

**COUNCIL MINUTES  
WOODLANDS COUNTY  
August 7, 2018**

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The regular meeting of the Council for Woodlands County was held Tuesday, August 7, 2018, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7:00 p.m.

**MEMBERS  
PRESENT:**

S. Bonnett	J. Burrows	D. McQueen
R. Govenlock	D. Kluin	B. Prestidge
J. Rennie		

**IN  
ATTENDANCE:**

L. Mercier, Chief Administrative Officer  
B. Kercher, Secretary  
G. Frank, Director Planning & Community Services  
J. Sloomweg, Manger Planning & Development  
J. Stevens  
B. Stevens  
R. LaBonte  
G. LaBonte  
J. Whissell  
B. Brost  
L. Brost  
B. Kerton, Barrhead Leader

**CALLED  
TO ORDER:**

Mayor Rennie called the meeting to order at 7:00 p.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

**Add:**

7.9 COPA for Kids & Adults  
7.10 Request for Capital Plan priorities

**C-15-497-18**

MOVED by Councillor McQueen that Council adopt the August 7, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF**

**REGULAR COUNCIL MEETING MINUTES OF JULY 17, 2018**

**C-15-498-18**

MOVED by Councillor Burrows that Council adopt the minutes of the July 17, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials  
Designated Officer's Initials

*JB*  
*LM*

**BYLAW(S)**

**BYLAW 508-18 – ROAD CLOSURE REQUEST – WITHIN PLAN 122-4644  
IN NW 31-59-11-W5M**

**C-15-499-18**

MOVED by Councillor Kluin that Council give first reading for Bylaw 508/18 for road closure within Plan 122-4644 in the NW 31-58-11-W5M and direct administration to schedule the Public Hearing for Bylaw 508-/18 on September 4, 2018 at the regular meeting of Council at 7:30 p.m. in Whitecourt, AB.

UNANIMOUSLY CARRIED

**NEW BUSINESS: COUNCIL INVITATION**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-500-18**

MOVED by Councillor McQueen that Council accept the invitation to attend the 75<sup>th</sup> Anniversary Celebration of Westlock County, on August 25, 2018, as information.

UNANIMOUSLY CARRIED

**AIRPORT LEASES**

**C-15-501-18**

MOVED by Councillor Burrows that Council forward information on airport lease rates to the Airport Advisory Committee, when a meeting date is established, for information and discussion.

UNANIMOUSLY CARRIED

**C-15-502-18**

MOVED by Councillor Govenlock to direct administration to contact the Highland Helicopter lease holder advising that the County rates are based on market lease rates.

UNANIMOUSLY CARRIED

**CANNIBIS LEGALIZATION – LAND USE BYLAW REVIEW**

**C-15-503-18**

MOVED by Councillor Bonnett that Council direct administration to bring forward an amending Bylaw to Woodlands County Land Use Bylaw; to include definition of cannabis and requirements for development permits for cannabis cultivation, production and retail sales.

UNANIMOUSLY CARRIED

**CONSUMPTION OF CANNIBIS**

**C-15-504-18**

MOVED by Councillor McQueen that Council direct administration to bring forward recommended amendments to the Community Standards Bylaw or Regulating Conduct in Recreation Areas, in October 2018, after the Gaming, Liquor and Cannabis Act is finalized.

UNANIMOUSLY CARRIED

**PUBLIC HEARING: DEVELOPMENT PERMIT APPLICATION 15-019-2018  
NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION)  
EYBEN PIT ON PT. NE 2-62-5-W5M**

Mayor Rennie declared the public hearing to review Development Permit 15-019-2018 open at 7:15 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submission received.

Mayor Rennie opened the floor for verbal submissions on the proposed development permit 15-019-2018.

J. Whissell, applicant, introduced himself to Council and spoke briefly, to the application.

Mayor Rennie declared the public hearing for Development Permit 15-019-2018 closed at 7:18 p.m.

**NEW BUSINESS: RESULTS OF ONE NEW CAB AND CHASSIS TANDEM AXLE TRUCK  
REQUEST FOR QUOTATIONS**  
*(con't)*

**C-15-505-18**

MOVED by Councillor Kluin that Council authorize administration to purchase one new tandem axle cab and chassis truck, as quoted, from Western Star Trucks (North) for the amount of \$170,953 plus GST.

UNANIMOUSLY CARRIED

**PUBLIC HEARING: DEVELOPMENT PERMIT APPLICATION 15-048-2018  
NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION)  
BROST AGGREGATES ON PT. SW 5-63-6-W5M**

Mayor Rennie declared the public hearing to review Development Permit 15-048-2018 open at 7:20 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on the proposed development permit 15-048-2018.

Bessy Stevens, adjacent landowner, spoke and submitted a letter outlining concerns with the proposed gravel development.

Ralph LaBonte, adjacent landowner, also outlined his concerns with the proposed gravel development.

Barry Brost, gravel applicant spoke to working with local residents and the County to address any concerns.

Mayor Rennie declared the public hearing for Development Permit 15-048-2018 closed at 7:25 p.m.

**DEVELOPMENT PERMIT APPLICATION 15-049-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) LOUISE BROST ON PT. E ½ 5-63-6-W5M**

Mayor Rennie declared the public hearing to review Development Permit 15-049-2018 open at 7:26 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on the proposed development permit 15-049-2018.

Bessy Stevens, and Ralph LaBonte, noted the same concerns as for the previous application.

Barry Brost, also referred to his previous statement.

Mayor Rennie declared the public hearing for Development Permit 15-049-2018 closed at 7:28 p.m.

**RECESS:** Mayor Rennie recessed the meeting at 7:30 p.m.

**RECONVENED:** Mayor Rennie reconvened the meeting at 7:35 p.m.

**NEW BUSINESS:** **COMPLAINT INQUIRY SUMMARY**  
(con't)

**C-15-506-18**

MOVED by Councillor McQueen that Council accept the Complaint/Inquiry Summary as information.

UNANIMOUSLY CARRIED

**LANDFILL UPDATE**

**C-15-507-18**

MOVED by Councillor Burrows that further information be obtained from the Landfill Advisory Board with respect to days/hours of operation, as well as a breakdown of where revenue/fees collected are coming from; town vs county residents. (not industrial).

UNANIMOUSLY CARRIED

**DEVELOPMENT OF A COMMUNITY FOUNDATION**

**C-15-508-18**

MOVED by Councillor Bonnett that Council send a letter to the Joint Liaison Committee requesting more information about the foundation, its structure and its area of operations.

UNANIMOUSLY CARRIED

**CORRES-  
PONDENCE &  
INFORMATION:**

**POINTS TO CAPTURE**

**C-15-509-18**

MOVED by Councillor McQueen that Council accept:

- 7.7 – Landfill Update.
- 7.9 – COPA for Kids & Adults
- 7.10 – Capital Plan Priorities

as the points to capture from the August 7, 2018, Council meeting.

UNANIMOUSLY CARRIED

**INFORMATION PACKAGE**

**C-15-510-18**

MOVED by Councillor Prestidge that Council accept the information package, dated 24, July, 2018, as information.

UNANIMOUSLY CARRIED

**COPA FOR KIDS AND ADULTS**

**C-15-511-18**

MOVED by Councillor Kluin that Council allow the use of the Airport Terminal Building for registration during the event on August 11 and September 8, 2018

UNANIMOUSLY CARRIED

**C-15-512-18**

MOVED by Councillor Kluin that members of Council attend the COPA for Kids & Adults events.

UNANIMOUSLY CARRIED

**CAPITAL PLAN – PRIORITIZE PROVINCIAL PROGRAMS**

**C-15-513-18**

MOVED by Councillor Prestidge that Council submit the following, to MLA Oneil Carlier's office, as Woodlands County's provincial priorities;

- Highway 658
- Highway 661
- Highway 33 bridge over the Athabasca River

UNANIMOUSLY CARRIED

**REPORTS &  
QUESTIONS  
FROM MEMBERS  
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

**FIREFIGHTERS SCHOOL INVITATION**

**C-15-514-18**

MOVED by Councillor Prestidge that Council members be in attendance at the Firefighter School on August 19, 2018.

UNANIMOUSLY CARRIED

**COMMENDATION TO COUNTY FIREFIGHTERS**

**C-15-515-18**

MOVED by Councillor Govenlock that Council, at their next regular meeting, discuss options for thanking/commending County Firefighters for a job well done.

UNANIMOUSLY CARRIED

**C-15-516-18**

MOVED by Councillor Prestidge that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

**RECESS:** Mayor Rennie recessed the meeting at 11:50 a.m.

**RECONVENED:** Mayor Rennie reconvened the meeting at 11:55 a.m.

**COMMITTEE OF  
THE WHOLE:**

**C-15-517-18**

MOVED by Councillor Prestidge that Council move to an in-camera session at 8:48 p.m. in accordance with sections 21, 23, 24 and 25 of FOIP for agenda items 10.1 NAV Canada Lease, and 10.2 CAO Operations Overview.

UNANIMOUSLY CARRIED

**C-15-518-18**

MOVED by Councillor Burrows that Council come out of camera at 9:05 p.m.

UNANIMOUSLY CARRIED

**NAV CANADA LEASE**

**C-15-519-18**

MOVED by Councillor Bonnet that Council defer this RFD.

UNANIMOUSLY CARRIED

**CAO OPERATIONS OVERVIEW**

**C-15-520-18**

MOVED by Councillor McQueen that Council accept the CAO Operations Overview as information.

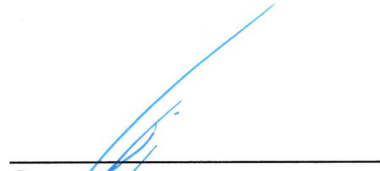
UNANIMOUSLY CARRIED

**ADJOURNMENT: C-15-521-18**

MOVED by Councillor Kluin that Council adjourn the meeting at 9:11 p.m.

UNANIMOUSLY CARRIED

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Secretary