

**COUNCIL MINUTES
WOODLANDS COUNTY
January 5, 2016**

The regular meeting of the Council for Woodlands County was held Tuesday, January 5, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

S. Bonnett
J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield – Late Arrival at 7:01 p.m.

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Secretary
G. Frank, Director, Community Services & Planning
J. Sootweg, Manager Planning & Development
W. Lacasse, Director Infrastructure Services
W. Stewart, Airport Manager
B. Kerton, Barrhead Leader

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.10 Invitation to R. Merrifield's Retirement Celebration

C-15-001-16

MOVED by Councillor McQueen that Council adopt the January 5, 2016, agenda as amended.

UNANIMOUSLY CARRIED

LATE ARRIVAL

Councillor Merrifield entered the meeting at 7:01 p.m.

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF DECEMBER 15, 2015

C-15-002-16

MOVED by Councillor Bonnett that Council adopt the minutes of the December 15, 2015, regular Council meeting as amended.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 470/15 – AMENDING LAND USE BYLAW 407/13 – LAND USE AMENDMENT APPLICATION 2015LUA08 NE 33-59-11 W5M – A1 to CR

C-15-003-16

MOVED by Councillor Govenlock that Council table the proposed amendment until a review and adoption of the IDP is completed in 2016 by both Councils.

CARRIED UNANIMOUSLY

BYLAW 471/15 – AMENDING WOODLAND COUNTY / TOWN OF WHITECOURT INTERMUNICIPAL DEVELOPMENT PLAN BYLAW 401/12 – LAND USE AMENDMENT APPLICATION 2015LUA08 PT. NE 33-59-11 W5M

C-15-004-16

MOVED by Councillor Kluin that Council table the proposed amendment until a review and adoption of the IDP is completed in 2016 by both Councils.

CARRIED UNANIMOUSLY

BYLAW 472/15 – AMENDING MUNICIPAL DEVELOPMENT PLAN BYLAW 406/13 – LAND USE AMENDMENT APPLICATION 2015LUA08 PT. NE 33-59-11 W5M

C-15-005-16

MOVED by Councillor Pritchard that Council table the proposed amendment until a review and adoption of the IDP is completed in 2016 by both Councils.

CARRIED UNANIMOUSLY

BYLAW 473/15 – TEMPORARY ROAD BYLAW

C-15-006-16

MOVED by Councillor Merrifield that Council give third reading to Bylaw 473/15 – Temporary Road Bylaw.

IN-FAVOUR:

Mayor Rennie
Councillor Bonnett
Councillor Pritchard
Councillor Merrifield
Councillor Kluin
Councillor McQueen

OPPOSED:

Councillor Govenlock

CARRIED

NEW BUSINESS: REQUEST TO CONSIDER PAYMENT OPTIONS FOR SERVICE CONNECTION FEE AND INTERSECTION IMPROVEMENT FEES FOR PT. SW 28-59-12-W5M (14 Lots) 2014SUB01

C-15-007-16

MOVED by Councillor Merrifield that Council direct administration to provide a review of Policy 6118 for the next Council Meeting.

UNANIMOUSLY CARRIED

WOODLANDS COUNTY ADMINISTRATION BUILDING RENOVATIONS

C-15-008-16

MOVED by Councillor Merrifield that Council direct administration to proceed with the 2500 sq./ft. design and tender for the expansion to the Woodlands County Administration Building.

UNANIMOUSLY CARRIED

GRAVEL CRUSHING AND STOCKPILING – CEMETERY PIT, FORT ASSINIBOINE

C-15-009-16

MOVED by Councillor Kluin that Council awards the Gravel Crushing and Stockpiling – Cemetery Pit to the low binder, Barsi Enterprises Ltd. at a total cost of \$397,900.00 plus GST.

UNANIMOUSLY CARRIED

ADDITIONAL AIRPORT STAFFING REQUIREMENTS

C-15-010-16

MOVED by Councillor Govenlock that Council move to an in-camera session at 7:26 p.m.

UNANIMOUSLY CARRIED

C-15-011-16

MOVED by Councillor Bonnett that Council come out of camera at 7:53 p.m.

UNANIMOUSLY CARRIED

C-15-012-16

MOVED by Councillor Pritchard that Council direct administration to proceed with the hiring of two (2) new staff positions at the airport as proposed.

IN-FAVOUR:

Mayor Rennie
Councillor Bonnett
Councillor Pritchard
Councillor Merrifield
Councillor Kluin
Councillor McQueen

OPPOSED:

Councillor Govenlock

CARRIED

C-15-013-16

MOVED by Councillor Kluin that Council direct administration to prepare a report for the next meeting on commercial landing fees at the airport.

UNANIMOUSLY CARRIED

2016 PROPERTY TAX AUCTION SALE DATE

C-15-014-16

MOVED by Councillor Kluin that Council set the public auction of Lot 4, Block 3, Plan 2835MC (306 - 4th St Blue Ridge) for 2:00 p.m. in the Council Chambers of the Woodlands County Office, in Whitecourt on Thursday, February 25, 2016. That the property offered for sale on an as-is, where-is basis with no guarantees or warranties. The terms of the sale are cash or certified cheque paid in full on the day of the auction. That the reserve bid

be set as \$40,000, the 2015 assessed value of Lot 4, Block 3, Plan 2835MC (306-4th St Blue Ridge)

UNANIMOUSLY CARRIED

FCM ANNUAL CONFERENCE & TRADE SHOW

C-15-015-16

MOVED by Councillor McQueen that Council direct administration to register Councillors Pritchard and Bonnett to attend the FCM Annual Conference & Trade Show in Winnipeg from June 2-5, 2016.

UNANIMOUSLY CARRIED

AAMDC's 2016 SPRING CONVENTION

C-15-016-16

MOVED by Councillor McQueen that Council direct administration to confirm registration for Council at the AAMDC's 2016 Spring Convention in Edmonton from March 14-16, 2016.

UNANIMOUSLY CARRIED

C-15-017-16

MOVED by Councillor Kluin that Council reschedule the regular Council Meeting on March 15th to March 22nd at 9:30 a.m. in the municipal office in Whitecourt.

UNANIMOUSLY CARRIED

JANUARY 19TH REGULAR COUNCIL MEETING

C-15-018-16

MOVED by Councillor Kluin that Council reschedule the regular Council Meeting on January 19th to January 22nd at 9:30 a.m. in the municipal office in Whitecourt.

UNANIMOUSLY CARRIED

MILLAR WESTERN REQUEST

C-15-019-16

MOVED by Councillor McQueen that Council approve the storage of up to 30,000 m³ of logs in the CN Pit subject to being able to accommodate the water/sewer lines and the snowmobile trail that crosses the pit.

UNANIMOUSLY CARRIED

**CONFLICT
DECLARED:**

Councillor Merrifield declared a conflict to the invitation for R. Merrifield's retirement celebration and left the meeting at 8:04 p.m.

INVITATION TO R. MERRIFIELD'S RETIREMENT CELEBRATION

C-15-020-16

MOVED by Councillor Pritchard that Mayor Rennie, and Councillors Govenlock and Merrifield and spouses attend the R. Merrifield Retirement Celebration at the Whitecourt Golf Course on February 26, 2016.

UNANIMOUSLY CARRIED

Councillor Merrifield returned to the meeting at 8:07 p.m.

RECESS:

Mayor Rennie recessed the meeting at 8:07 p.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 8:15 p.m.

**CORRES-
PONDENCE &
INFORMATION:**

POINTS TO CAPTURE

C-15-021-16

MOVED by Councillor Govenlock that Council accept:

- 7.4 – Additional Airport Staffing Requirements; and
- 7.5 – 2016 Property Tax Auction Sale Date.

as the points to capture from the January 5, 2016, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-022-16

MOVED by Councillor Bonnett that Council accepts the information package dated 29 December 2015 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-023-16

MOVED by Councillor Kluin that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

COMMITTEE OF THE WHOLE:

C-15-024-16

MOVED by Councillor McQueen that Council move to an in-camera session at 8:21 p.m.

UNANIMOUSLY CARRIED

C-15-025-16

MOVED by Councillor McQueen that Council come out of camera at 8.28 p.m.

UNANIMOUSLY CARRIED

ROAD ACQUISITION UPDATE

C-15-026-16

MOVED by Councillor Govenlock that Council direct administration to negotiate with the landowner.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-027-16

MOVED by Councillor Bonnett that Council adjourn the meeting at 8:30 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary