

**COUNCIL MINUTES  
WOODLANDS COUNTY  
February 16, 2016**

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The regular meeting of the Council for Woodlands County was held Tuesday, February 16, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS  
PRESENT:**

S. Bonnett  
J. Rennie  
R. Govenlock  
D. Kluin  
D. McQueen  
D. Pritchard  
C. Merrifield

**IN  
ATTENDANCE:**

L. Mercier, Chief Administrative Officer  
S. Wharton, Executive Secretary  
W. Lacasse, Director Infrastructure  
B. Kerton, Barrhead Leader  
P. Whittaker, President and CEO, AFPA  
B. Mulligan, Director of Communications, AFPA  
K. Murray, Director of Forestry and Environment, AFPA  
S. Demharter, VP of Forest Products, Millar Western  
D. Wall, Director of Fibre Resources, Millar Western  
P. Andrews, General Manager for Alberta, West Fraser  
D. Brkic, General Manager, Blue Ridge Lumber (West Fraser)  
B. Stevens, Fort Assiniboine Friendship Club & Museum  
T. O'Brien, Fort Assiniboine Curling Club  
L. Bourgeois, Fort Assiniboine Curling Club

**CALLED  
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:31 a.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

**Add:**

7.11 Farm & Safety Consultation Invitation

**C-15-102-16**

MOVED by Councillor Pritchard that Council adopt the February 2, 2016, agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF  
MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 2, 2016**

**C-15-103-16**

MOVED by Councillor Govenlock that Council adopt the minutes of the February 2, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

**SPECIAL COUNCIL MEETING MINUTES OF FEBRUARY 1, 2016**

**C-15-104-16**

MOVED by Councillor Merrifield that Council adopt the minutes of the February 1, 2016, special Council meeting as presented.

UNANIMOUSLY CARRIED

**COUNCIL RETREAT MEETING MINUTES OF FEBRUARY 10, 2016**

**C-15-105-16**

MOVED by Councillor Kluin that Council adopt the minutes of the February 10, 2016, Council retreat meeting as amended.

UNANIMOUSLY CARRIED

**BYLAW(S):**

**BYLAW 477/16 – COMMUNITY STANDARDS BYLAW**

**C-15-106-16**

MOVED by Councillor Pritchard that Council direct administration to revise draft bylaw 477/16 as discussed and bring it back to council for further review.

CARRIED UNANIMOUSLY

**NEW BUSINESS: COUNCIL INVITATIONS**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-107-16**

MOVED by Councillor Govenlock that Council authorize the attendance of Council to attend the Shared Opportunities – Best Practices joint meeting hosted by Westlock County on February 25, 2016 at 10:00 a.m. at the Westlock Community Hall.

UNANIMOUSLY CARRIED

**TANGIBLE CAPITAL ASSETS POLICY 1516**

**C-15-108-16**

MOVED by Councillor McQueen that Woodlands County Council approves Policy 1516 as presented.

UNANIMOUSLY CARRIED

**TIME EXTENSION REQUEST – SW 28-59-12-W5M-2014SUB01**

**C-15-109-16**

MOVED by Councillor Merrifield that Council approve the request for a time extension to register Subdivision Application 2014SUB01 to February 17, 2017.

UNANIMOUSLY CARRIED

**SCHOOL RESOURCE OFFICER**

**C-15-110-16**

MOVED by Councillor Kluin that Council direct administration to confirm Woodlands County's funding commitment and extend the memorandum of understanding for the School Resource Officer with Woodlands County, County of Barrhead, Town of Barrhead, Pembina Hills Regional School Division No. 7 and the RCMP for an additional 2 years.

UNANIMOUSLY CARRIED

**DELEGATION(S): ALBERTA FOREST PRODUCTS ASSOCIATION (AFPA)**

Brock Mulligan and Paul Whittaker with Alberta Forest Products Association provided Council with an overview AFPA, the forest industry, as well as

concerns regarding not having an agreement in place with the US and the possible problems that could arise from this.

**C-15-111-16**

MOVED by Councillor McQueen that Council accepts the Alberta Forest Products Association discussion and presentation as information.

UNANIMOUSLY CARRIED

**RECESS:** Mayor Rennie recessed the meeting at 10:25 a.m.

**RECONVENED:** Mayor Rennie reconvened the meeting at 10:34 a.m.

**DELEGATION(S):** **FORT ASSINIBOINE FRIENDSHIP CLUB & MUSEUM**  
(Con't)

Bessie Stevens with the Fort Assiniboine Friendship Club & Museum provided Council with an overview of the club's plans and the bat issue at the museum.

**C-15-112-16**

MOVED by Councillor Kluin that Council accepts the Fort Assiniboine Friendship Club & Museum presentation and discussion as information.

UNANIMOUSLY CARRIED

**FORT ASSINIBOINE CURLING CLUB**

Terry O'Brien and Laurie Bourgeois with the Fort Assiniboine Curling Club provided Council with an update on the club's finances including maintenance and equipment repairs and replacements that need to be done in the next few years.

**C-15-113-16**

MOVED by Councillor Kluin that Council accepts the Fort Assiniboine Curling Club presentation and discussion as information.

UNANIMOUSLY CARRIED

**NEW BUSINESS: COMPLAINT/INQUIRY SUMMARY 2015**

Con't

**C-15-114-16**

MOVED by Councillor Bonnett that council accept the Complaint/Inquiry Summary 2015 as information.

UNANIMOUSLY CARRIED

**BUILDING CANADA GRANT PROJECTS**

**C-15-115-16**

MOVED by Councillor McQueen that Council accept the Building Canada Grant Projects summary as information.

UNANIMOUSLY CARRIED

**ALBERTA COMMUNITY PARTNERSHIP REQUEST FROM THE TOWN OF SWAN HILLS**

**C-15-116-16**

MOVED by Councillor Govenlock that Council approve the joint application to the Alberta Community Partnership for the Swan Hills Fire Hall with the Town of Swan Hills to act as the managing partner on the project.

UNANIMOUSLY CARRIED

**REVIEW OPTIONS FOR SEWAGE LAGOON FOR RESIDENTS AND INDUSTRY**

**C-15-117-16**

MOVED by Councillor Merrifield that Council accept the Review Options for Sewage Lagoon for Residents and Industry report as information.

UNANIMOUSLY CARRIED

**C-15-118-16**

MOVED by Councillor Govenlock that Council approve a \$15,000 unbudgeted expenditure for Lac Ste. Anne lagoon upgrade and to send a request to the Town of Whitecourt to pay \$7,500.00 of the cost.

UNANIMOUSLY CARRIED

**TIRE MARSHALLING AREA GRANT**

**C-15-119-16**

MOVED by Councillor McQueen that Council approves the tire marshalling area installation at Goose Lake, Doris Creek and Anselmo transfer stations for a total unbudgeted cost of \$28,500 subject to receiving approval of \$22,500 in grants.

UNANIMOUSLY CARRIED

**SOCIAL WORK AWARENESS WEEK**

**C-15-120-16**

MOVED by Councillor Bonnett that Council proclaim February 28 – March 5, 2016 – Social Work Awareness Week within Woodlands County and that council approve council’s attendance at the March 1, 2016 pizza lunch celebrating Social Work Awareness Week at the Human Services Boardroom in Mid-town Mall, Whitecourt.

UNANIMOUSLY CARRIED

**FARM & SAFETY CONSULTATION INVITATION**

**C-15-121-16**

MOVED by Councillor Kluin that Council nominate Councillor Merrifield as the Woodlands County representative for nomination to sit on the Enhanced Protection for Farm and Ranch Workers Act Consultation working group.

UNANIMOUSLY CARRIED

**CORRESPONDENCE & INFORMATION:**

**POINTS TO CAPTURE**

**C-15-122-16**

MOVED by Councillor Pritchard that Council accept:

- 5.1 – AFPA;
- 7.4 – School Resource Officer; and
- 7.10 – Social Work Awareness Week.

as the points to capture from the February 16, 2016, Council meeting and that all the same points to capture be used for the Woodlands County’s Facebook page.

UNANIMOUSLY CARRIED

Presiding Officer’s Initials \_\_\_\_\_  
Designated Officer’s Initials \_\_\_\_\_

**REPORTS &  
QUESTIONS  
FROM MEMBERS  
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

**C-15-123-16**

MOVED by Councillor Pritchard that Council schedule a council retreat on Monday, April 4<sup>th</sup> from 1-3 pm at the Woodlands County regional office in Whitecourt.

UNANIMOUSLY CARRIED

**C-15-124-16**

MOVED by Councillor Bonnett that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

**ADJOURNMENT: C-15-125-16**

MOVED by Councillor Govenlock that Council adjourn the meeting at 11:29 a.m.

UNANIMOUSLY CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Secretary