

**COUNCIL MINUTES
WOODLANDS COUNTY
May 17, 2016**

The regular meeting of the Council for Woodlands County was held Tuesday, May 17, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett
J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
W. Lacasse, Director Infrastructure Services
G. Frank, Director Planning & Community Services
J. Slootweg, Manager, Planning & Development
L. Carter, Patrol Services
B. Kerton, Barrhead Leader
J. Quigley, Whitecourt Star
G. Buchanan, Opus Stewart Wier

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:31 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.1 (6) Ripple Connection

7.11 Water Fill Station

7.11 Toxic Roundup

Committee of the Whole:

10.2 Highway Commercial

10.3 Legal

C-15-299-16

MOVED by Councillor Pritchard that Council adopt the May 17, 2016, agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF MAY 3, 2016

C-15-300-16

MOVED by Councillor Govenlock that Council adopt the minutes of the May 3, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

COUNCIL RETREAT MEETING MINUTES OF MAY 9, 2016

Administration provided Council a revised copy of the May 9 retreat minutes.

C-15-301-16

MOVED by Councillor Merrifield that Council adopt the minutes of the May 9, 2016, Council retreat meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S)

BYLAW 477/16 – COMMUNITY STANDARDS BYLAW

C-15-302-16

MOVED by Councillor Merrifield that Council give first reading to Bylaw 477/16 – Community Standards Bylaw.

UNANIMOUSLY CARRIED

C-15-303-16

MOVED by Councillor Merrifield that Council schedules a public hearing for Bylaw 477/16 on June 7, 2016 at 7:15 p.m. at the Woodlands County Regional Municipal Office, Council Chambers in Fort Assiniboine and June 8, 2016 at 7:15 p.m. at the Woodlands County Municipal Office, Council Chambers in Whitecourt.

UNANIMOUSLY CARRIED

BYLAW 479/16 – MUNICIPAL EMERGENCY MANAGEMENT BYLAW

C-15-304-16

MOVED by Councillor Kluin that Council give first reading to Bylaw 479/16 – Municipal Emergency Management Bylaw.

UNANIMOUSLY CARRIED

C-15-305-16

MOVED by Councillor Pritchard that Council give second reading to Bylaw 479/16.

UNANIMOUSLY CARRIED

C-15-306-16

MOVED by Councillor McQueen that Council proceed to third and final reading of Bylaw 479/16.

UNANIMOUSLY CARRIED

C-15-307-16

MOVED by Councillor Kluin that Council give third reading to Bylaw 479/16.

UNANIMOUSLY CARRIED

BYLAW 482/16 – DEBENTURE – ADMINISTRATION OFFICE ADDITION BYLAW

C-15-308-16

MOVED by Councillor Bonnett that Council defer Bylaw 482/16 – Debenture – Administration Office Addition Bylaw to the next council meeting to correct paragraph one of the bylaw.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-309-16

MOVED by Councillor Govenlock that Council authorize the attendance of Mayor Rennie to attend St. Joseph School 2016 Graduation Ceremony on June 25, 2016 at St. Joseph Parish at 12 pm.

UNANIMOUSLY CARRIED

C-15-310-16

MOVED by Councillor Kluin that Council authorize the attendance of Mayor Rennie to attend 721 Hawk Squadron Royal Canadian Air Cadets Annual Ceremonial Review Parade and Awards Banquet on Saturday, June 11, 2016 at 3 pm.

UNANIMOUSLY CARRIED

C-15-311-16

MOVED by Councillor Bonnett that Council accept the elected official session prior to the MGA Review on June 28th in Whitecourt as information.

UNANIMOUSLY CARRIED

C-15-312-16

MOVED by Councillor Merrifield that Council accept the 2016 Fundraiser for Grande Cache Food Bank 16th Annual Golf Tournament for the Municipal District of Greenview on June 22, 2016 as information.

UNANIMOUSLY CARRIED

C-15-313-16

MOVED by Councillor Merrifield that Council authorize the attendance of Council to participate in the Athabasca Voyageur Canoe Brigade on June 17 or 18, 2016 at Rotary Park.

UNANIMOUSLY CARRIED

C-15-314-16

MOVED by Councillor Govenlock that Council authorize the attendance of Councillors McQueen and Kluin to attend the Ripple Connection Support Center luncheon on June 22, 2016 at the Barrhead United Church.

UNANIMOUSLY CARRIED

MUNICIPAL EMERGENCY RESPONSE PLAN MANUAL

C-15-315-16

MOVED by Councillor Pritchard that Council adopt the revised Municipal Emergency Management Response Plan.

UNANIMOUSLY CARRIED

ROAD CLOSURE REQUEST – PT ROAD PLAN 822-2836 WITHIN SE 36-60-10 W5M

C-15-316-16

MOVED by Councillor Kluin that Council deny the road closure request for a portion of the undeveloped road plan 822-2836 in SE 36-60-10-W5M.

IN-FAVOUR:

Mayor Rennie
Councillor Govenlock
Councillor Bonnett
Councillor Kluin
Councillor Merrifield
Councillor McQueen

OPPOSED:

Councillor Pritchard

CARRIED

MUTUAL AID AGREEMENTS – YELLOWHEAD COUNTY

C-15-317-16

MOVED by Councillor Kluin that Woodlands County enters into a Mutual Aid Fire agreement and Emergency Management agreement with Yellowhead County as presented.

UNANIMOUSLY CARRIED

PROPOSED ANNEXATION

C-15-318-16

MOVED by Councillor Bonnett that Council direct administration to notify the Town of Whitecourt that Woodlands County is in favour of the annexation of sections 1 & 2 of 60-12-W5M and the SW & NW of 6-60-11 W5M subject to satisfactory negotiations with the landowners.

UNANIMOUSLY CARRIED

RURAL COMMUNICATION UTILITY TOWER BUDGET & PRIORITIES

C-15-319-16

MOVED by Councillor McQueen that Council adopt the updated budget projections and direct administration to start the acquisition and construction of the first three rural communication utility towers as presented.

UNANIMOUSLY CARRIED

DELEGATION(S): WEST WHITECOURT AREA STRUCTURE PLAN – GARY BUCHANAN, OPUS STEWART WEIR

Gary Buchanan with Opus Stewart Weir was in attendance and provided Council with an overview of the draft West Whitecourt Area Structure Plan (ASP).

C-15-320-16

MOVED by Councillor Merrifield that Council accepts the presentation from Gary Buchanan with Opus Stewart Weir on the draft West Whitecourt Area Structure Plan (ASP) as information.

UNANIMOUSLY CARRIED

C-15-321-16

MOVED by Councillor Merrifield that administration advertise a public open house/information session on the draft West Whitecourt Area Structure Plan (ASP) for Monday, June 13, 2016 from 6-7:30 pm at the Westward Centre.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:45 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:53 a.m.

NEW BUSINESS: STEP FUNDING FOR FORT ASSINIBOINE FRIENDSHIP CLUB
(Con't)

A discussion ensued regarding the lack of funding for non-profit organizations to receive the STEP funding and the changes implemented to qualify for funding.

C-15-322-16

MOVED by Councillor Kluin that Council approve that Woodlands County cover the STEP grant portion funding for one student position for those local county community groups that applied for funding and were declined.

UNANIMOUSLY CARRIED

C-15-323-16

MOVED by Councillor Govenlock that Council direct administration to send a letter to the local MLA's expressing disappointment in the STEP program funding and to request clarification on how rural community groups can qualify for funding in the future.

UNANIMOUSLY CARRIED

RECREATION AND PARKS MONTH

C-15-324-16

MOVED by Councillor Bonnett that Council proclaim June as Recreation and Parks Month within Woodlands County.

UNANIMOUSLY CARRIED

2016 HOMETOWN HEROES AIRSHOW

C-15-325-16

MOVED by Councillor Merrifield that Council approves the Whitecourt Airshow Society request to host the 2016 Hometown Heroes Airshow at the Whitecourt Airport on July 23 to July 24, 2016.

UNANIMOUSLY CARRIED

PERFORMING ARTS & CULTURE CENTRE MEETING

C-15-326-16

MOVED by Councillor Bonnett that Council schedule June 9 from 7-9 pm for a joint Performing Arts & Culture Centre meeting with the Town of Whitecourt.

UNANIMOUSLY CARRIED

WATER FILL STATION

Councillor Bonnett advised Council that there are a number of large tankers and b-trains filling up at the Anselmo water fill station, which is causing the

well to run dry, leaving other producers unable to obtain water. This is also a concern as it takes approximately 14 hours to refill the well, which leaves the fire department vulnerable should they require water for a fire.

C-15-327-16

MOVED by Councillor Bonnett that Council direct administration to bring options back to Council for the Anselmo Water Fill Station.

UNANIMOUSLY CARRIED

TOXIC ROUNDUP

Councillor Kluin indicated that the Swan Hills Waste Treatment Centre was inquiring if Woodlands County would be interested in holding a Toxic Roundup.

C-15-328-16

MOVED by Councillor Kluin that Council direct administration to contact the Swan Hills Waste Treatment Centre to inquire about organizing a toxic roundup.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-329-16

MOVED by Councillor McQueen that Council accept:

- 4.1 – Bylaw 477/16 – Community Standards Bylaw;
- 5.1 – West Whitecourt Area Structure Plan;
- 7.3 – Road Closure Request – PT Road Plan 822-2836 Within SE 36-60-10 W5M;
- 7.4 – Mutual Aid Agreements – Yellowhead County;
- 7.5 – Proposed Annexation (1 & 2, 60-12-W5M);
- 7.6 – Rural Communication Utility Tower Budget & Priorities;
- 7.7 – Step Funding for Fort Assiniboine Friendship Club;
- 7.8 – Recreation and Parks Month Proclamation;
- 7.9 – 2016 Hometown Heroes Airshow;
- 7.10 – Performing Arts & Culture Centre Meeting; and
- 7.11 – Water Fill Station.

as the points to capture from the May 17, 2016, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-330-16

MOVED by Councillor Pritchard that Council accepts the information package dated 12 May 2016 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-331-16

MOVED by Councillor Pritchard that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 11:28 a.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 11:44 a.m.

COMMITTEE OF THE WHOLE:

C-15-332-16

MOVED by Councillor McQueen that Council move to an in-camera session at 11:44 a.m.

UNANIMOUSLY CARRIED

C-15-333-16

MOVED by Councillor McQueen that Council come out of camera at 11:56 a.m.

UNANIMOUSLY CARRIED

LAND ACCESS – REQUEST FOR FUNDING

C-15-334-16

MOVED by Councillor Govenlock that Council deny the land access request as this would be a fourth access to the NE-17.

IN-FAVOUR:

Mayor Rennie
Councillor Govenlock
Councillor Bonnett
Councillor Kluin
Councillor Merrifield
Councillor McQueen

OPPOSED:

Councillor Pritchard

CARRIED

SALE OF HIGHWAY COMMERCIAL LOT – WHITECOURT AIRPORT

C-15-335-16

MOVED by Councillor Merrifield that Council directs the CAO and Mayor to sign the offer to purchase from 529802 Alta. Ltd. of \$475,000.00 for sale of the 13.64 acre Highway Commercial Lot – Whitecourt Airport subject to Woodlands County being satisfied with the development time lines as proposed by the purchaser.

UNANIMOUSLY CARRIED

**CONFLICT
DECLARED**

Councillor Merrifield declared a conflict to agenda item 10.3 – Legal, as he sits on the SDAB and left the meeting at 11:56 a.m.

C-15-336-16

MOVED by Councillor Pritchard that Council move to an in-camera session at 11:56 a.m.

UNANIMOUSLY CARRIED

C-15-337-16

MOVED by Councillor Bonnett that Council come out of camera at 12:00 p.m.

UNANIMOUSLY CARRIED

LEGAL

C-15-338-16

MOVED by Councillor Govenlock that Council accept the legal update as information and direct administration to bring a legal opinion back to Council.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-339-16

MOVED by Councillor Pritchard that Council adjourn the meeting at 12:00 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary