

**COUNCIL MINUTES
WOODLANDS COUNTY
October 4, 2016**

The regular meeting of the Council for Woodlands County was held Tuesday, October 4, 2016, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

S. Bonnett
J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
W. Lacasse, Director Infrastructure Services
K. Kennedy, Manager, Parks, Recreation and Facilities
H. LaRocelle, Community Liaison/Programming Coordinator
B. Kerton, Barrhead Leader

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

Mayor Rennie, asked that there be a moment of silence in respect of friend and colleague Ron LaBerge and his family on his loss.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Move item 7.12 Recreation Funding to 10.2 in Committee of the Whole

C-15-600-16

MOVED by Councillor Kluin that Council adopt the October 4, 2016, agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 20, 2016

C-15-601-16

MOVED by Councillor Pritchard that Council adopt the minutes of the September 20, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS:

COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-602-16

MOVED by Councillor Merrifield that Council accept the invite from the Blue Ridge Golden Age Club as information and to advise the club that council is unable to attend.

UNANIMOUSLY CARRIED

C-15-603-16

MOVED by Councillor McQueen that Council authorizes the attendance of council to attend the Hydraulic Fracturing Information Session on Wednesday, October 12, 2016 at the Forest Interpretive Centre from 7-9 pm.

UNANIMOUSLY CARRIED

C-15-604-16

MOVED by Councillor Merrifield that Council authorize the attendance of Councillor Bonnett to attend the 5th annual Whitecourt Family Violence Awareness Dinner event on Thursday, October 6th at St. Joseph Parish Hall.

UNANIMOUSLY CARRIED

REQUEST TO LICENSE ROAD ALLOWANCE – NORTH OF NW 7-59-12 W5M FROM NORTH BANK OF MCLEOD RIVER

C-15-605-16

MOVED by Councillor Kluin that Council deny the request to lease a portion of undeveloped road allowance described as the North Boundary of NW 7-59-12 W5M from the North of the left bank of the McLeod River.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-081-2016 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) SML 130095 ON PT SE 31, S 1/2 32, N 1/2 29, SW 33 & NW 28-60-15 W5M

C-15-606-16

MOVED by Councillor McQueen that Council approves Development Permit 15-081-2016 with the following conditions:

1. The applicant shall enter into, and abide by, the provisions of a Development Agreement addressing the issues referenced in s.650 of the Municipal Government Act, and the agreement shall contain terms satisfactory to Woodlands County;
2. The applicant shall enter into, and abide by, a Road Use Agreement with Woodlands County. As the development may change over time, the agreement shall be issued on an annual basis. The agreement may be extended for a term not to exceed two (2) years. The applicant shall immediately cease any and all hauling activities upon the expiration of the Road Use Agreement until such time as a new Road Use Agreement has been duly executed by the applicant and Woodlands County, on terms acceptable to Woodlands County. The Road Use Agreement shall include, but not be limited to terms to the satisfaction of Woodlands County including the following:
 - Hours of operation for hauling (prescribed to be the same hours as condition number 5);
 - Dust control measures and road maintenance; and,
 - Security requirements,
3. The applicant shall obtain any approvals for License of Occupation for access to, and shall only use, the approved Haul Route that has been identified by Woodlands County and enter into any road use agreements for access to existing License of Occupation holders pursuant to Alberta Environment & Park's guidelines. Any access required to be constructed by the applicant shall be at the applicant's expense;
4. Aggregate developments shall be developed in such a manner to ensure that a three (3) meter wide buffer is maintained from the property line to the excavation with a minimum 3:1 slope ratio;
5. Hours of operation for natural resource extraction developments will be from 7:00 a.m. to 7:00 p.m., Monday through Friday, with weekend and statutory holiday closures being mandatory, unless prior written approval has been obtained from Woodlands County to alter the prescribed hours of operation;
6. The applicant shall ensure ongoing communication with property owners in the vicinity advising of extended or non-typical operations

including, but not limited to, the time and duration of crushing activities and major hauls. Such communication shall be by way of newspaper advertisement, in a newspaper of general circulation in the municipality, or through written communication to the individual property owners;

7. The applicant may be required to install, at its sole expense, any signage, which, in the sole discretion of Woodlands County, are deemed to be required for public safety ie. "STOP", "TRUCKS TURNING" or "OPEN EXCAVATION". Any such sign(s) shall be of a professional grade as approved by Woodlands County's Infrastructure Department;
8. The applicant shall remove all garbage and waste from the lands and keep the land in a clean and orderly manner at the applicant's own expense, including the disposal and/or storage of trees that may be needed to be removed from the excavation site;
9. The applicant shall ensure that the excavation is located at a minimum thirty (30) meters from any water course (or as per Alberta Environment & Parks requirements and/or regulations);
10. The applicant shall pay to Woodlands County all amounts due and payable under the Woodlands County Community Aggregate Payment Levy Bylaw 377/11;
11. The applicant shall obtain all necessary provincial and federal approvals and shall provide Woodlands County with copies of said approvals. Further, the applicant shall comply with the requirements of all municipal, provincial and federal approvals during the life of the development;
12. The applicant shall provide Woodlands County with copies of all Security Estimates and Activities Plans submitted to Alberta Environment & Parks in relation to the development;
13. No further development, expansion or change in use is permitted unless prior written approval is obtained from Woodlands County;
14. There shall be no dumping of foreign materials or products in the excavation area that would not normally be found in the natural resource extraction process, i.e. dead animal carcasses, asphalt, cement, etc;
15. The applicant shall ensure that weed control is completed in compliance with the Alberta Weed Control Act;
16. A noise modelling investigation shall be conducted to determine sound predictions based on the proposed equipment, activities and hauling by the owner/operator, at the developer's expense, to the satisfaction

of Woodlands County, to ensure that satisfactory noise levels are not exceeded in accordance with the study provided;

17. Results and mitigation procedures of the noise monitoring investigation shall be implemented by the owner/operator. Woodlands County shall be informed of the measures recommended and undertaken;
18. Detailed practices and a schedule of practices to minimize dust generation on the pit floor, stockpiles, equipment and any plants pertaining to the aggregate industry shall be provided to Woodlands County;
19. Approval is granted for the life of the pit operation limited by stop orders, road use agreement re-evaluations and a review coordinated with Alberta Environment & Parks during their Five Year Reporting process as per the Code of Practice for Pits, authorized under the Environmental Protection and Enhancement Act, RSA 2000, c.E-12, and Conservation and Reclamation Regulation (AR 115/93);
20. Reclamation will be completed as per details of the Conservation and Reclamation Business Plan, as approved by Alberta Environment & Parks, identified under Section 6 (attached to and forming part of the Development Permit Application) to the satisfaction of Woodlands County;
21. Should comply with conditions of the Alberta Environment & Park's Disposition (SML 130095);
22. Should at any time any of the requirements for the development permit not, in the opinion of the Development Authority, been complied with, the Development Authority may suspend or cancel the development permit for the operation, pursuant to the provisions of the Municipal Government Act;
23. Shall obtain a burning permit from Alberta Forest Service for any burning undertaken;
24. Should comply with the Commercial Vehicle Safety Regulation AR 121/2009 Section 17(4) A driver, carrier or an owner of a commercial vehicle shall ensure that cargo transported by a commercial vehicle is contained, immobilized or secured so that it cannot (a) leak, spill, blow off, fall from, fall through or otherwise be dislodged from the commercial vehicle, or (b) shift upon or within the commercial vehicle to such an extent that the commercial vehicle's stability or maneuverability is adversely affected.

UNANIMOUSLY CARRIED

POLICY 1017 – FAMILY MEMBERS ON BOARD

A discussion ensued on the draft policy with a number of changes being suggested be looked at.

C-15-607-16

MOVED by Councillor Merrifield that Council direct administration to redraft policy 1017 – Family Members on Boards/ Committees for council to review and discuss at the Council retreat on October 26, 2016.

IN FAVOUR: S. Bonnett
C. Merrifield
D. Kluin
D. McQueen
R. Govenlock
J. Rennie

OPPOSED: D. Pritchard

CARRIED

POLICY 7002, RECREATION AND ARTS AND CULTURE GRANT PROGRAM

C-15-608-16

MOVED by Councillor McQueen that Council approves Policy 7002 Community Organization Capital and Operating Grants as presented.

UNANIMOUSLY CARRIED

FLOAT REFURBISHMENT AND CANADA 150 PARADE

C-15-609-16

MOVED by Councillor Merrifield that the Council accepts the Float Refurbishment and Canada 150 Parade design as information and request Administration to bring forward during Council budget deliberations.

UNANIMOUSLY CARRIED

SCHEDULE DINNER AT AAMDC

C-15-610-16

MOVED by Councillor Kluin that Council direct administration to arrange dinner with Barrhead County and the Town of Whitecourt on Wednesday, November 16, 2016.

UNANIMOUSLY CARRIED

RESOLUTION AGAINST PROPOSED TANKER BAN

C-15-611-16

MOVED by Councillor Merrifield that Council adopt the resolution against the proposed federal crude oil tanker ban along the northern coast of British Columbia as presented and direct administration to forward to AAMDC to review and bring forward at the fall conference.

UNANIMOUSLY CARRIED

MEETING WITH MINISTER OF MUNICIPAL AFFAIRS AT AAMDC CONFERENCE

C-15-612-16

MOVED by Councillor Bonnett that Council request a meeting with Hon. Danielle Larivee, Minister of Municipal Affairs at the AAMDC convention and submit the following three items for discussion:

1. Carbon Tax
2. Centralized Assessment
3. Tax Sharing

UNANIMOUSLY CARRIED

REQUEST FROM WHITECOURT & DISTRICT CHAMBER OF COMMERCE

C-15-613-16

MOVED by Councillor McQueen that Council accept the request from Whitecourt & District Chamber of Commerce as information.

UNANIMOUSLY CARRIED

GRAVEL CRUSHING AND STOCKPILING – CN NORTH PIT

C-15-614-16

MOVED by Councillor Pritchard that Council awards the Gravel Crushing and Stockpiling – CN North Pit to the low bidder, R Bee Crushing at a cost of \$425,750.00 plus GST.

UNANIMOUSLY CARRIED

**REQUEST FOR CO-SPONSOR FROM COUNTY OF BARRHEAD NO. 11
RESOLUTION TO REMOVE HIGH TENSION CABLE BARRIERS ON
TWO-LANE HIGHWAYS**

C-15-615-16

MOVED by Councillor Kluin that Woodlands County co-sponsor with the County of Barrhead No. 11 for the resolution for the province to remove the high-tension cable barriers on two-lane highways.

UNANIMOUSLY CARRIED

**REQUEST FOR CO-SPONSOR FROM COUNTY OF BARRHEAD NO. 11
RESOLUTION FOR CASINO OPPORTUNITIES FOR CHARITABLE
ORGANIZATIONS**

C-15-616-16

MOVED by Councillor Kluin that Council accept the request from the County of Barrhead No. 11 for the resolution for Casino opportunities for charitable organizations as information.

UNANIMOUSLY CARRIED

**CORRES-
PONDENCE &
INFORMATION:**

POINTS TO CAPTURE

C-15-617-16

MOVED by Councillor McQueen that Council accept:

- 7.5 – Policy 7002 – Recreation & Arts & Culture Grant;
- 7.8 – Resolution Against Proposed Tanker Ban; and
- 7.9 – Meeting with Minister of Municipal Affairs at AAMDC.

as the points to capture from the October 4, 2016, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-618-16

MOVED by Councillor Pritchard that Council accepts the information package dated 23 September 2016 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-619-16

MOVED by Councillor Merrifield that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 8:17 p.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 8:23 p.m.

**COMMITTEE OF
THE WHOLE:**

C-15-620-16

MOVED by Councillor McQueen that Council move to an in-camera session at 8:23 p.m.

UNANIMOUSLY CARRIED

C-15-621-16

MOVED by Councillor Kluin that Council come out of camera at 9:13 p.m.

UNANIMOUSLY CARRIED

OPERATIONAL OVERVIEW

C-15-622-16

MOVED by Councillor Bonnett that Council accept the operational report as information.

UNANIMOUSLY CARRIED

RECREATION FUNDING REQUEST

C-15-623-16

MOVED by Councillor Kluin that Council send a letter to Barrhead regarding the recreation funding request.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-624-16

MOVED by Councillor Pritchard that Council adjourn the meeting at 9:14 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary