

**COUNCIL MINUTES
WOODLANDS COUNTY
January 15, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, January 15, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett
D. Kluin

J. Burrows
D. McQueen

R. Govenlock
B. Prestidge

ABSENT:

J. Rennie, Mayor

**IN
ATTENDANCE:**

P. Vincent, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
S. Oberg, Director Corporate Services
A. Bachand, Director Infrastructure Services
G. Frank, Director Planning & Community Services
J. Sloomweg, Manager Planning & Development
L. Carter, Patrol Services
T. Zadderey, Sgt. Whitecourt RCMP
M. LaJeunesse, Cpl. Whitecourt RCMP
K. Gomuwka, Alberta Party Candidate
M. Solowan, Brownlee LLP
B. Kerton, Barrhead Leader
H. Field
L. Field
R. Field
R. Hagman
A. Stensrud
E. Kallbom

**CALLED
TO ORDER:**

Deputy Mayor Kluin called the meeting to order at 9:34 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Add:

Delegations:

5.3 1:00 p.m. M. Solowan, Brownlee LLP

New Business:

8.8 ASGA Tax Concerns

C-15-007-19

MOVED by Councillor Burrows that Council adopt the January 15, 2019 agenda as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials _____

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF DECEMBER 18, 2018

C-15-008-19

MOVED by Councillor Bonnett that Council adopt the minutes of the December 18, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 515/18 – DIVIDING ASSESSMENT CLASS 2 NON-RESIDENTIAL

C-15-009-19

MOVED by Councillor Govenlock that Council give second reading to Bylaw 515/18 Dividing Assessment Class 2 Non-Residential into Sub-classes.

UNANIMOUSLY CARRIED

C-15-010-19

MOVED by Councillor Prestidge that Council give third reading to Bylaw 515/18 Dividing Assessment Class 2 Non-Residential into Sub-classes.

UNANIMOUSLY CARRIED

CONFLICT DECLARED:

Councillor Prestidge declared a conflict to agenda item 6.1 Bylaw 513/18 – Road Closure Bylaw as the bylaw and lease affect his property and removed himself to the public galley for this discussion at 9:44 a.m.

PUBLIC HEARING:

BYLAW 513/18 – ROAD CLOSURE BYLAW – REQUEST TO CLOSE PORTION OF UNDEVELOPED ROAD ALLOWANCE ON WEST BOUNDARY OF SW 11-60-10

Deputy Mayor Kluin declared the public hearing for Bylaw 515/18 – Road Closure Bylaw – Request to Close Portion of Undeveloped Road Allowance on West Boundary of SW 11-60-10 open at 9:45 a.m.

Joan Slootweg, Manager Planning & Development, outlined the written submission received.

Deputy Mayor Kluin opened the floor for verbal submissions on proposed Bylaw 515/18.

Deputy Mayor Kluin declared the public hearing for Bylaw 515/18 – Road Closure Bylaw – Request to Close Portion of Undeveloped Road Allowance on West Boundary of SW 11-60-10 closed at 9:49 a.m.

Councillor Prestidge returned to his seat at 9:50 a.m.

**BUSINESS
ARISING:**

ROAD USE AGREEMENT

C-15-011-19

MOVED by Councillor Burrows that Council establish an ad hoc committee appointing Councillors Govenlock, McQueen and Prestidge along with administration as well as invite members of industry to discuss and review the Road Use Policy and Agreement.

UNANIMOUSLY CARRIED

PUBLIC HEARING: BYLAW 514/18 – FO TO NRE-DC LAND USE AMENDMENT APPLICATION 2018LUA01 – SE 21-60-13 W5M

Deputy Mayor Kluin declared the public hearing for Bylaw 514/18 – FO to NRE-DC Land Use Amendment Application 2019LUA01 – SE 21-60-13 W5M open at 10:12 a.m.

Joan Sloomweg, Manager Planning & Development, advised no written submissions were received.

Deputy Mayor Kluin opened the floor for verbal submissions on proposed Bylaw 514/18.

Deputy Mayor Kluin declared the public hearing for Bylaw 514/18 – – FO to NRE-DC Land Use Amendment Application 2019LUA01 – SE 21-60-13 W5M closed at 10:14 a.m.

C-15-012-19

MOVED by Councillor Burrows that Council give second reading to Bylaw 514/18 – FO to NRE-DC Land Use Amendment Application 2019LUA01 – SE 21-60-13 W5M.

UNANIMOUSLY CARRIED

C-15-013-19

MOVED by Councillor McQueen that Council give third reading to Bylaw 514/18 – FO to NRE-DC Land Use Amendment Application 2019LUA01 – SE 21-60-13 W5M.

UNANIMOUSLY CARRIED

DELEGATION(S): RCMP & PATROL SERVICES – CANNABIS REGULATIONS UPDATE

Introductions made by Council, Staff and Whitecourt RCMP.

Cpl. Martin La Jeunesse, and Sgt. Ted Zadderey, Whitecourt RCMP along with Sgt. Lindsey Carter, Woodlands County provided Council with an update and observations from both the RCMP and Woodlands County Patrol Services on the

new Cannabis laws and Regulations. It was noted that no issues, complaints or violations have been encountered at this time.

C-15-014-19

MOVED by Councillor Bonnett that Council accept the report as information and direct administration to amend current bylaws to prohibit the use of Cannabis in public places and/or recreation areas.

UNANIMOUSLY CARRIED

K. GOMUWKA, ALBERTA PARTY CANDIDATE WEST YELLOWHEAD

Introductions made by Council, Staff and Whitecourt RCMP.

Kristie Gomuwka, Alberta Party Candidate for West Yellowhead provided her background to council as well as her political thoughts.

C-15-015-19

MOVED by Councillor Prestidge that Council accept the discussion with Kristie Gomuwka, Alberta Party Candidate for West Yellowhead as information.

UNANIMOUSLY CARRIED

RECESS: Deputy Mayor Kluin recessed the meeting at 10:38 a.m.

RECONVENED: Deputy Mayor Kluin reconvened the meeting at 10:45 a.m.

NEW BUSINESS: COUNCIL INVITATION

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-016-19

MOVED by Councillor McQueen that Council accept the annual wind-up supper for the 20th Anniversary for Journey to Bethlehem as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: BRIDGE FILE 72805 (LOW LEVEL CROSSING)

Con't

Administration reviewed the options available for the low-level crossing in Anslemo, costs and why the structure could not be reconstructed as is.

C-15-017-19

MOVED by Councillor Govenlock that Council permanently close the low-level crossing (bridge file 72805) and that administration be instructed to:

- Properly barricade both sides;

- Erect proper signage identifying the structure as permanently closed;
- Construction turn arounds for equipment; and
- Proceed with the removal of the remaining low-level structure.

CARRIED

Deputy Mayor Kluin allowed a question from the galley regarding why everything was based on a bridge and not a low-level crossing. Administration advised that the province no longer allows low-level crossings over fish bearing waterways. Administration further indicated this was a concern 18 years ago when they were advised repairs could be made but once the low-level crossing was no longer viable another would not be approved.

MINISTERIAL ORDER NO: MSL: 047/18 – MD GREENVIEW

C-15-018-19

MOVED by Councillor Prestidge that Council direct administration, based on Ministerial Order No. MSL: 047/18, to request an exemption from the Minister of Municipal Affairs from the requirements in Sections 605 and 631 of the Municipal Government Act for the municipalities of Woodlands County and MD of Greenview to create an Intermunicipal Development Plan (IDP) between the two parties, as the common boundaries between the two is composed entirely of provincial Crown land.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATIONS AND THE IMPACT ON PUBLIC ROADS

C-15-019-19

MOVED by Councillor McQueen that Council accept the report on development permit application and the impact on public roads as information and further recommend at the time of development for the transport contractor businesses that all turning movements should occur on private property.

UNANIMOUSLY CARRIED

NORTHWEST SPECIES AT RISK COMMITTEE

C-15-020-19

MOVED by Councillor Govenlock that Council accept the Alberta Northwest Species at Risk Committee (NWSAR) invitation and discussion as information.

UNANIMOUSLY CARRIED

COUNCIL ACTION REPORT UPDATE

C-15-021-19

MOVED by Councillor Prestidge that Council accept the Council Action Request List dated 18 December 2018 and discussion as information.

UNANIMOUSLY CARRIED

FORTIS ALBERTA

C-15-022-19

MOVED by Councillor McQueen that Council direct administration to invite Fortis Alberta, Nicky Smith, Stakeholder Relations Manager and the area service manager to a future council meeting.

UNANIMOUSLY CARRIED

ASGA CONCERNS

Discussion ensued on when the gravel levy was increased by the province from \$0.25 to \$0.40 and if gravel operations within Woodlands County were notified of the increase.

C-15-023-19

MOVED by Councillor McQueen that the gravel levy increase information be brought back to the next council meeting.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-024-19

MOVED by Councillor Bonnett that Council accept:

- 4.1 – Bylaw 515/18 - Dividing Assessment Class 2 Non- Residential;
- 7.1 – Road Use Agreements; and
- 8.4 – Low-Level Bridge.

as the points to capture from the January 15, 2019, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed P. Vincent's report outlining correspondence received by Woodlands County.

C-15-025-19

MOVED by Councillor Bonnett that Council accept the information package dated 9 January 2019 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-026-19

MOVED by Councillor Prestidge that Council accept the Councillor's reports for January 15, 2019, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-027-19

MOVED by Councillor Burrows that Council move to an in-camera session at 12:06 p.m. in accordance with sections 24 of FOIP for agenda item:
11.1 Members at Large Applications - MPC

UNANIMOUSLY CARRIED

C-15-028-19

MOVED by Councillor Burrows that Council come out of in-camera at 12:07 p.m.

UNANIMOUSLY CARRIED

MEMBERS AT LARGE APPLICATIONS - MPC

C-15-029-19

MOVED by Councillor McQueen that Council appoint Dallyn Keylor to serve as a member at large on the Municipal Planning Commission effective immediately until October 31, 2020.

UNANIMOUSLY CARRIED

RECESS:

Deputy Mayor Kluin recessed the meeting at 12:07 p.m.

RECONVENE

Deputy Mayor Kluin reconvened the January 15, 2019 regular meeting of Council at 12:57 p.m.

**COMMITTEE OF
THE WHOLE:**

C-15-030-19

MOVED by Councillor Burrows that Council move to an in-camera session at 12:58 p.m. in accordance with sections 21, 23 & 24 of FOIP for agenda items:

5.3 Appointments – M. Solowan Brownlee LLP

11.2 CAO Operations Overview

11.3 Intermunicipal Municipal Collaboration Discussions

UNANIMOUSLY CARRIED

RECESS

Deputy Mayor Kluin called a recess in the Committee of the Whole meeting at 2:10 p.m.

RECONVENE

Deputy Mayor Kluin convened the Committee of the Whole meeting at 2:17 p.m.

M. Solowan exited the Committee of the Whole meeting at 2:40 p.m.

C-15-031-19

MOVED by Councillor Burrows that Council come out of in-camera at 3:35 p.m.

UNANIMOUSLY CARRIED

**CAO OPERATIONS OVERVIEW – ENVIRONMENTAL PROTECTION AND
ENHANCEMENT ACT CHARGES**

C-15-032-19

MOVED by Councillor Burnett that Council accept the recommendations from the municipal solicitor in respect to the matter of the Environmental Protection and Enhancement Act charges;

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW – WILDLIFE ACT CHARGES

C-15-033-19

MOVED by Councillor Prestidge that Council accept the recommendations from the municipal solicitor in respect to the matter of the Wildlife Act charges;

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-034-19

MOVED by Councillor Burrows that Council accept the CAO Operations overview report as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-035-19

MOVED by Councillor McQueen that Council adjourn the meeting at 3:36 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary