

**COUNCIL MINUTES
WOODLANDS COUNTY
May 1, 2018**

The regular meeting of the Council for Woodlands County was held Tuesday, May 1, 2018, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows
R. Govenlock	D. Kluin
D. McQueen	B. Prestidge
J. Rennie	

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Sloomweg, Manager Planning & Development
S. Oberg, Director Corporate Services
W. Lacasse, Director Infrastructure Services
B. Kerton, Barrhead Leader
R. Barone, Associate Executive director EMS
B. Barody, Manager, MFR, North Zone
B. Grimmelt, E. Construction
D. Kuelken, Fort Assiniboine Fire Department
A. Marcellus, Fort Assiniboine Fire Department
D. Williams, Fort Assiniboine Fire Department

**CALLED
TO ORDER:**

Mayor Rennie called the meeting to order at 7:00 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.16 Truck Scale
7.17 Rural Crime Committee Update

Remove:

5.2 Fort Assiniboine Agriculture Society
7.6 Emergency Advisory Committee

C-15-267-18

MOVED by Councillor Kluin that Council adopt the May 1, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF APRIL 17, 2018

C-15-268-18

MOVED by Councillor Bonnett that Council adopt the minutes of the April 17, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF APRIL 25, 2018

It was noted that Councillor's McQueen and Kluin needed to be added to the minutes as members present.

C-15-269-18

MOVED by Councillor Bonnett that Council adopt the minutes of the April 25, 2018, special Council meeting as amended.

UNANIMOUSLY CARRIED

BYLAW(S):

**BYLAW 500/18 – A2 TO NRE-DC – LUB AMENDMENT APPLICATION
2017LUA02 – PT. NE, SE AND SW 5-63-6 W5M**

C-15-270-18

MOVED by Councillor McQueen that Council give second reading to bylaw 500/18.

UNANIMOUSLY CARRIED

C-15-271-18

MOVED by Councillor Kluin that Council give third reading to bylaw 500/18.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

C-15-272-18

MOVED by Councillor Govenlock that Council authorize Council's attendance at the Blue Ridge Golden Age Club Appetizers & Wine tasting on May 9th at 5 pm at the Blue Ridge Community Hall.

UNANIMOUSLY CARRIED

C-15-273-18

MOVED by Councillor Prestidge that Council authorize Mayor Rennie to attend the Hilltop High Graduating Class of 2018 ceremony on June 29th at 4 pm in the Athabasca Rink at the Scott Safety Centre.

UNANIMOUSLY CARRIED

C-15-274-18

MOVED by Councillor McQueen that Council authorize Council to attend the 2018 Annual Party in the Park festival on June 15 & 16, 2018.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-005-2018 FOR PERRIER
PIT CLASS 1 ON PT. SW 2-62-5 W5M**

C-15-275-18

MOVED by Councillor McQueen that Council direct administration to advertise and schedule a public hearing for Development Permit 15-005-2018 on Pt. SW 2-62-5-W5M for the purpose of sand and gravel extraction and processes on Tuesday May 29, 2018 at 9:45 am at the Regional Municipal Office in Fort Assiniboine, AB.

UNANIMOUSLY CARRIED

**CONFLICT
DECLARED**

Councillor Kluin declared a conflict to agenda item 7.4 as he leases land from the pit owner and left the meeting at 7:06 pm.

**DEVELOPMENT PERMIT APPLICATION 15-012-2018 FOR SCHULTE
PIT CLASS 1 ON PT. SE, SW & NE 4-62-5 W5M**

C-15-276-18

MOVED by Councillor Govenlock that Council direct administration to advertise and schedule a public hearing for Development Permit 15-012-2018 on Pt. SE, SW & NE 4-62-5-W5M for the purpose of sand and gravel extraction and processes on Tuesday May 29, 2018 at 9:50 am at the Regional Municipal Office in Fort Assiniboine, AB.

UNANIMOUSLY CARRIED

Councillor Kluin returned to the meeting at 7:07 pm.

**APPOINTMENT OF DESIGNATED OFFICER – DEVELOPMENT
OFFICER**

C-15-277-18

MOVED by Councillor Bonnett that Council appoint Lori Mosher as Development Officer for Woodlands County in accordance with Section 12 of Land Use Bylaw 490/17.

UNANIMOUSLY CARRIED

2018-19 FSL PROGRAM – BARRHEAD FCSS

C-15-278-18

MOVED by Councillor Kluin that Council direct administration to complete the 2018-19 FSL Program agreement in partnership with Barrhead FCSS and Pembina Hills at the requested 2% increase.

UNANIMOUSLY CARRIED

2018 CANADA 55+ SUMMER GAMES – SPONSORSHIP OF ATHLETES

C-15-279-18

MOVED by Councillor McQueen that Council approves the unbudgeted expense and directs Administration to process \$1,000 in athlete sponsorship to Mrs. Bessie Stevens for the 2018 Canada 55+ Summer Games.

UNANIMOUSLY CARRIED

COPA PROPOSAL 2019 CONVENTION - UNSUCCESSFUL

C-15-280-18

MOVED by Councillor Burrows that Council accept the COPA update indicating that the Woodlands County proposal for the 2019 COPA Convention was unsuccessful as information.

UNANIMOUSLY CARRIED

OPEN HOUSE FOR ECONOMIC DEVELOPMENT CHALLENGES AND SOLUTIONS DISCUSSION – FORT ASSINIBOINE

C-15-281-18

MOVED by Councillor Kluin that Council selects the evening of September 12, 2018 from 6-8 pm and directs administration to coordinate an open house event for the residents and businesses in Fort Assiniboine.

UNANIMOUSLY CARRIED

APPROACH UPGRADE REQUESTS CHANGES MADE TO DESIGN GUIDELINES & CONSTRUCTION STANDARDS

C-15-282-18

MOVED by Councillor McQueen that Council adopts the addition of section 10.7.2 to the Design Guidelines & Construction Standards for request to upgrade existing approaches with a 25/75 cost share as amended.

UNANIMOUSLY CARRIED

DELEGATION(S): ERNST & YOUNG

Rob Jolle and Azza Osman, representatives from Ernst & Young were in attendance to present their auditor's report on Woodlands County's Annual Financial Statements and Financial Information Return for the year ended December 31, 2017 to Council.

C-15-283-18

MOVED by Councillor Prestidge that Council accept the Auditor's Report on the Annual Financial Statements for the year ended December 31, 2017.

UNANIMOUSLY CARRIED

C-15-284-18

MOVED by Councillor Kluin that Council accept the Auditor's Report on the Municipal Financial Return for the year ended December 31, 2017.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 7:25 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 7:32 p.m.

ALBERTA HEALTH SERVICE MFR PROGRAM DELEGATION

Rob Barone, Associate Executive Director EMS and Blaine Barody, Manager, MFR, North Zone, Alberta Health services representatives provided Council with information regarding the Alberta Medical First Response (MFR) program. The discussion covered appropriate level of care as well as advising that MFR never includes patient transfer as this is covered under the Ambulance & Transportation Acts.

C-15-285-18

MOVED by Councillor Kluin that Council accepts the Alberta Health Service MFR program discussion as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 8:17 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 8:23 p.m.

NEW BUSINESS: **HIGHWAY 32 AND RR 125 TYPE V INTERSECTION**
(Con't)

C-15-286-18

MOVED by Councillor McQueen that Council move to an in-camera session at 8:27 P.m. in accordance with section 24 of FOIP.

UNANIMOUSLY CARRIED

C-15-287-18

MOVED by Councillor Kluin that Council come out of camera at 8:39 p.m.

UNANIMOUSLY CARRIED

C-15-288-18

MOVED by Councillor Kluin that Council awards the Highway 32 and RR 125 Type V intersection upgrade to the low bidder, TBL Construction Ltd. a total cost of \$1,327,485.46 plus GST; and allocates up to \$424,687.55 for engineering, Fortis Alberta, 10% contingency; and further, that Council approves an unbudgeted expenditure of \$441,135.00 for the project; and further that 50% of the total project expenditures be taken from securities given by the developer or any other legal means necessary.

UNANIMOUSLY CARRIED

JOINT COMMUNITY TOURS

Council reviewed the May dates suggested by the Town of Whitecourt and discussed options as the May dates were unavailable for Council.

C-15-289-18

MOVED by Councillor Burrows that Council schedule a joint community tour with the Town of Whitecourt on June 18 and 21, 2018.

UNANIMOUSLY CARRIED

JOINT PLANNING SESSION

A discussion ensued as the July dates proposed by the Town of Whitecourt are in the middle of harvest season.

C-15-290-18

MOVED by Councillor Prestidge that Council directs Administration to proceed with a Joint Planning Session in Edmonton with the Town of Whitecourt on June 27 & 28, 2018.

UNANIMOUSLY CARRIED

ALBERTA HEALTH SERVICES COMMITTEE

C-15-291-18

MOVED by Councillor Prestidge that Council appoint Councillors Bonnett and Burrows as Woodlands County's representatives to meet with Alberta Health to discuss the recruitment of health service professionals.

UNANIMOUSLY CARRIED

TRUCK SCALE

A discussion ensued regarding the potential use for residents to use LaFarge's scale at the Mindus Pit.

C-15-292-18

MOVED by Councillor Prestidge that Council directs Administration to proceed with scheduling a meeting with LaFarge, administration, Mayor Rennie, and Councillors McQueen and Kluin to discuss the potential use of their truck scale at the Mindus Pit.

UNANIMOUSLY CARRIED

RURAL CRIME COMMITTEE UPDATE

C-15-293-18

MOVED by Councillor Bonnett that Council directs Administration to schedule a presentation of the early alert system designed for small town and municipalities that was demonstrated at the rural crime committee meeting.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-294-18

MOVED by Councillor McQueen that Council accept:

- 5.3 – Alberta Health Service MFR Program Delegation;
- 7.8 – 2018 Canada 55+ Summer Games – Sponsorship of Athletes;
- 7.10 – Open House for Economic Development Challenges and Solutions Discussion – Fort Assinboine; and
- 7.12 – Highway 32 and RR 125 Type V Intersection.

as the points to capture from the May 1, 2018, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-295-18

MOVED by Councillor Bonnett that Council accept the information package dated 16 April 2018 as circulated.

UNANIMOUSLY CARRIED

C-15-296-18

MOVED by Councillor Prestidge that Council accept the Blue Ridge well update as information.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-297-18

MOVED by Councillor Prestidge that Council accept the Councillor's reports, as information and that Council direct administration to schedule the bridging the gap presentation for a future council meeting.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-298-18

MOVED by Councillor Prestidge that Council move to an in-camera session at 9:32 p.m. in accordance with section 24 of FOIP for agenda items 10.1 – Operations Overview.

UNANIMOUSLY CARRIED

C-15-299-18

MOVED by Councillor Kluin that Council come out of camera at 9:36 p.m.

UNANIMOUSLY CARRIED

OPERATIONS OVERVIEW

C-15-300-18

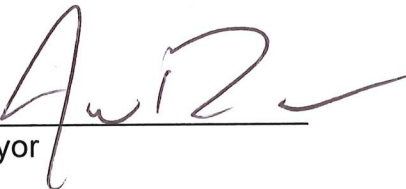
MOVED by Councillor McQueen that Council accept the operations overview report as information.

UNANIMOUSLY CARRIED

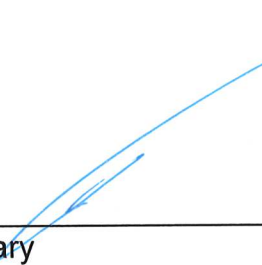
ADJOURNMENT: C-15-301-18

MOVED by Councillor Govenlock that Council adjourn the meeting at 9:37 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary