

**COUNCIL MINUTES
WOODLANDS COUNTY
May 21, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, May 21, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

MEMBERS PRESENT: S. Bonnett J. Burrows R. Govenlock
D. Kluin B. Prestidge J. Rennie

ABSENT: D. McQueen

IN ATTENDANCE: G. Frank, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
S. Oberg, Director Corporate Services
A. Bachand, Director Infrastructure
B. Roach, Economic Development Coordinator
B. Kerton, Barrhead Leader
A. Clemenotvich
T. Broen, Finning Canada
B. Brooks, Finning Canada
B. Lebrek, Finning Canada
R. Mabbutt, Finning Canada

CALLED TO ORDER: Mayor Govenlock called the meeting to order at 9.39 a.m.

ADOPTION OF AGENDA: The following amendments were made to the agenda for this meeting:

Add:
New Business:

8.1(6) Tim Horton's Camping Day

C-15-324-19

MOVED by Councillor Kluin that Council adopt the May 21, 2019 agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES: SPECIAL COUNCIL MEETING MINUTES OF APRIL 29, 2019

C-15-325-19

MOVED by Councillor Prestidge that Council adopt the minutes of the April 29, 2019, special Council meeting as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials RG
Designated Officer's Initials JK

SPECIAL COUNCIL MEETING MINUTES OF MAY 7, 2019

C-15-326-19

MOVED by Councillor Burrows that Council adopt the minutes of the May 7, 2019, special Council meeting as presented.

UNANIMOUSLY CARRIED

REGULAR COUNCIL MEETING MINUTES OF MAY 7, 2019

It was noted that the meeting took place in Whitecourt not Fort Assiniboine as noted in the preamble of the minutes and that Sylvia should be changed to Bonnett on page 2.

C-15-327-19

MOVED by Councillor Burrows that Council adopt the minutes of the May 7, 2019, regular Council meeting as amended.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 525/19 – CHIEF ADMINISTRATIVE OFFICER BYLAW

C-15-328-19

MOVED by Councillor Kluin that Council give first reading to Bylaw 525/19 – CAO Bylaw

UNANIMOUSLY CARRIED

NEW BUSINESS:

COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-329-19

MOVED by Councillor Bonnett that Council authorize Mayor Govenlock to attend the 2019 Gateway Academy's Year End Awards Ceremonies on Thursday, June 6, 2019 at 12:00 p.m. at Gateway Academy.

UNANIMOUSLY CARRIED

C-15-330-19

MOVED by Councillor Rennie that Council authorize Councillor Bonnett to attend the 2019 Mayerthorpe High School Graduation ceremonies on Friday, June 28, 2019, at 2:00 p.m. in the Mayerthorpe High School main gymnasium.

UNANIMOUSLY CARRIED

C-15-331-19

MOVED by Councillor Kluin that Council authorize Councillor Bonnett to attend the Mayerthorpe High School annual awards presentation for the 2018-2019 academic year on Thursday, June 13, 2019, at 6:30 p.m. in the Mayerthorpe High School gymnasium.

UNANIMOUSLY CARRIED

C-15-332-19

MOVED by Councillor Prestidge that Council authorize Council's attendance at the Party in the Park Sponsorship dinner on Thursday, June 6, 2019 from 6-9 p.m. at the Eagle River Casino.

UNANIMOUSLY CARRIED

C-15-333-19

MOVED by Councillor Kluin that Council authorize one member of Council attend the Blue Ridge Golden Age Club Potluck Supper on Wednesday, June 12, 2019 at the Blue Ridge Community Hall at 6 p.m.

UNANIMOUSLY CARRIED

C-15-334-19

MOVED by Councillor Kluin that Council authorize Mayor Govenlock and Councillor Rennie to participate in the Tim Horton Camp Day taking place at Tim Horton's restaurant on June 5, 2019.

UNANIMOUSLY CARRIED

INVITATION – HUESTIS DEMONSTRATION FOREST – JUNE 13, 2019

C-15-335-19

MOVED by Councillor Rennie that Council approve Mayor Govenlock to attend and give a short welcoming speech at the Huestis Tree Planting event on Thursday, June 13, 2019.

UNANIMOUSLY CARRIED

DELEGATION(S): FINNING REPRESENTATIVES

Travis Broen, Barry Brooks, Brad Lebrek and Randy Mabbutt with Finning Canada were in attendance to discuss the issues with the Cat 140M grader drive. Items discussed included warranty issues, repair costs and the reason rental units not being covered.

C-15-336-19

MOVED by Councillor Burrows that Council accept the Finning Canada Cat 140 M Grader discussion as information.

UNANIMOUSLY CARRIED

NEW BUSINESS:
(Con't)

STATEMENT OF REVENUE AND EXPENDITURES

C-15-337-19

MOVED by Councillor Prestidge that Council accepts the "Statement of Revenues & Expenditures" Report for the period ended April 30, 2019 as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Govenlock recessed the meeting at 10:41 a.m.

RECONVENE

Mayor Govenlock reconvened the meeting at 10:48 a.m.

**MUNICIPAL AFFAIRS – MUNICIPAL ACCOUNTABILITY PROGRAM (MAP)
VISIT RESCHEDULING**

C-15-338-19

MOVED by Councillor Kluin that Council rescind motion C-15-183-19, in order to continue with their regular Council meeting schedule for July as set at the Organization Meeting in October 2018 and to reschedule Municipal Affairs Accountability Program Visit to July 16, 2019.

UNANIMOUSLY CARRIED

APPOINTMENT OF DIRECTOR OF EMERGENCY MANAGEMENT

C-15-339-19

MOVED by Councillor Kluin that Council move to a closed session at 11:02 a.m. in accordance with sections 24 of FOIP for agenda item:

UNANIMOUSLY CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Sue Oberg, Andre Bachand and Shannon Wharton.

C-15-340-19

MOVED by Councillor Rennie that Council return to the public meeting at 11:13 a.m.

UNANIMOUSLY CARRIED

C-15-341-19

MOVED by Councillor Rennie that Council appoint Gordon Frank, Interim Chief Administrative Officer as Director of Emergency Management for Woodlands County effective May 21, 2019.

UNANIMOUSLY CARRIED

POLICY 6209 – FINANCIAL ASSISTANCE FOR ACHIEVEMENT RECOGNITION POLICY

C-15-342-19

MOVED by Councillor Prestidge that Council approves Policy 6209 – Financial Assistance for Achievement Recognition Policy as presented.

UNANIMOUSLY CARRIED

ALBERTA GOVERNMENT ROAD PERMITS CHANGES

C-15-343-19

MOVED by Councillor Kluin that Council direct Administration to forward Council's concerns to the Minister of Transportation, Ric McIver, and to MLA Martin Long and MLA Glenn Van Dijken to express how removing the ability for Municipalities to provide local road approval for Overweight Permits will have a severely negative effect on the Municipality, its Infrastructure and its Rate Payers.

UNANIMOUSLY CARRIED

2019 GLOBAL PETROLEUM SHOW

C-15-344-19

MOVED by Councillor Burrows that Council approves Councillors Rennie and Prestidge to attend the 2019 Global Petroleum Show in Calgary.

UNANIMOUSLY CARRIED

2019 SUMMER PARADE DATES

C-15-345-19

MOVED by Councillor Rennie that Council approve the following:

- All of Council to attend the July 1, 2019 Canada celebration parade in Whitecourt and the August 17 Hamlet Hoedown in Fort Assiniboine;
- Councillors McQueen and Kluin to attend the August 10, 2019 Blue Heron parade in Barrhead; and

- Councillors Bonnett and Prestidge to attend the August 10, 2019 parade in Mayerthorpe.

UNANIMOUSLY CARRIED

RMA ENHANCING RELATIONS BETWEEN MUNICIPAL GOVERNMENTS AND INDIGENOUS COMMUNITIES: BLANKET EXERCISE UPDATE

C-15-346-19

MOVED by Councillor Prestidge that Council accept the RMA Blanket Exercise update for information.

UNANIMOUSLY CARRIED

DECLARATION OF SENIORS WEEK JUNE 3-9, 2019

C-15-347-19

MOVED by Councillor Kluin that Council proclaims June 2-8, 2019 to be Seniors Week in Woodlands County.

UNANIMOUSLY CARRIED

LAC ST. ANNE FOUNDATION – LOCK-UP FUNDRAISER

C-15-348-19

MOVED by Councillor Rennie that Council authorize Councillor Bonnett to participate in the Lac Ste. Anne Foundation Annual Lodge Lock-up Fundraiser as the Woodlands County representative and that Woodlands County pledge a \$250 donation.

CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE



C-15-349-19

MOVED by Councillor Bonnett that Council accept:

- 5.1 – Finning Representatives;
- 8.6 – Policy 6209 – Financial Assistance for Achievement Recognition Policy;
- 8.7 – Alberta Government Road Permits Changes; and
- 8.11 – Declaration of Seniors Week June 3-9, 2019.

as the points to capture from the May 21, 2019, Council meeting.

UNANIMOUSLY CARRIED

Presiding Officer's Initials 
Designated Officer's Initials 

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-350-19

MOVED by Councillor Kluin that Council accept the Councillor's reports for May 21, 2019, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-351-19

MOVED by Councillor Rennie that Council move to a closed session at 11:49 a.m. in accordance with sections 23 & 24 of FOIP for agenda item:
11.1 CAO Operations Overview;

UNANIMOUSLY CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, and Shannon Wharton.

C-15-352-19

MOVED by Councillor Kluin that Council return to the public meeting at 1:13 p.m.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-353-19

MOVED by Councillor Prestidge that Council accept the CAO Operations Overview report as information.

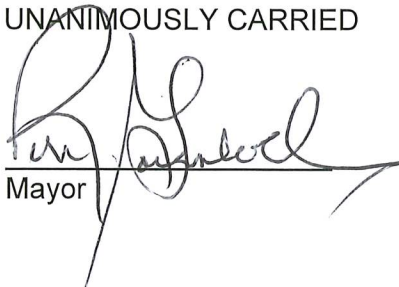
UNANIMOUSLY CARRIED

ADJOURNMENT:

C-15-354-19

MOVED by Councillor Burrows that Council adjourn the meeting at 1:14 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

