

**COUNCIL MINUTES
WOODLANDS COUNTY
May 16, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, May 16, 2017, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

J. Rennie
R. Govenlock
D. Kluin
D. Pritchard
C. Merrifield
S. Bonnett
D. McQueen

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
W. Lacasse, Director Infrastructure
G. Frank, Director Planning & Community Services
J. Sootweg, Manager Planning & Development
B. Kerton, Barrhead Leader
D. Kentner, Living Water Board of Trustee
G. Christie, Living Water Board of Trustee
I. Sawyer, Living Water Board of Trustee
A. Blahynka, Living Water Board of Trustee
R. Dias, Living Water Board of Trustee

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:30 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Remove: 10.1 – Letter of Concern Proposed Rezoning of Whitecourt

New Business:

Add:

7.9 Centre of Alberta
7.10 Meeting with Minister Anderson
7.11 Roads

Committee of the Whole:

Add:

10.1 Landfill Management

C-15-251-17

MOVED by Councillor Merrifield that Council adopt the May 16, 2017 agenda as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials _____

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF MAY 2, 2017

C-15-252-17

MOVED by Councillor Govenlock that Council adopt the minutes of the May 2, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF APRIL 24, 2017

C-15-253-17

MOVED by Councillor Bonnett that Council adopt the minutes of the April 24, 2017, Special Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS:

COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-254-17

MOVED by Councillor Merrifield that Council authorizes Mayor Rennie and Councillors Bonnett and Govenlock to participate in the Tim Hortons Camp Day on Wednesday, May 31, 2017.

UNANIMOUSLY CARRIED

C-15-255-17

MOVED by Councillor McQueen that Council authorizes Mayor Rennie to attend the Hilltop High graduating class of 2017 ceremony on June 30th at 4:00 pm. at the Scott Safety Centre Athabasca Rink in Whitecourt.

UNANIMOUSLY CARRIED

C-15-256-17

MOVED by Councillor Govenlock that Council authorizes Council to participate in the Athabasca Canoe Brigade 150 Canada Celebration on June 27, 2017 at 11 am at the Whitecourt Riverboat Launch.

UNANIMOUSLY CARRIED

C-15-257-17

MOVED by Councillor Merrifield that Council accept the Swan Hills Treatment Centre Annual Stakeholders meeting on May 30, 2017 as information.

UNANIMOUSLY CARRIED

SCHEDULE COUNCIL RETREAT

C-15-258-17

MOVED by Councillor McQueen that Council schedule a council retreat on May 30th from 12-3 pm at the municipal office in Whitecourt to discuss municipal operation, land sales and development throughout the County.

UNANIMOUSLY CARRIED

TOUR OF BLUE RIDGE LIBRARY AND FIRE HALL

C-15-259-17

MOVED by Councillor Pritchard that Council authorize Council to tour the Blue Ridge Library and the Blue Ridge Fire Hall on June 19, 2017 at 10 am.

UNANIMOUSLY CARRIED

GOOSE LAKE PUMPER TENDERS

C-15-260-17

Moved by Councillor McQueen that council direct administration to advertise the Goose Lake Fire Truck on the Alberta Purchasing Connection and further, that administration purchase the Fire Truck from WestVac Pumper for \$357,500 if no better bids come in through the Alberta Purchasing Connection, with funds to be taken from the Fire Apparatus Reserve.

UNANIMOUSLY CARRIED

DELEGATION(S): **STAFF PRESENTATION – DEVELOPMENT OFFICER**

Tyler McNab provided Council with an overview of what his position entails as the Development Officer.

C-15-261-17

MOVED by Councillor Kluin that Council accepts the Staff presentation on the Development Officer as information.

UNANIMOUSLY CARRIED

NEW BUSINESS:
Con't

MEMORIAL TREE UNVEILING INVITATION

Council discussed their availability to attend the memorial tree unveiling and suggested an alternate date to accommodate their schedules.

C-15-262-17

MOVED by Mayor Rennie that Council attend the Memorial Tree unveiling on Monday, June 19, 2017 from 7-9 pm.

UNANIMOUSLY CARRIED

COMMUNITY GRANT REPORT

C-15-263-17

MOVED by Councillor Govenlock that Council accept the community grant report as information and direct administration to send a letter to the Westward Centre regarding funding for Canada 150 celebration.

UNANIMOUSLY CARRIED

NORTHERN ALBERTA ELECTED LEADERS PRIORITY ISSUES SURVEY

C-15-264-17

MOVED by Councillor Bonnett that Council direct administration to complete the Northern Alberta Elected Leaders Priority Issues Survey as discussed and forward it to the government as directed by May 23, 2017.

UNANIMOUSLY CARRIED

ECONOMIC DEVELOPMENT COMMITTEE TERMS OF REFERENCE

C-15-265-17

MOVED by Councillor Merrifield that Council adopt the revised Economic Development Committee Terms of Reference as presented.

IN FAVOR: D. Pritchard
S. Bonnett
D. McQueen
D. Kluin
C. Merrifield
J. Rennie

OPPOSED: R. Govenlock

CARRIED

DELEGATION(S): LIVING WATERS SCHOOL BOARD OF TRUSTEES

Living Waters School Board of Trustees, D. Kentner, G. Christie, I. Sawyer, A. Blahynka, and R. Dias, provided Council with an overview of current school enrollment, centre for trades suite, violent threat risk assessment training and the building progress of the new school.

C-15-266-17

MOVED by Councillor Kluin that Council accepts the Living Waters School Board of Trustee presentation as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:18 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:28 a.m.

PUBLIC HEARING: 10:30 A.M. – BYLAW 490/17 – DRAFT LUB – ADMINISTRATION COMMENTS

Mayor Rennie declared the public hearing for Bylaw 490/17 draft Woodlands County Land Use Bylaw open at 10:30 a.m.

Joan Sloomweg, Manager Planning & Development, reported that a letter of concern was received regarding the proposed rezoning of Whitecourt airport as provided.

Mayor Rennie declared the public hearing for Bylaw 490/17 closed at 10:30 a.m.

NEW BUSINESS: CENTRE OF ALBERTA

Con't

Councillor Kluin asked that Council pursue a meeting with the province regarding the Centre of Alberta site.

C-15-267-17

MOVED by Councillor Kluin that Council direct administration to schedule a meeting with provincial representatives, Mayor Rennie and Councillor Kluin to discuss the Centre of Alberta site.

UNANIMOUSLY CARRIED

MEETING WITH MUNICIPAL AFFAIRS

As council was unable to meet with Minister Anderson as scheduled on May 17, council reviewed alternate dates to reschedule the meeting.

C-15-268-17

MOVED by Councillor McQueen that Council reschedule their meeting with Municipal Affairs to May 31, 2017 in Edmonton at 3:30 p.m.

UNANIMOUSLY CARRIED

ROADS

A discussion ensued regarding the moisture that is causing some issues to county roads and what if anything needs to be done.

C-15-269-17

MOVED by Councillor Kluin that Council accept the road discussion as information.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-270-17

MOVED by Councillor Bonnett that Council accept:

- 7.4 – Goose Lake Pumper Tender; and
- 7.5 – Memorial Tree Unveiling.

as the points to capture from the May 16, 2017, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-271-17

MOVED by Councillor Pritchard that Council accepts the information package dated 11 May 2017 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-272-17

MOVED by Councillor Pritchard that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 10:54 a.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 10:55 a.m.

**COMMITTEE OF
THE WHOLE:**

C-15-273-17

MOVED by Councillor Kluin that Council move to an in-camera session at 10:55 a.m.

UNANIMOUSLY CARRIED

C-15-274-17

MOVED by Councillor McQueen that Council come out of camera at 12:30 p.m.

UNANIMOUSLY CARRIED

LANDFILL MANAGEMENT

C-15-275-17

MOVED by Councillor Govenlock that Council direct administration to request the Town of Whitecourt CAO, Mayor, acting Landfill Manager and landfill authority chair attend a Woodlands County council meeting to discuss the landfill.

UNANIMOUSLY CARRIED

AIRPORT LAND BIDS

C-15-276-17

MOVED by Councillor Bonnett that Council rejects the bids from 1424705 Alberta Limited and Curtis Brownlee and further directs administration to re-negotiate a lease rate of \$2.75 per square metre with Heli Source Ltd.

UNANIMOUSLY CARRIED

LAND DISCUSSION

C-15-277-17

MOVED by Councillor Kluin that Council direct administration to review options of locating the berm on the south side of highway 32.

UNANIMOUSLY CARRIED

OPERATIONS OVERVIEW

C-15-278-17

MOVED by Councillor McQueen that Council accept the operations overview as information and further direct administration to bring the land use bylaw back to a special meeting.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-279-17

MOVED by Councillor Merrifield that Council adjourn the meeting at 12:32 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary