

**COUNCIL MINUTES
WOODLANDS COUNTY
July 19, 2016**

The regular meeting of the Council for Woodlands County was held Tuesday, July 19, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

MEMBERS

PRESENT:

S. Bonnett
J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield

IN

ATTENDANCE:

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Sloomweg, Manager, Planning & Development
W. Lacasse, Director Infrastructure Services
B. Payne, Utilities Technician
B. Kerton, Barrhead Leader
M. Morin, General Manager, Eastlink Park
M. Hilland, Eastlink Park

CALLED

TO ORDER:

The meeting was called to order by Mayor Rennie at 9:33 a.m.

ADOPTION

OF AGENDA:

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.1 (2) Sturgeon County Refinery Tour

7.18 Gravel Levy

Remove:

7.6 Mountain Bike Association Funding Request

7.13 Wildlife Deterrent Fencing – Airport Capital Budget

C-15-455-16

MOVED by Councillor Govenlock that Council adopt the July 5, 2016, agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF JULY 5, 2016

C-15-456-16

MOVED by Councillor Merrifield that Council adopt the minutes of the July 5, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S)

BYLAW 483/16 – FALSE ALARMS BYLAW

C-15-457-16

MOVED by Councillor Govenlock that Council give first reading to Bylaw 483/16 – False Alarms Bylaw.

UNANIMOUSLY CARRIED

C-15-458-16

MOVED by Councillor Kluin that Council give second reading to Bylaw 483/16 – False Alarms Bylaw.

UNANIMOUSLY CARRIED

C-15-459-16

MOVED by Councillor Merrifield that Council proceed to third and final reading of Bylaw 483/16 – False Alarms Bylaw.

UNANIMOUSLY CARRIED

C-15-460-16

MOVED by Councillor Pritchard that Council give third reading to Bylaw 483/16 – False Alarms Bylaw.

UNANIMOUSLY CARRIED

BYLAW 486/16 – ASSESSMENT REVIEW BOARDS BYLAW

C-15-461-16

MOVED by Councillor Kluin that Council give first reading to Bylaw 486/16 – Assessment Review Boards Bylaw.

UNANIMOUSLY CARRIED

C-15-462-16

MOVED by Councillor Pritchard that Council give second reading to Bylaw 486/16 – Assessment Review Boards Bylaw.

UNANIMOUSLY CARRIED

C-15-463-16

MOVED by Councillor Bonnett that Council proceed to third and final reading of Bylaw 486/16 – Assessment Review Boards Bylaw.

UNANIMOUSLY CARRIED

C-15-464-16

MOVED by Councillor McQueen that Council give third reading to Bylaw 486/16 – Assessment Review Boards Bylaw.

UNANIMOUSLY CARRIED

C-15-465-16

MOVED by Councillor Merrifield that Council appoint Richard Barham as the Assessment Complaints Manager.

UNANIMOUSLY CARRIED

BYLAW 487/16 – AMENDING LAND USE BYLAW 407/13 – APPLICATION 2016LUA02 – SE 28-58-13 W5M (CR TO CRB)

C-15-466-16

MOVED by Councillor Govenlock that Council give first reading to Bylaw 487/16 – Amending Land Use Bylaw 407/13 – Land Use Amendment Application 2016LUA02 – SE 28-58-13-W5M – CR to CRB.

UNANIMOUSLY CARRIED

C-15-467-16

MOVED by Councillor McQueen that Council schedule a public hearing for Bylaw 487/16 on September 6, 2016 at 7:35 p.m. at the Woodlands County Office, Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-468-16

MOVED by Councillor Bonnett that Council authorize the attendance of Councillor Pritchard to attend the 2016 Alberta Rural Physician Action Plan Community Conference in Vermillion on September 28 & 29, 2016.

UNANIMOUSLY CARRIED

C-15-469-16

MOVED by Councillor Pritchard that Council authorize the attendance of Council to attend the Sturgeon County Refinery Tour.

UNANIMOUSLY CARRIED

**CONFLICT
DECLARED:**

Councillor Merrifield declared a conflict to agenda item 7.2, as he is the property owner of NW 34-59-11 W5M and left the meeting at 9:45 a.m.

**RESCIND BYLAWS 442/15, 443/15 AND 444/15 – LAND USE
AMENDMENT NW 34-59-11 W5M – A1 TO CRB DISTRICT**

C-15-470-16

MOVED by Councillor Kluin that Council rescind Bylaw 442/15 amending the Land Use Bylaw (LUB), Bylaw 443/15 amending the Municipal Development plan (MDP), and Bylaw 444/15 amending the Woodlands County/Town of Whitecourt Intermunicipal Development Plan (IDP) for the NW 34-59-11 W5M from Agricultural One District to Country Residential Business District.

IN-FAVOUR:

Mayor Rennie
Councillor Govenlock

OPPOSED:

Councillor Pritchard

IN-FAVOUR: (Con't)

OPPOSED:

Councillor Bonnett
Councillor Kluin
Councillor McQueen

CARRIED

Councillor Merrifield returned to the meeting at 9:45 a.m.

DELEGATION: STAFF PRESENTATION – UTILITIES TECHNICIAN

Brendan Payne, provided council with an overview of what his position entails as the utilities technician for Woodlands County.

C-15-471-16

MOVED by Councillor McQueen that Council accept the Staff presentation on the Utilities Technician as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: RESCIND POLICIES 3218, 3210 AND 6112
(Con't)

C-15-472-16

MOVED by Councillor Pritchard that Council rescind Policies 3218 – Road Standard and Approach Construction Guidelines, Policy 3210 – Numbering and/or Naming of County Roads, and Policy 6112 – Requirements for Water Table, Soil Classification and Ground Water Availability Tests.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-069-2016 FOR SML 110017 ON PT. NW & NE 3, NE 4, SE 9 AND SW 10-60-13-W5M

C-15-473-16

MOVED by Councillor Kluin that administration advertise and schedule a public hearing for Development Permit 15-069-2016 on Pt. NW & NE 3, NE 4, SE 9 and SW 10-60-13 W5M for the purpose of gravel extraction processes on Tuesday, September 6, 2016 at 7:25 p.m. at the Whitecourt County Office Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-072-2016 FOR SML 140052 ON PT. SW, NE & NW 18 & SE 19-59-18-W5M

C-15-474-16

MOVED by Councillor Bonnett that administration advertise and schedule a public hearing for Development Permit 15-072-2016 on SW, NE & NW 18, & SE 19-59-18 W5M for the purpose of gravel extraction processes on Tuesday, September 6, 2016 at 7:30 p.m. at the Whitecourt County Office Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

DELEGATION: EASTLINK PARK

Mike Morin, General Manager, and Merv Hilland from Eastlink Park, provided council with an update on the grants that the park has applied for as well as the issues encountered by the park in the 2015/16 season.

C-15-475-16

MOVED by Councillor Pritchard that Council accept the Eastlink Park update and discussion as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: EASTLINK PARK FUNDING REQUEST

(Con't)

C-15-476-16

MOVED by Councillor McQueen that Council approve an unbudgeted expenditure of \$12,500 for the 2015/16 operational deficit for Eastlink Park and forward the 2016-17 proposed budget to the 2017 budget deliberation.

UNANIMOUSLY CARRIED

SCHEDULE COUNCIL RETREAT

Council discussed their availability to schedule a council retreat.

C-15-477-16

MOVED by Councillor Bonnett that Council schedule a Council retreat on August 23, 2016 from 9 am – 12 pm at the Woodlands County regional office in Whitecourt.

UNANIMOUSLY CARRIED

FORT ASSINIBOINE DIGITAL SIGN OPERATING AGREEMENT

Council discussed the digital sign agreement and requested that paragraph 6 of Schedule "A" be removed and the numbering changed prior to signing.

C-15-478-16

MOVED by Councillor Kluin that Council enter into a digital sign operating agreement with Pembina Hills School Division as amended.

UNANIMOUSLY CARRIED

VEHICLE RESTORATION DEVELOPMENT PERMIT

C-15-479-16

MOVED by Councillor Pritchard that Council accept the process of vehicle restoration development permits as information.

UNANIMOUSLY CARRIED

GOOSE LAKE RECREATION AREA LETTER OF CONCERN

C-15-480-16

MOVED by Councillor McQueen that the Council direct administration to monitor the activity by the landowner's property and provide options to rectify the concerns if available.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:28 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:34 a.m.

LANDFILL BUDGET UPDATE

C-15-481-16

MOVED by Councillor Govenlock that Council direct administration to work with the Town administration in tendering of the \$1,690,000.00 Regional Landfill construction upgrades and bring back to Council the tender results and to inquire if any grants have been applied for this project.

UNANIMOUSLY CARRIED

ARTS & CULTURE CENTRE

C-15-482-16

MOVED by Councillor McQueen that Council direct administration to obtain additional information from the Town of Whitecourt to clarify design details on the Arts & Cultural Centre and to bring back to council for further discussion.

UNANIMOUSLY CARRIED

ALBERTA MUNICIPAL AFFAIRS LETTER RE: FLOODWAY

C-15-483-16

MOVED by Councillor Kluin that Council accept the letter from Alberta Municipal Affairs regarding properties in floodways as information and to send a copy of the letter to Robert Shumborski.

UNANIMOUSLY CARRIED

PORTABLE TRAFFIC SPEED SIGN PURCHASE

C-15-484-16

MOVED by Councillor Govenlock that Council direct administration to forward the portable digital traffic speed sign purchase to the 2017 budget deliberations.

IN-FAVOUR:

Councillor Govenlock
Councillor Bonnett
Councillor Kluin
Councillor McQueen
Councillor Pritchard

OPPOSED:

Mayor Rennie
Councillor Merrifield

CARRIED

GRAVEL LEVY

C-15-485-16

MOVED by Mayor Rennie that Council direct administration to bring the gravel levy discussion and letters back to council for further discussion.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-486-16

MOVED by Councillor Bonnett that Council accept:

- 4.1 – Bylaw 483/16 – False Alarms Bylaw;
- 7.7 – Eastlink Park Funding request;
- 7.10 – Vehicle Restoration Development Permit; and
- 7.15 – Alberta Municipal Affairs Letter re Flooding.

as the points to capture from the July 19, 2016, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

C-15-487-16

MOVED by Councillor McQueen that Council accepts the information package dated 8 July 2016 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-488-16

MOVED by Councillor Merrifield that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 11:00 a.m.

EARLY DEPARTURE:

Mayor Rennie left the meeting at 11:00 a.m.

RECONVENED:

Deputy Mayor Kluin assumed the chair and reconvened the meeting at 11:01 a.m.

RESIDENTIAL CONCERNS FOR RR120

C-15-489-16

MOVED by Councillor Merrifield that Council direct administration to respond to the letter with an explanation of the calcium treatment and its reasoning, an explanation of the road priority plan and a commitment that a traffic count will be done as part of the road plan review.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-490-16

MOVED by Councillor Pritchard that Council adjourn the meeting at 11:03 a.m.

UNANIMOUSLY CARRIED

Mayor

Secretary