLASS – SMALL BUSINESS PROPERTY**

**C-15-298-19**

MOVED by Councillor McQueen that Council approves the refund for this class of small business property in the amount of .7211 mill rate reduction with a condition that the small business completes the annual declaration confirming their employee count by June 30, 2019.

UNANIMOUSLY CARRIED

**POLICY 3222 SNOW CONTROL & GRADING OF PRIVATE DRIVEWAYS AND POLICY 3222-01**

**C-15-299-19**

MOVED by Councillor McQueen that Council approves policies 3222, 3222-01, 1212 & 5102 as amended.

UNANIMOUSLY CARRIED

**2019 LINE PAINTING**

**C-15-300-19**

MOVED by Councillor Rennie that Woodlands County awards the 2019 Line Painting Contract to AAA Striping & Seal Coating Services for the tendered amount of \$29,997.16 plus GST.

UNANIMOUSLY CARRIED

**RECESS:** Mayor Govenlock recessed the meeting at 8.01 p.m.

**RECONVENE** Mayor Govenlock reconvened the meeting at 8:05 p.m.

**SUPPORT LETTER FOR GROWTH REDA CARES GRANT APPLICATION**

**C-15-301-19**

MOVED by Councillor Kluin that Council provide a support letter to GROWTH Alberta for their grant application.

UNANIMOUSLY CARRIED

**SUPPORT LETTER FOR WHITECOURT TRAILBLAZERS CFEP GRANT APPLICATION**

**C-15-302-19**

MOVED by Councillor Bonnett that Council provides a letter of support to the Whitecourt Trailblazers for their CFEP grant application.

UNANIMOUSLY CARRIED

**ANNUAL STAFF APPRECIATION DAY & 2019 CHRISTMAS PARTY**

**C-15-303-19**

MOVED by Councillor McQueen that Council directs administration to proceed with the 2019 Annual Staff Appreciation on July 5, 2019 at the Mayerthorpe Golf Course and authorize Council's attendance at the event.

UNANIMOUSLY CARRIED

**C-15-304-19**

MOVED by Councillor Prestidge that Council directs administration to proceed with the 2019 Staff Christmas Party on November 23<sup>rd</sup> at the Blue Ridge Community Hall and authorizes Council's attendance at the event.

UNANIMOUSLY CARRIED

**COUNCIL MEETING DATES – JUNE 2019**

**C-15-305-19**

MOVED by Councillor Rennie that Council reschedules the June 4<sup>th</sup>, 2019 regular Council meeting date to Friday, June 7<sup>th</sup> at 9:30 a.m. in Fort Assiniboine.

UNANIMOUSLY CARRIED

## **TRIDENT EXPLORATION**

### **C-15-306-19**

MOVED by Councillor Kluin that Council schedule a special council meeting on Wednesday May 15, 2019 at 2 p.m. at the Woodlands County Municipal Office in Whitecourt to discuss Trident Exploration.

UNANIMOUSLY CARRIED

## **MLA INVITATION**

### **C-15-307-19**

MOVED by Councillor Rennie that Council formally invite MLA's Martin Long and Glenn van Dijken to a future Council meeting.

UNANIMOUSLY CARRIED

## **CORRESPONDENCE & INFORMATION:**

## **POINTS TO CAPTURE**

### **C-15-308-19**

MOVED by Councillor McQueen that Council accept:

- 5.1 – Sgt. RW Dodds, RCMP Barrhead Detachment;
- 8.2 – Refund – Sub Class – Small Business Property;
- 8.3 – Policy 3222 Snow Control & Grading of Private Driveways;
- 8.8 – Council Meeting Dates – June 2019; and
- 8.9 – Trident Exploration.

as the points to capture from the May 7, 2019, Council meeting.

UNANIMOUSLY CARRIED

## **INFORMATION ITEMS**

Council reviewed P. Hanlan's report outlining correspondence received by Woodlands County.

### **C-15-309-19**

MOVED by Councillor Bonnett that Council accept the information package dated 25 April 2019 as circulated.

UNANIMOUSLY CARRIED

## **REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

**C-15-310-19**

MOVED by Councillor Prestidge that Council accept the Councillor's reports for May 7, 2019, as information.

UNANIMOUSLY CARRIED

**RECESS:** Mayor Govenlock recessed the meeting at 8.48 p.m.

**RECONVENE** Mayor Govenlock reconvened the meeting at 8:52 p.m.

**COMMITTEE OF  
THE WHOLE:**

**C-15-311-19**

MOVED by Councillor Kluin that Council move to a closed session at 8:53 p.m. in accordance with sections 23, 24 & 19 of FOIP for agenda item:

11.1 CAO Operations Overview;

11.2 Modification of CAO Contract – Length of Probationary Period

UNANIMOUSLY CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Sue Oberg, Andre Bachand and Shannon Wharton.

**C-15-312-19**

MOVED by Councillor Rennie that Council return to the public meeting at 9:08 p.m.

UNANIMOUSLY CARRIED

**CAO OPERATIONS OVERVIEW**

**C-15-313-19**

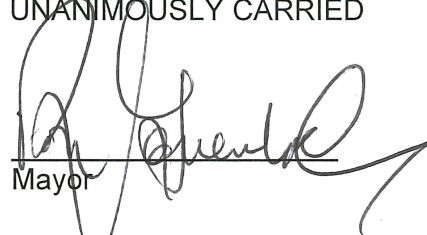
MOVED by Councillor McQueen that Council accept the CAO Operations Overview report as information.

UNANIMOUSLY CARRIED

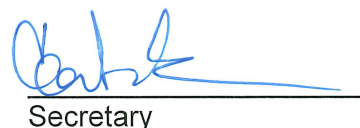
**ADJOURNMENT: C-15-314-19**

MOVED by Councillor Prestidge that Council adjourn the meeting at 9:09 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

