

**COUNCIL MINUTES
WOODLANDS COUNTY
July 5, 2016**

The regular meeting of the Council for Woodlands County was held Tuesday, July 5, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

MEMBERS

PRESENT:

S. Bonnett
J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield

IN

ATTENDANCE:

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Sloomweg, Manager, Planning & Development
W. Lacasse, Director Infrastructure Services
R. Twach, Manager, Infrastructure Technical Services
B. Kerton, Barrhead Leader
H. Lawson, Whitecourt Star

CALLED

TO ORDER:

The meeting was called to order by Mayor Rennie at 7:00 p.m.

ADOPTION

OF AGENDA:

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.1 (3) Enbridge meeting

7.14 Assessment Review Boards

Committee of the Whole:

10.3 Airport Access

C-15-420-16

MOVED by Councillor Kluin that Council adopt the July 5, 2016, agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

SPECIAL COUNCIL MEETING MINUTES OF JUNE 8, 2016

C-15-421-16

MOVED by Councillor Pritchard that Council adopt the minutes of the June 8, 2016, special Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF JUNE 20, 2016

C-15-422-16

MOVED by Councillor McQueen that Council adopt the minutes of the June 20, 2016, special Council meeting as presented.

UNANIMOUSLY CARRIED

REGULAR COUNCIL MEETING MINUTES OF JUNE 21, 2016

C-15-423-16

MOVED by Councillor Govenlock that Council adopt the minutes of the June 21, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S)

**BYLAW 484/16 – AMENDING LAND USE BYLAW – LAND USE
AMENDMENT APPLICATION 2016LUA01 – PT SE 24-59-13 W5M (CR
TO RI)**

C-15-424-16

MOVED by Councillor McQueen that Council give first reading to Bylaw 484/16 – Amending Land Use Bylaw 407/13.

UNANIMOUSLY CARRIED

C-15-425-16

MOVED by Councillor Pritchard that Council schedule a public hearing for Bylaw 484/16 on September 6, 2016 at 7:15 p.m. at the Woodlands County Office, Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

BYLAW 485/16 – AMENDING MUNICIPAL DEVELOPMENT PLAN
BYLAW 406/13 – LAND USE AMENDMENT APPLICATION 2016LUA01 –
PT SE 24-59-13 W5M (CR TO RI)

C-15-426-16

MOVED by Councillor Merrifield that Council give first reading to Bylaw 485/16 – Amending Municipal Development Plan Bylaw 406/13.

UNANIMOUSLY CARRIED

C-15-427-16

MOVED by Councillor Kluin that Council schedule a public hearing for Bylaw 485/16 on September 6, 2016 at 7:20 p.m. at the Woodlands County Office, Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-428-16

MOVED by Councillor Pritchard that Council authorize the attendance of Council to attend the 2016 Woodlands County ASB Tour on July 21st, 2016.

UNANIMOUSLY CARRIED

C-15-429-16

MOVED by Councillor Merrifield that Council authorize the attendance of Council to attend the Hometown Heroes Airshow on July 23 & 24, 2016 at the Whitecourt Airport.

UNANIMOUSLY CARRIED

C-15-430-16

MOVED by Mayor Rennie that Council authorize the attendance of Councillor Merrifield to attend the Enbridge teleconference meeting on Friday, July 8th and report back to council.

UNANIMOUSLY CARRIED

AIRPORT ADVISORY COMMITTEE – TERMS OF REFERENCE - REVISED

C-15-431-16

MOVED by Councillor Govenlock that Council adopts the Airport Advisory Committee – Terms of Reference – Revised report as presented.

UNANIMOUSLY CARRIED

TRANSPORT CANADA REQUEST FOR RELEASE OF CADORS INFORMATION

C-15-432-16

MOVED by Councillor Merrifield that Council approve sending a letter to Transport Canada requesting release of CADORS information.

UNANIMOUSLY CARRIED

FIRE SERVICE STUDY

C-15-433-16

MOVED by Councillor Kluin that Council direct administration to invite the consultant of the Fires Service Study report to attend a future council retreat meeting to review the study further.

UNANIMOUSLY CARRIED

DRAFT POLICY 6120 – SUBDIVISION ENDORSEMENT RESCIND POLICY 6105 – LEGAL ACCESS TO NEW SUBDIVISIONS

C-15-434-16

MOVED by Councillor Govenlock that Council rescind policy 6105 – Legal Access to New Subdivisions.

UNANIMOUSLY CARRIED

C-15-435-16

MOVED by Councillor Bonnett that Council adopt Policy 6120 – Subdivision Endorsement.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 7:19 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 7:21 p.m.

NEW BUSINESS: **DESIGN GUIDELINES & CONSTRUCTION STANDARDS MANUAL**
(Con't)

C-15-436-16

MOVED by Councillor McQueen that Council adopt the Design Guidelines and Construction Standards Manual.

UNANIMOUSLY CARRIED

BLUE RIDGE LIBRARY/CHANGE ROOM

C-15-437-16

MOVED by Councillor Pritchard that Council awards the construction of the Blue Ridge Library/Change Room building to Monteith Building Group Ltd. at a total cost of \$907,000 plus GST.

UNANIMOUSLY CARRIED

TIME EXTENSION REQUEST – NE 24-49-13 W5M 2013SUB23

C-15-438-16

MOVED by Councillor McQueen that Council approve the request for a time extension to register Subdivision Application 2013SUB23 to January 22, 2017.

UNANIMOUSLY CARRIED

STRATEGIC PLAN

C-15-439-16

MOVED by Councillor Merrifield that Council accept the strategic plan discussion as information.

UNANIMOUSLY CARRIED

COUNCIL ACTION REPORT UPDATE

C-15-440-16

MOVED by Councillor Pritchard that the Council accept the Council Action Request List and discussion as information.

UNANIMOUSLY CARRIED

CHILDREN'S FESTIVAL UPDATE

C-15-441-16

MOVED by Councillor Bonnett that Council accept the Children's Festival update as information and invite Chelsea Grande, Director of Community Services for the Town of Whitecourt to a future meeting to discuss the festival further.

UNANIMOUSLY CARRIED

ALBERTA ENVIRONMENT & PARKS LETTER RE CARIBOU

C-15-442-16

MOVED by Councillor Kluin that Council accept the letter from Alberta Environment and Parks regarding Caribou as information.

UNANIMOUSLY CARRIED

WOODLANDS COUNTY FLOAT

C-15-443-16

MOVED by Councillor Govenlock that Council direct administration to forward a request to the Community Services to bring design and low cost options for a new float design to the 2017 budget deliberations.

UNANIMOUSLY CARRIED

ASSESSMENT REVIEW BOARD

Administration provided an update to council regarding the local and composite assessment review boards.

C-15-444-16

MOVED by Councillor Pritchard that Council direct administration to enter into a 3-year agreement with the Capital Region Assessment Services

Commission (CRASC) accepting all terms and conditions in the agreement and accepting the use of the CRASC panelists for hearings.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-445-16

MOVED by Councillor Pritchard that Council accept:

- 7.7 – Blue Ridge Library/Change Room;
- 7.9 – Strategic Plan; and
- 7.11 – Children’s Festival Update.

as the points to capture from the July 5, 2016, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

C-15-446-16

MOVED by Councillor Bonnett that Council accepts the information package dated 24 June 2016 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-447-16

MOVED by Councillor Govenlock that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED

C-15-448-16

MOVED by Councillor McQueen that Council direct administration to prepare a letter to the Mayor/Reeves of Lac Ste. Anne County, Town of Mayerthorpe, Town of Whitecourt, Town of Fox Creek, MD of Greenview,

Town of Valleyview, Town of Fox Creek, Big Lakes County, Town of Swan Hills, Yellowhead County, County of Barrhead No. 11 and Town of Barrhead requesting support for the dialysis bus in a joint letter to be sent to local MLA's and the Minister of Health.

UNANIMOUSLY CARRIED

COMMITTEE OF THE WHOLE:

C-15-449-16

MOVED by Councillor Pritchard that Council move to an in-camera session at 8:22 p.m.

UNANIMOUSLY CARRIED

C-15-450-16

MOVED by Councillor Kluin that Council come out of camera at 8:48 p.m.

UNANIMOUSLY CARRIED

AIRPORT MAP AGREEMENT

C-15-451-16

MOVED by Councillor Merrifield that Council adopt the airport map as presented and to ensure costs spent to date come back to Woodlands County.

UNANIMOUSLY CARRIED

REQUEST TO AID IN LAND PURCHASE

C-15-452-16

MOVED by Councillor McQueen that Council aid in land purchase from SE 17-62-6 for access to NE-17-62-6.

IN-FAVOUR:

Mayor Rennie
Councillor Govenlock
Councillor Bonnett
Councillor Kluin
Councillor McQueen
Councillor Pritchard

OPPOSED:

Councillor Merrifield

CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials _____

AIRPORT ACCESS

C-15-453-16

MOVED by Councillor Bonnett that Council direct administration to negotiate the airport access with the purchaser.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-454-16

MOVED by Councillor Kluin that Council adjourn the meeting at 8:50 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary