

**COUNCIL MINUTES
WOODLANDS COUNTY
November 27, 2018**

The regular meeting of the Council for Woodlands County held on Tuesday, November 27, 2018, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

MEMBERS PRESENT: S. Bonnett J. Burrows R. Govenlock
D. Kluin D. McQueen B. Prestidge
J. Rennie, Mayor

IN ATTENDANCE: P. Vincent, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
S. Oberg, Director Corporate Services
A. Bachand, Director Infrastructure Services
G. Frank, Director Planning & Community Services
J. Sloomweg, Manager Planning & Development
K. Kennedy, Manager Recreation & Parks
L. Carter, Patrol Services
T. Brandell, Whitecourt Star
B. Kerton, Barrhead Leader
J. Augustyn, Reclamation Approval Coordinator, AEP
A. Franks, Conservation Reclamation Inspector, AEP
B. Van Os, Land Management Specialist, AEP
M. Hilland, Rotary Club Whitecourt
H. Astill, Rotary Club Whitecourt
J. Pomeroy, Executive Director, Athabasca Watershed Council
D. Moore, Athabasca Watershed Council
E. Moncur, President & CAO, Eagle River Casino
T. Baker, Community Relations Manager, Eagle River Casino
H. Doepker, Eagle River Casino
J. Collin, Eagle River Casino

CALLED TO ORDER: Mayor Rennie called the meeting to order at 9:30 a.m.

ADOPTION OF AGENDA: The following amendments were made to the agenda for this meeting:

Add:

New Business:

- 8.10 AFPA Request for Letter of Support
- 8.11 Whitecourt Trailblazer Request Letter of Support
- 8.12 Indigenous Communities: Blanket Exercise
- 8.13 Wellsprings

Committee of the Whole:

- 11.6 Mayor's Report

Presiding Officer's Initials
Designated Officer's Initials



C-15-765-18

MOVED by Councillor Burrows that Council adopt the November 27, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 6, 2018

C-15-766-18

MOVED by Councillor Bonnett that Council adopt the minutes of the November 6, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 512/18 – MUNICIPAL PLANNING COMMISSION BYLAW

C-15-767-18

MOVED by Councillor Govenlock that Council give first reading to bylaw 512/18 – Municipal Planning Commission Bylaw.

UNANIMOUSLY CARRIED

C-15-768-18

MOVED by Councillor Prestidge that Council give second reading to bylaw 512/18.

UNANIMOUSLY CARRIED

C-15-769-18

MOVED by Councillor McQueen that Council proceed to third and final reading of bylaw 512/18.

UNANIMOUSLY CARRIED

C-15-770-18

MOVED by Councillor Kluin that Council give third reading to bylaw 512/18 – Municipal Planning Commission Bylaw.

UNANIMOUSLY CARRIED

**CONFLICT
DECLARED:**

Councillor Prestidge declared a conflict to agenda item 4.2 Bylaw 513/18 – Road Closure Bylaw as the bylaw and lease affect his property and removed himself to the public galley for this discussion at 9.41 a.m.

Administration clarified that this was an unusual situation that a Councillor member has a right as a citizen on this particular matter and that Councillor Prestidge was

advised he must declare a conflict but due to the interest he has in this matter could remain in chambers.

BYLAW 513/18 – ROAD CLOSURE BYLAW – REQUEST TO CLOSE PORTION OF UNDEVELOPED ROAD ALLOWANCE ON WEST BOUNDARY OF SW 11-60-10

C-15-771-18

MOVED by Councillor Kluin that Council give first reading to bylaw 513/18 – Road Closure Bylaw.

UNANIMOUSLY CARRIED

C-15-772-18

MOVED by Councillor Kluin that Council schedule a Public Hearing for January 15, 2019 at 9:45 a.m. at Woodlands County Municipal Office for the proposed road closure of a portion of undeveloped road allowance on west boundary of SW 11-60-10-W5M.

UNANIMOUSLY CARRIED

Councillor Prestidge returned to his seat at 9:54 a.m.

BUSINESS ARISING:

AGRICULTURAL DISASTER DECLARATION

C-15-773-18

MOVED by Councillor Burrows that Council accept the Agricultural Disaster Declaration report as information.

UNANIMOUSLY CARRIED

NEW BUSINESS:

COUNCIL INVITATION

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-774-18

MOVED by Councillor Bonnett that Council ratify Council's attendance at the grand opening of the Chamber of Commerce Business Centre on Thursday, November 22, 2018.

UNANIMOUSLY CARRIED



C-15-775-18

MOVED by Councillor McQueen that Council authorize Mayor Rennie's attendance to attend the Northern Leaders' Summit on December 13, 2018 in Slave Lake.

UNANIMOUSLY CARRIED

C-15-776-18

MOVED by Councillor Burrows that Council authorize Council's attendance at the Whitecourt Chamber Annual Christmas Parade on Friday, November 30th at 7 p.m. at Rotary Park.

UNANIMOUSLY CARRIED

C-15-777-18

MOVED by Councillor Prestidge that Council authorize the attendance of Council to attend the Fort Assiniboine School Annual Family Christmas Dinner on Tuesday, December 18, 2018 at 12:00 p.m. and further direct administration to purchase and donate three turkeys for the event.

UNANIMOUSLY CARRIED

C-15-778-18

MOVED by Councillor Govenlock that Council authorize the attendance of Council, CAO and spouses to attend Annual Blue Ridge Golden Age Club Catered Christmas Dinner on Wednesday, December 12, 2018 at 1:00 p.m. at the Blue Ridge Community Hall.

UNANIMOUSLY CARRIED

NEW CANNABIS REGULATIONS

L. Carter Patrol Services Supervisor advised Council that they have received expanded Peace Officer authorities as of November 26, 2018 with regards to the handling of Cannabis which include sections with regards to: Minors in Licensed Premises, Supplying Cannabis to a Minor, Use or Transportation of Cannabis in a Vehicle, Minors Possessing and Smoking and Vaping where Prohibited.

C-15-779-18

MOVED by Councillor Bonnett that Council direct administration to invite the Whitecourt RCMP and Woodlands County Patrol Services to report on the new cannabis regulations at a future meeting.

UNANIMOUSLY CARRIED

DELEGATION(S): ALBERTA ENVIRONMENT & PARKS – GRAVEL PIT APPROVALS AND ENFORCEMENT

Introductions made by Council, Staff and Alberta Environment & Parks.

John Augustyn, Reclamation Approval Coordinator, April Franks, Conservation Reclamation Inspector and Bruce Van Os, Land Management Specialist with Alberta Environment & Parks provided council an overview of what each of their positions entails. Discussion included class I & II gravel pits; how these are monitored; what sets the requirements for EPEA; the difference between private and public land operations; education, prevention and enforcement, as well as how often a pit is inspected in a 3-4-year period; and, the importance that any complaints regarding pit operation that complainants be encouraged to call the environmental response line.

C-15-780-18

MOVED by Councillor Bonnett that Council accept the Alberta Environment & Parks presentation on gravel pits and enforcement as information.

UNANIMOUSLY CARRIED

ROTARY CORPORATE MEMBERSHIP

Introductions made by Council, Staff and the Whitecourt Rotary Club.

Merv Hilland and Holly Astill provided council with a presentation on the Rotary Club, highlighting what the Whitecourt Rotary Club does, how they are funded and what projects they have participated in locally and who they provide funds to in the community as well as their fundraising events. Other items discussed were memberships available and what Rotary has accomplished internationally.

C-15-781-18

MOVED by Councillor Kluin that Council accept the Rotary Corporate Membership discussion as information.

UNANIMOUSLY CARRIED

ATHABASCA WATERSHED COUNCIL

Introductions made by Council, Staff and the Athabasca Watershed Council.

Janet Pomeroy, Executive Director and Dan Moore, Vice Chair with the Athabasca Watershed Council provided council with a presentation and update on the Athabasca Watershed highlighting the role of WPACs, successes and projects they have worked on, who WPAC represents, the integrated watershed management plan, and what they are trying to accomplish.

C-15-782-18

MOVED by Councillor McQueen that Council accept the Athabasca Watershed Council presentation as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 11:32 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 11:45 a.m.

EAGLE RIVER CASINO

Introductions made by Council, Staff and the Eagle River Casino.

Tara Baker, Community Relations Manager and Eris Moncur, President & CAO with Eagle River Casino provided council with a presentation on Eagle River Casino. Highlights included how they support local community including providing various non-gambling social events such as free breakfast, sponsoring youth training, donating meals as well as various donations and funding to local sports, recreation, medical and arts and culture in the local community.

C-15-783-18

MOVED by Councillor McQueen that Council accept the Eagle River Casino presentation as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: **PIONEERS RECOGNITION**
Con't

C-15-784-18

MOVED by Councillor Govenlock that Council amends Woodlands County Design Guidelines and Construction Standards Section 10.43.9 "Numbering and/or Naming of County Roads and be brought back to Council.

UNANIMOUSLY CARRIED

C-15-785-18

MOVED by Councillor Kluin that Council directs administration to contact all community groups and ask how they may want Pioneers to be recognized and bring the information back to Council for discussion.

UNANIMOUSLY CARRIED

WOODLANDS COUNTY FIREFIGHTERS RECOGNITION

Discussion ensued regarding how to recognize firefighters.

C-15-786-18

MOVED by Mayor Rennie that Council direct administration to proceed as discussed and look at options to plan a joint Firefighter recognition awards night.

UNANIMOUSLY CARRIED

ANSELMO COMMUNITY HALL REPAIR UPDATE

C-15-787-18

MOVED by Councillor McQueen that Council accept the update of the Anselmo Community Hall repair as information

UNANIMOUSLY CARRIED

COMMUNITY SERVICES COMMITTEE TERMS OF REFERENCE

C-15-788-18

MOVED by Councillor Kluin that Council direct Administration to change the Terms of Reference for Membership for the Woodlands County Community Services Committee as presented.

UNANIMOUSLY CARRIED

ALTALINK REQUEST FOR LETTER OF SUPPORT

C-15-789-18

MOVED by Councillor Prestidge that Council approve the request from AltaLink and provide a letter in support of AltaLink's battery energy storage project proposed for the Whitecourt area.

UNANIMOUSLY CARRIED

CLOSURE OF COUNTY OFFICE(S) CHRISTMAS/NEW YEAR'S BREAK

C-15-790-18

MOVED by Councillor McQueen that Council approve the closure of Woodlands County municipal offices on December 27th, 28th and 31st on the basis as proposed without any additional cost to the County.

UNANIMOUSLY CARRIED

FCM ANNUAL CONFERENCE & TRADE SHOW

C-15-791-18

MOVED by Councillor Govenlock that Council direct administration to register Mayor Rennie and Councillors Bonnett, Prestidge and Burrows to attend the FCM Annual Conference & Trade Show in Quebec City, May 30- June 2, 2019 and to confirm the hotel reservations as required.

UNANIMOUSLY CARRIED

AFPA – MPB SUPPORT LETTER

Administration presented a request from Alberta Forest Products Association for a letter of support for continued federal funding for the Mountain Pine Beetle.

C-15-792-18

MOVED by Councillor Kluin that Council direct administration to prepare a letter for AFPA in support of continued federal funding for the Mountain Pine Beetle issue.

UNANIMOUSLY CARRIED

WHITECOURT TRAILBLAZERS REQUEST FOR SUPPORT LETTER

Administration presented a request from Whitecourt Trailblazers for a letter of support for their Tourism Growth grant application.

C-15-793-18

MOVED by Councillor Prestidge that Council direct administration to prepare a letter of support for the Whitecourt Trailblazers Tourism Growth Grant application.

UNANIMOUSLY CARRIED

INDIGENOUS COMMUNITIES BLANKET EXERCISE

Councillor Kluin presented Council with information on a new partnership with AUMA and RMA entitled: RMA Enhancing Relations Between Municipal Governments and Indigenous Communities: Blanket Exercise application.

C-15-794-18

MOVED by Councillor Kluin that Council direct administration to proceed with the Indigenous Communities Blanket Exercise application.

UNANIMOUSLY CARRIED

WELLSPRINGS UPDATE

Mayor Rennie advised council that Wellsprings is still looking for some additional funding in order to proceed with their project and that Wellsprings will provide an update at the next council meeting. A discussion ensued regarding providing additional support to Wellsprings in helping them meet with other local surrounding municipalities.

C-15-795-18

MOVED by Councillor McQueen that Council authorize Mayor Rennie and Councillor Bonnett to attend meetings with Wellsprings representatives at neighbouring municipalities in support of the Wellsprings project.

UNANIMOUSLY CARRIED



CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-796-18

MOVED by Councillor Kluin that Council accept:

- 5.3 – Athabasca Watershed Council
- 8.7 – AltaLink Request for Letter of Support; and
- 8.8 – Closure of County Office(s) Christmas / New Year's Break.

as the points to capture from the November 27, 2018, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed P. Vincent's report outlining correspondence received by Woodlands County.

C-15-797-18

MOVED by Councillor Prestidge that Council accept the information package dated 26 October 2018 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-798-18

MOVED by Councillor Burrows that Council accept the Councillor's reports for November 27, 2018, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 1:03 p.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 1:10 p.m.

COMMITTEE OF THE WHOLE:

C-15-799-18

MOVED by Councillor Prestidge that Council move to an in-camera session at 1:11 p.m. in accordance with sections 16, 21, 24 and 25 of FOIP for agenda item:

- 11.1 Legal Fee Costs
- 11.2 2018-20 Members at Large Applications
- 11.3 Trident Exploration Corp
- 11.4 Joint Liaison Committee

- 11.5 CAO Operations Overview
- 11.6 Mayor's Update

UNANIMOUSLY CARRIED

Councillor Burrows Declared a conflict to agenda item 11.1 and left the meeting at 1:13 p.m.

Councillor Burrows returned to the meeting at 1:17 p.m.

Councillor Burrows Declared a conflict to agenda item 11.1 and left the meeting at 1:21 p.m.

Councillor Burrows returned to the meeting at 1:24 p.m.

Councillor Kluin declared a conflict to agenda item 11.3 and left the meeting at 1:44 p.m.

Councillor Kluin returned to the meeting at 2:06 p.m.

C-15-800-18

MOVED by Councillor Bonnett that Council come out of in-camera at 2:55 p.m.

UNANIMOUSLY CARRIED

LEGAL FEE COSTS

C-15-801-18

MOVED by Councillor Prestidge that Council accepts the legal cost report presented as information and further direct administration to proceed with letters to FCM and Ministers regarding municipal and federal authority at airports.

UNANIMOUSLY CARRIED

2018-20 MEMBERS AT LARGE APPLICATION

C-15-802-18

MOVED by Councillor McQueen that Council appoint Carol Timoffee to serve as member at large on Subdivision and Development Appeal Board effective immediately until October 31, 2020.

UNANIMOUSLY CARRIED

C-15-803-18

MOVED by Councillor McQueen that Council appoint Evelyn Rosychuk to serve as member at large on Woodlands Community Services Committee effective immediately until October 31, 2020.

UNANIMOUSLY CARRIED

C-15-804-18

MOVED by Councillor McQueen that Council direct administration to re-advertise the Municipal Planning Commission member at large position.

UNANIMOUSLY CARRIED

Councillor Kluin declared a conflict to agenda item 11.3 and left the meeting at 2:58 p.m.

TRIDENT EXPLORATION CORP

C-15-805-18

MOVED by Councillor Burrows that Council approve a 20% deferral of municipal taxes for 2018 for Trident Exploration Corp subject to a tax payment agreement.

UNANIMOUSLY CARRIED

Councillor Kluin returned to the meeting at 2:59 p.m.

JOINT LIAISON COMMITTEE

C-15-806-18

MOVED by Councillor Govenlock that Council advises the Town of Whitecourt that the County has not identified any 2019 capital projects that it wishes to submit for cost sharing consideration.

UNANIMOUSLY CARRIED

C-15-807-18

MOVED by Councillor Govenlock that Council advise the Town of Whitecourt that the County chooses not to contribute to the 50th Avenue road upgrade project at this time and acknowledges that a portion of the 50th Avenue road upgrade costs will be recoverable when the lands to the west of 50th Avenue within Woodlands County are developed at some time in the future.

UNANIMOUSLY CARRIED

C-15-808-18

MOVED by Councillor Govenlock that Council give the Woodlands County Joint Liaison members authorization to discuss how to move forward on addressing and resolving issues regarding the cost sharing agreement with the County's partner the Town of Whitecourt.

UNANIMOUSLY CARRIED

C-15-809-18

MOVED by Councillor Govenlock that Council direct administration to request a joint meeting with the Town of Whitecourt Councillors and CAO.

UNANIMOUSLY CARRIED

MAYOR'S REPORT

C-15-810-18

MOVED by Councillor Bonnett that Council accept the Mayor's report as information.

UNANIMOUSLY CARRIED

ADJOURNMENT:


C-15-811-18

MOVED by Councillor Kluin that Council adjourn the meeting at 3:00 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary