

**COUNCIL MINUTES
WOODLANDS COUNTY
August 15, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, August 15, 2017, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

J. Rennie
S. Bonnett
R. Govenlock
D. Kluin
C. Merrifield
D. McQueen
D. Pritchard

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
L. Renfert, Recording Secretary
J. Slootweg, Manager Planning & Development
B. Kerton, Barrhead Leader (9:30 a.m. – 10:47 a.m.)

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:30 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

- 7.8 Meeting with Millar Western
- 7.9 EDC Member at Large
- 7.10 Cell Service
- 7.11 Fire Department Level of Service

Committee of the Whole:

Add:

- 10.4 Operations

C-15-439-17

MOVED by Councillor Merrifield that Council adopt the August 15, 2017 agenda as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials _____

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF AUGUST 1, 2017

C-15-440-17

MOVED by Councillor Kluin that Council adopt the minutes of the August 1, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S)

BYLAW 495/17 – A2 to NRE-DC AMENDING LAND USE BYLAW 490/17 – APPLICATION 2017LUA-01 SW 14-63-6-W5M

C-15-441-17

MOVED by Councillor Govenlock that Council give second reading to Bylaw 495/17 – A2 to NRE-DC Amending Land Use Bylaw 490/17 – Application 2017LUA-01 SW 14-63-6-W5M.

UNANIMOUSLY CARRIED

C-15-442-17

MOVED by Councillor Kluin that Council give third reading to Bylaw 495/17 – A2 to NRE-DC Amending Land Use Bylaw 490/17 – Application 2017LUA-01 SW 14-63-6-W5M.

UNANIMOUSLY CARRIED

DELEGATION(S):

AMBULANCE

The Fort Assiniboine Volunteer Fire Department brought the new emergency response unit to display for Council’s viewing.

C-15-443-17

MOVED by Councillor McQueen that Council accept the emergency response unit as information.

UNANIMOUSLY CARRIED

NEW BUSINESS:

REQUEST TO CLOSE AND PURCHASE UNDEVELOPED ROAD ALLOWANCE ON WEST BOUNDARY OF SW 11-60-10-W5M

Council reviewed and discussed a request to close and purchase an undeveloped road allowance located on the west boundary of SW 11-60-10-W5M.

C-15-444-17

MOVED by Councillor Merrifield that Council direct administration to bring a bylaw to Council upon receipt of the proper description for closure of the road allowance from the Alberta Land Titles office with Council's intent to lease the road allowance upon its closure.

UNANIMOUSLY CARRIED

FORT ASSINIBOINE VOYAGEUR EVENT COMMITTEE

C-15-445-17

MOVED by Councillor Bonnett that Council accept the Fort Assiniboine Voyageur Event Committee did not require Woodlands County funds as information.

UNANIMOUSLY CARRIED

C-15-446-17

MOVED by Councillor Govenlock that Council send a letter of appreciation to the Fort Assiniboine Voyageur Committee for all the work and time spent to make the event a success.

UNANIMOUSLY CARRIED

CENTRAL REGION MPB 2016-17 ACTION PLAN SUMMARY REPORT

C-15-447-17

MOVED by Councillor Kluin that Council accepts the Central Region Mountain Pine Beetle Plan 2016-17 Action Plan Summary Report as information.

UNANIMOUSLY CARRIED

COUNTY OF STETTLER NO. 6 REQUEST FOR SUPPORT

C-15-448-17

Moved by Councillor Merrifield that Council provide the County of Stettler No. 6 written support in their endeavor in requesting amendments to the MGA and other provincial legislation on outstanding issues of uncollectable school tax and senior housing requisitions.

UNANIMOUSLY CARRIED

MGA REGULATIONS

C-15-449-17

MOVED by Councillor Merrifield that Council respond with concerns to Matter Relating to Assessing Sub-class Regulations, Community Organization Property Tax Exemption Regulations, as well as the Linear Tax Issues.

UNANIMOUSLY CARRIED

GROWTH CARES GRANT

C-15-450-17

MOVED by Councillor Merrifield that Council discuss potential projects and provide feedback to Growth Alberta.

UNANIMOUSLY CARRIED

POLICY 3203 – DUST CONTROL

C-15-451-17

MOVED by Councillor Bonnett that Council adopt policy 3203 – Dust Control as amended.

UNANIMOUSLY CARRIED

MEETING WITH MILLAR WESTERN

C-15-452-17

MOVED by Mayor Rennie that Council authorize Council to attend the Special Meeting with Millar Western on Tuesday, August 15, 2017 at the Woodlands County Administration office at 4:00 p.m.

UNANIMOUSLY CARRIED

EDC MEMBER AT LARGE

C-15-453-17

MOVED by Councillor Bonnett that Council approve Jason Foster's appointment on EDC as a member at large until the completion of his current term.

UNANIMOUSLY CARRIED

CELL SERVICE

Council discussed with administration their concerns with respect to the cell service within Woodlands County and the areas where service is inadequate.

C-15-454-17

MOVED by Councillor McQueen that Council direct administration to identify the areas with inadequate cell service within Woodlands County and bring back to Council prior to submitting to Telus and to narrate the incident discussed.

UNANIMOUSLY CARRIED

FIRE DEPARTMENT LEVEL OF SERVICE

Administration reported that the Director of Planning & Community Services was working on options available and applicable costs with respect to increasing the Level of Service from an EMR to EMT for the Fort Assiniboine Volunteer Fire Department.

Councillor McQueen **requested** that administration include how many response calls would have benefitted from the increased Level of Service with their report.

C-15-455-17

MOVED by Councillor McQueen that Council direct administration to bring recommendations with respect to increasing the Level of Service for the Fort Assiniboine Volunteer Fire Department back to council.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-456-17

MOVED by Councillor McQueen that Council accept:

- 5.1 - Ambulance;
- 7.2 - Fort Assiniboine Voyageur Event Committee;
- 7.4 - County of Stettler No. 6 Request for Support
- 7.10 - Cell Service; and
- 7.11- Fire Department Level of Service.

as the points to capture from the August 15, 2017, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-457-17

MOVED by Councillor Prichard that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 10:47 a.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 10:52 a.m.

**COMMITTEE OF
THE WHOLE:**

C-15-458-17

MOVED by Councillor Bonnett that Council move to an in-camera session at 10:52 a.m.

UNANIMOUSLY CARRIED

C-15-459-17

MOVED by Councillor McQueen that Council come out of camera at 11:40 a.m.

UNANIMOUSLY CARRIED

GRIZZLY RIDGE

C-15-460-17

MOVED by Councillor Merrifield that Council return the Grizzly Ridge holdback after two years instead of the agreed three years.

IN-FAVOUR:

Mayor Rennie
Councillor Merrifield

OPPOSED:

Councillor Govenlock
Councillor Bonnett
Councillor Kluin
Councillor McQueen
Councillor Pritchard

MOTION DEFEATED

DEVELOPMENT UPDATE

C-15-461-17

MOVED by Councillor Govenlock that Council direct administration to proceed with legal proceedings options 3 and 5 as presented.

UNANIMOUSLY CARRIED

ASSESSMENT ROLL

C-15-462-17

MOVED by Councillor McQueen that Council direct administration to request for proposals for contract assessor with a three-year term and the option to extend for an additional 6 years.

UNANIMOUSLY CARRIED

OPERATIONS

C-15-463-17

Moved by Mayor Rennie that Council direct administration to present Whitecourt Transport with the options discussed.

UNANIMOUSLY CARRIED

C-15-464-17

MOVED by Councillor Pritchard that Council direct administration to proceed with the enforcement of the condition of 2012SUB04 by issuing a notice of default and cashing in the securities.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-465-17

MOVED by Councillor Kluin that Council adjourn the meeting at 11:43 a.m.

UNANIMOUSLY CARRIED

Mayor

Secretary

Presiding Officer's Initials

Designated Officer's Initials