

**COUNCIL MINUTES
WOODLANDS COUNTY
January 17, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, January 17, 2017, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett
J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director, Community Services & Planning
S. Oberg, Director, Corporate Services
T. Rail, Finance Clerk / Reception
B. Kerton, Barrhead Leader

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:30 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

- 7.18 Water North Coalition Meeting
- 7.19 Eastlink Park Invitation
- 7.20 Fire Department Level of Service

Committee of the Whole:

- 10.1 Landfill Authority

C-15-001-17

MOVED by Councillor Kluin that Council adopt the January 17, 2017 agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF DECEMBER 20, 2016

C-15-002-17

MOVED by Councillor Merrifield that Council adopt the minutes of the December 20, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 488/16: FIRE PROTECTION – FIRE CHIEF APPOINTMENT

Administration provided Council a new copy of bylaw 488/16 as the one originally provided had some minor numbering changes.

C-15-003-17

MOVED by Councillor McQueen that Council give first reading to Bylaw 488/16 – Fire Protection – Fire Chief Appointment Bylaw.

UNANIMOUSLY CARRIED

C-15-004-17

MOVED by Councillor Govenlock that Council give second reading to Bylaw 488/16 – Fire Protection – Fire Chief Appointment Bylaw.

UNANIMOUSLY CARRIED

C-15-005-17

MOVED by Councillor Pritchard that Council proceed to third and final reading of Bylaw 488/16 – Fire Protection – Fire Chief Appointment Bylaw.

UNANIMOUSLY CARRIED

C-15-006-17

MOVED by Councillor Merrifield that Council give third reading to Bylaw 488/16 – Fire Protection – Fire Chief Appointment Bylaw.

UNANIMOUSLY CARRIED

NEW BUSINESS:

SOG 12.2: LEVEL OF SERVICE – GOOSE LAKE WATER TANKER

C-15-007-17

MOVED by Councillor Pritchard that Council approves the amended SOG 12.2 Level of Service to remove the water tanker from Goose Lake Fire.

UNANIMOUSLY CARRIED

FIRE DEPARTMENT – LEVEL OF SERVICE

C-15-008-17

MOVED by Councillor Kluin that Council schedule a special council meeting on March 13, from 1-3 pm to discuss the Fire Departments – level of service.

UNANIMOUSLY CARRIED

DELEGATION(S): **STAFF PRESENTATION – FINANCE CLERK / RECEPTION**

T. Rail provided Council with an overview of what her position entails as the Finance Clerk / Reception.

C-15-009-17

MOVED by Councillor Merrifield that Council accepts the Staff presentation on the Finance Clerk / Reception as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: **AAMDC MEETING INVITATION**

Con't

C-15-010-17

MOVED by Councillor Merrifield that Council direct administration to advise AAMDC of Council's preference to hold a familiarization tour and meeting.

UNANIMOUSLY CARRIED

BYLAW(S): **BYLAW 489/16: FIRE PROTECTION – COST RECOVERY**

Con't

Administration provided Council a new copy of bylaw 489/16 as the one originally provided required an additional change to section 9.1.

C-15-011-17

MOVED by Councillor Pritchard that Council give first reading to Bylaw 489/16 – Fire Protection – Cost Recovery Bylaw.

UNANIMOUSLY CARRIED

C-15-012-17

MOVED by Councillor Merrifield that Council give second reading to Bylaw 489/16 – Fire Protection – Cost Recovery Bylaw.

UNANIMOUSLY CARRIED

C-15-013-17

MOVED by Councillor McQueen that Council proceed to third and final reading of Bylaw 489/16 – Fire Protection – Cost Recovery Bylaw.

UNANIMOUSLY CARRIED

C-15-014-17

MOVED by Councillor Bonnett that Council give third reading to Bylaw 489/16 – Fire Protection – Cost Recovery Bylaw.

UNANIMOUSLY CARRIED

NEW BUSINESS:
Con't

POLICY 1212: SCHEDULE OF FEES – FIRE SERVICES COST RECOVERY

C-15-015-17

MOVED by Councillor Merrifield that Council approve the revised Policy 1212: schedule of Fees, as presented.

UNANIMOUSLY CARRIED

AAMDC'S SPRING 2017 CONVENTION

C-15-016-17

MOVED by Councillor Kluin that Council direct administration to confirm registration for Mayor Rennie, Councillors Bonnett, Kluin, Govenlock and Merrifield at the AAMDC 2017 Spring Convention in Edmonton from March 20-22, 2017.

UNANIMOUSLY CARRIED

C-15-017-17

MOVED by Councillor Bonnett that Council reschedule the March 21st regular Council meeting to March 28, 2017.

UNANIMOUSLY CARRIED

ELECTION 2017 – APPOINTING RETURNING OFFICER

C-15-018-17

MOVED by Councillor McQueen that Council appoints Gordon Frank, Director, Planning and Community Services as the Returning Officer for Woodlands County.

UNANIMOUSLY CARRIED

ELECTION 2017 – SPECIAL BALLOTS

C-15-019-17

MOVED by Councillor Bonnett that Council direct administration to have special ballots for the 2017 Municipal Elections and the application for special ballots received in writing or in person.

UNANIMOUSLY CARRIED

INTERNET TOWER OPTIONS FOR WOODLANDS COUNTY

C-15-020-17

MOVED by Councillor Kluin that Council accepts the Internet Tower Options report for Woodlands County as information.

UNANIMOUSLY CARRIED

FACILITY AND LIFE CYCLE ASSESSMENT REPORT – FORT ASSINIBOINE AGRICULTURAL CENTRE

C-15-021-17

MOVED by Councillor Kluin that Council accepts the Facility and Life Cycle Assessment Report – Fort Assiniboine Agricultural Center as information.

UNANIMOUSLY CARRIED

AVAILABLE LAND ONLINE DATABASE

C-15-022-17

MOVED by Councillor Merrifield that Council endorses the available land online database as presented.

UNANIMOUSLY CARRIED

ELECTORAL BOUNDARIES COMMISSION

C-15-023-17

MOVED by Councillor Pritchard that Council direct administration to request that Woodlands County have the opportunity to make a presentation at one of the Electoral Boundaries Commission scheduled public hearings.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:23 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:28 a.m.

NEW BUSINESS: CARBON TAX CONCERNS FOR MUNICIPALITIES

Con't

C-15-024-17

MOVED by Councillor Kluin that Council direct administration to draft a letter to Premier Notley, Minister Phillips and both MLA's regarding the carbon tax including the increased costs anticipated for 2018.

UNANIMOUSLY CARRIED

C-15-025-17

MOVED by Councillor Govenlock that Council direct administration to invite Oneil Carlier, MLA, Whitecourt-Ste. Anne to a council meeting to discuss the carbon tax.

UNANIMOUSLY CARRIED

STARS AIR AMBULANCE FUNDING REQUEST

C-15-026-17

MOVED by Councillor McQueen that Council direct administration to forward the STARS Air Ambulance Request for support to the 2017 budget deliberations.

UNANIMOUSLY CARRIED

CORRESPONDENCE REGARDING WOODLANDS BUSINESS PARK BERM

C-15-027-17

MOVED by Councillor Merrifield that Council accept the email from the developer of the Woodlands Business Park regarding the berm issue as information.

UNANIMOUSLY CARRIED

CORRESPONDENCE REGARDING AIRPORT ADVISORY

C-15-028-17

MOVED by Councillor Govenlock that Council invite the fly club to nominate a member to sit on the Airport Advisory Committee by forwarding five potential nominees.

IN FAVOR: J. Rennie
R. Govenlock

OPPOSED: C. Merrifield
D. Kluin
D. McQueen
S. Bonnett
D. Pritchard

DENIED

C-15-029-17

MOVED by Councillor Pritchard that Council move to an in-camera session at 10:50 a.m.

UNANIMOUSLY CARRIED

C-15-030-17

MOVED by Councillor Kluin that Council come out of camera at 11:08 a.m.

UNANIMOUSLY CARRIED

C-15-031-17

MOVED by Mayor Rennie that Council direct administration to contact the airport users regarding a future strategic planning meeting for the airport.

UNANIMOUSLY CARRIED

C-15-032-17

MOVED by Councillor McQueen that Council direct administration to forward to the Joint Liaison Committee to discuss hosting an Airport Strategic planning meeting.

UNANIMOUSLY CARRIED

AAMDC DISCUSSION PAPER

C-15-033-17

MOVED by Councillor Merrifield that Council direct administration to forward a letter to AAMDC with the comments on the Provincial Transportation System and the Access to DIP Assessment Information.

UNANIMOUSLY CARRIED

AAMDC CLIMATE CHANGE ADVISORY COMMITTEE

C-15-034-17

MOVED by Councillor Kluin that Council direct Councillor Merrifield to apply for a position on the AAMDC Climate Change Advisory Committee.

UNANIMOUSLY CARRIED

AGRICULTURE SERVICES EQUIPMENT RENTAL DEPOT

C-15-035-17

MOVED by Councillor Pritchard that Council direct administration to renew the contract with Steve & Debbie Speer for the Agriculture Services Rental Depot for a term of five years.

UNANIMOUSLY CARRIED

WATER NORTH COALITION MEETING

Councillor McQueen received an invitation to attend a water north coalition meeting in Valleyview on January 19th.

C-15-036-17

MOVED by Councillor McQueen that Council move to an in-camera session at 11:15 a.m.

UNANIMOUSLY CARRIED

C-15-037-17

MOVED by Councillor Pritchard that Council come out of camera at 11:22 a.m.

UNANIMOUSLY CARRIED

C-15-038-17

MOVED by Councillor Kluin that Council authorize Councillor McQueen to attend the Water North Coalition meeting in Valleyview on Thursday, January 19, 2017 and report back to council at the next meeting.

UNANIMOUSLY CARRIED

EASTLINK PARK INVITATION

Eastlink is making a new subscriber donation to the Eastlink park for over \$20,000 on Saturday, January 21st at 2:30 p.m. and have invited Council to attend the presentation and activities.

C-15-039-17

MOVED by Councillor Govenlock that Council authorize the attendance of Council to attend the presentation and activities scheduled on January 21, 2017 at 2:30 at Eastlink Park.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-040-17

MOVED by Councillor Pritchard that Council accept:

- 7.6 – Election 2017 – Appointing Returning Officer;
- 7.9. – Available Land Online Database;
- 7.11 - Carbon Tax Concerns for Municipalities; and
- 7.17 – Agriculture Services Equipment Rental Depot.

as the points to capture from the January 17, 2017, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

C-15-041-17

MOVED by Councillor McQueen that Council accepts the information package dated 4 January 2017 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-042-17

MOVED by Councillor Bonnett that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED

COMMITTEE OF THE WHOLE:

C-15-043-17

MOVED by Councillor Govenlock that Council move to an in-camera session at 11:35 a.m.

UNANIMOUSLY CARRIED

C-15-044-17

MOVED by Councillor Kluin that Council come out of camera at 12:04 p.m.

UNANIMOUSLY CARRIED

LANDFILL

C-15-045-17

MOVED by Councillor Merrifield that Council accept the landfill report as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-046-17

MOVED by Councillor McQueen that Council adjourn the meeting at 12:04 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary