

**COUNCIL MINUTES
WOODLANDS COUNTY
September 18, 2018**

The regular meeting of the Council for Woodlands County was held Tuesday, September 18, 2018, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

MEMBERS PRESENT:	S. Bonnett D. McQueen	J. Burrows B. Prestidge	R. Govenlock J. Rennie	D. Kluin
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**IN
ATTENDANCE:** L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
J. Sloomweg, Manger Planning & Development
P. Shokeir, Whitecourt Star
K. McTaggart, CAPP

**CALLED
TO ORDER:** Mayor Rennie called the meeting to order at 9:31 a.m.

**ADOPTION
OF AGENDA:** The following amendments were made to the agenda for this meeting:

Add:
New Business:

- 7.1 (6) Invitation – Infrastructure Asset Management Alberta (IAMA)
- (7) Invitation – Economic Development Elected Officials Course

C-15-600-18

MOVED by Councillor Burrows that Council adopt the September 18, 2018 agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 4, 2018

A discussion took place regarding that the time change noted for the August 15, 2018 minutes should be 4:52 not the 5:52 as noted.

C-15-601-18

MOVED by Councillor Bonnett that Council defer the minutes of the September 4, 2018, regular Council meeting to confirm the times in the August 15, 2018 Minutes.

UNANIMOUSLY CARRIED

Presiding Officer's Initials
Designated Officer's Initials



SPECIAL COUNCIL MEETING MINUTES OF SEPTEMBER 13, 2018

C-15-602-18

MOVED by Councillor Prestidge that Council adopt the minutes of the September 13, 2018, special Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATION

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-603-18

MOVED by Councillor Govenlock that Council authorize Council to attend the 2018 Whitecourt Cancer Fighters annual Boob Tour on November 17, 2018 at St. Joseph's Hall.

UNANIMOUSLY CARRIED

C-15-604-18

MOVED by Councillor McQueen that Council authorize Council to attend the Blue Ridge Golden Age Club Potluck Supper on October 10, 2018 at the Blue Ridge Community Hall.

UNANIMOUSLY CARRIED

C-15-605-18

MOVED by Councillor Govenlock that Council accept the Whitecourt ATV Club year-end bridge building wrap-up party on Saturday, September 22, 2018 as information.

UNANIMOUSLY CARRIED

C-15-606-18

MOVED by Councillor Kluin that Council accept the 2nd Annual Greener Facilities Conference & Expo on November 14-15, 2018 as information.

UNANIMOUSLY CARRIED

C-15-607-18

MOVED by Councillor Burrows that Council authorize Council to attend the Regional Municipalities meeting hosted by Lac Ste. Anne County on Tuesday, October 16, 2018.

UNANIMOUSLY CARRIED

C-15-608-18

MOVED by Councillor Kluin that Council authorize Councillors Govenlock, Burrows and Prestidge to attend the Infrastructure Asset Management Alberta (IAMA) Workshop on October 10, 2018 in Airdrie, Alberta.

UNANIMOUSLY CARRIED

C-15-609-18

MOVED by Councillor Kluin that Council authorize Council to attend the Economic Development for Elected Officials Course.

UNANIMOUSLY CARRIED

EMAIL REQUEST TO COUNCIL ON DEVELOPMENT PERMIT PT. SW 17-59-11-W5M

C-15-610-18

MOVED by Councillor McQueen that Council accept the information on the email request to Council on Development Permit on Pt. SW 17-59-11-W5M, Plan 792-1922 Lot B as information.

UNANIMOUSLY CARRIED

SOG 12.2 EMERGENCY/FIRE RESPONSES LEVEL OF SERVICE

Administration provided a revised draft of SOG – Section 12.2 as the one in the package was incorrect.

C-15-611-18

MOVED by Councillor Kluin that Council approve the revised SOG – Section 12.2 – Emergency / Fire Responses Level of Service for Fire Protection and Emergency Services.

UNANIMOUSLY CARRIED

SOG 10.1 – MEDICAL FIRST RESPONDER TRAINING

C-15-612-18

MOVED by Councillor Kluin that Council approve the SOG – Section 10.1 – Medical First Responder Training as presented.

UNANIMOUSLY CARRIED

PUBLIC HEARING: BYLAW 509/18 – BYLAW 590/18 - AMENDING LAND USE BYLAW 490/17 – ADDITION OF CANNABIS

Mayor Rennie declared the public hearing for Bylaw 509/18 – amending Land Use bylaw open at 9:52 a.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submission received.

Mayor Rennie opened the floor for verbal submissions on proposed Bylaw 509/18.

Mayor Rennie declared the public hearing for Bylaw 509/18 – Amending LUB 490/17 – Addition of Cannabis recessed at 9:53 a.m. until October 2, 2018 at 7:15 p.m.

2017-18 CENTRAL – Foothills Regional MPB Action Plan Summary Report

C-15-613-18

MOVED by Councillor McQueen that Council accepts the 2017-18 Central-Foothills Regional MPB Action Plan Summary Report as information.

UNANIMOUSLY CARRIED

SCHEDULE SPECIAL MEETING

C-15-614-18

MOVED by Councillor Burrows that Council schedule a special meeting on Tuesday, September 25, 2018 at 10 a.m. at the Woodlands County Municipal Office in Whitecourt.

UNANIMOUSLY CARRIED

COUNCIL ACTION REPORT

C-15-615-18

MOVED by Councillor Bonnett that Council accept the Council Action Request List and discussion as information.

UNANIMOUSLY CARRIED

HIGHWAY 658 MAINTENANCE UPDATE

C-15-616-18

MOVED by Councillor Kluin that Council invite Neal Reynolds, Regional Director Fort McMurray and North Central Regions with Alberta Transportation to a future council meeting to discuss highway 658 and further request that Alberta



Transportation place markers on the highway where there are issues so areas can be easily identified by the traveling public.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-617-18

MOVED by Councillor McQueen that Council accept:

- 4.1 – Bylaw 510/18 Establishing the position of Chief Administrative Officer;
- 5.1 – Canadian Association of Petroleum Producers (CAPP);
- 7.3 – SOG 12-2 Emergency / Fire Responses Level of Service – Swift Water & EMR; and
- 7.8 – Highway 658 Maintenance Update.

as the points to capture from the September 18, 2018, Council meeting.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-618-18

MOVED by Councillor Burrows that Council accept the Councillor's reports for September 18, 2018, as information.

UNANIMOUSLY CARRIED

C-15-619-18

MOVED by Councillor Govenlock that Council direct administration to request a presentation for a future council meeting from the Whitecourt Regional Solid Waste Management Authority administration and chair.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:30 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:34 a.m.

DELEGATION(S): CANADIAN ASSOCIATION OF PETROLEUM PRODUCERS

Kelly McTaggart, Advisor Community Engagement with CAPP provided Council with an industry update. Items discussed included competition challenges and a significant decline in investment.

C-15-620-18

MOVED by Councillor Bonnett that Council accept the CAPP presentation – Continuing Challenges for Canada’s Oil and Natural Gas Industry as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-621-18

MOVED by Councillor Prestidge that Council move to an in-camera session at 10:47 a.m. in accordance with sections 21, 23, 24, 25 & 27 of FOIP for agenda items 10.1 NAV Canada Lease, 10.2 Interim CAO Contract, 10.3 Maintenance Overview and 10.4 CAO Operations Overview.

UNANIMOUSLY CARRIED

C-15-622-18

MOVED by Councillor Prestidge that Council come out of camera at 11:52 a.m.

UNANIMOUSLY CARRIED

MAINTENANCE OVERVIEW

C-15-623-18

MOVED by Councillor Kluin that Council direct administration to invite Millar Western to a future Council meeting.

UNANIMOUSLY CARRIED

NAV CANADA LEASE

C-15-624-18

MOVED by Councillor Prestidge that Council direct administration to renew the NAV Canada Lease at the rates shown on Schedule C for a 3-year term.

UNANIMOUSLY CARRIED

INTERIM CAO CONTRACT

C-15-625-18

MOVED by Councillor Prestidge that Council amend the Interim CAO Contract as discussed.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-626-18

MOVED by Councillor Bonnett that Council accepts the CAO Operations Overview as information.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 510/18 – CHIEF ADMINISTRATIVE OFFICER

C-15-627-18

MOVED by Councillor McQueen that Council give first reading of bylaw 510/18 – Establishing Position of Chief Administrative Officer.

UNANIMOUSLY CARRIED

C-15-628-18

MOVED by Councillor Kluin that Council give second reading of bylaw 510/18.

UNANIMOUSLY CARRIED

C-15-629-18

MOVED by Councillor Burrows that Council proceed to third and final reading of bylaw 510/18 – Chief Administrative Officer.

UNANIMOUSLY CARRIED

C-15-630-18

MOVED by Councillor McQueen that Council give third reading to bylaw 510/18 – Chief Administrative Officer


UNANIMOUSLY CARRIED

ADJOURNMENT:

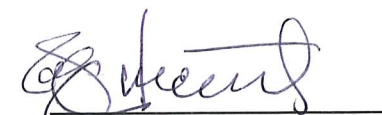
C-15-631-18

MOVED by Councillor Burrows that Council adjourn the meeting at 11:54 a.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

