

**COUNCIL MINUTES  
WOODLANDS COUNTY  
June 18, 2019**

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The regular meeting of the Council for Woodlands County held on Tuesday, June 18, 2019, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie		

**IN ATTENDANCE:**

G. Frank, Interim Chief Administrative Officer  
S. Wharton, Executive Assistant  
A. Bachand, Director Infrastructure  
S. Oberg, Director Corporate Services  
J. Slootweg, Manager, Planning & Development  
G. Farnden, Senior Municipal Relation Liaison, STARS  
K. Berger, Barrhead Leader

**CALLED TO ORDER:** Mayor Govenlock called the meeting to order at 9:30 a.m.

**ADOPTION OF AGENDA:** The following amendments were made to the agenda for this meeting:

**Add:**  
New Business:

- 8.1 Invitations:
- (3) St. Joseph High School Graduation
  - (4) Goose Lake Fire Hall Grand Opening
  - (5) COPA for Kids
  - (6) Aboriginal Day
  - (7) Relay for Life

11.5 Council Code of Conduct

Remove: 5.2 – Alberta Parks Delegation

**C-15-378-19**

MOVED by Councillor Prestidge that Council adopt the June 18, 2019 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF  
MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF JUNE 7, 2019**

**C-15-379-19**

MOVED by Councillor Bonnett that Council adopt the minutes of the June 7, 2019, regular Council meeting as presented.

UNANIMOUSLY CARRIED

**BYLAW(S):**

**BYLAW 525/19 – CHIEF ADMINISTRATIVE OFFICER BYLAW**

**C-15-380-19**

MOVED by Councillor Rennie that Council give second reading to Bylaw 525/19 – Chief Administrative Officer Bylaw.

UNANIMOUSLY CARRIED

**C-15-381-19**

MOVED by Councillor McQueen that Council give third reading to Bylaw 525/19 – Chief Administrative Officer Bylaw.

UNANIMOUSLY CARRIED

**BYLAW 526/19 – INTERMUNICIPAL COLLABORATION FRAMEWORK WITH WESTLOCK COUNTY**

**C-15-382-19**

MOVED by Councillor Prestidge that Council give first reading to Bylaw 526/19 – ICF Bylaw with Westlock County.

UNANIMOUSLY CARRIED

**C-15-383-19**

MOVED by Councillor Bonnett that Council give second reading to Bylaw 526/19 – ICF Bylaw with Westlock County.

UNANIMOUSLY CARRIED

**C-15-384-19**

MOVED by Councillor Rennie that Council proceed to third and final reading of Bylaw 526/19.

UNANIMOUSLY CARRIED

**C-15-385-19**

MOVED by Councillor Kluin that Council give third reading to Bylaw 526/19 – ICF Bylaw with Westlock County.

UNANIMOUSLY CARRIED

**BYLAW 527/19 – OPERATING LINE OF CREDIT**

**C-15-386-19**

MOVED by Councillor Bonnett that Council give first reading to Bylaw 527/19 – Operating Line of Credit.

UNANIMOUSLY CARRIED

**C-15-387-19**

MOVED by Councillor McQueen that Council give second reading to Bylaw 527/19.

UNANIMOUSLY CARRIED

**C-15-388-19**

MOVED by Councillor Prestidge that Council proceed to third and final reading of Bylaw 527/19.

UNANIMOUSLY CARRIED

**C-15-389-19**

MOVED by Councillor Burrows that Council give third reading to Bylaw 527/19 – Operating Line of Credit.

UNANIMOUSLY CARRIED

**BYLAW 528/19 – SCHEDULE OF FEES**

**C-15-390-19**

MOVED by Councillor Prestidge that Council give first reading to Bylaw 528/19 – Schedule of Fees.

UNANIMOUSLY CARRIED

**C-15-391-19**

MOVED by Councillor Rennie that Council give second reading to Bylaw 528/19.

UNANIMOUSLY CARRIED

**C-15-392-19**

MOVED by Councillor Bonnett that Council proceed to third and final reading of Bylaw 528/19.

UNANIMOUSLY CARRIED

**C-15-393-19**

MOVED by Councillor Burrows that Council give third reading to Bylaw 528/19 – Schedule of Fees.

UNANIMOUSLY CARRIED

**NEW BUSINESS: COUNCIL INVITATIONS**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-394-19**

MOVED by Councillor Kluin that Council accept the Whitecourt & District Chamber of Commerce annual golf tournament on Friday, June 21, 2019 at the Whitecourt Golf & Country Club as information.

UNANIMOUSLY CARRIED

**C-15-395-19**

MOVED by Councillor Rennie that Council authorize Councillors McQueen and Burrows to attend the Alberta CARE Conference in Peace River on September 4-6, 2019.

UNANIMOUSLY CARRIED

**C-15-396-19**

MOVED by Councillor Rennie that Council authorize Mayor Govenlock to attend St. Joseph's 2019 High School Graduation Ceremony on Friday, June 28, 2019 at 12 p.m.

UNANIMOUSLY CARRIED

**C-15-397-19**

MOVED by Councillor Kluin that Council ratify Mayor Govenlock, and Councillor McQueen and Kluin's attendance at the Goose Lake Fire Hall Open House on June 8, 2019.

UNANIMOUSLY CARRIED

**C-15-398-19**

MOVED by Councillor Prestidge that Council authorize Council's attendance at the COPA for Kids on Saturday, June 22, 2019.

UNANIMOUSLY CARRIED

**C-15-399-19**

MOVED by Councillor Rennie that Council authorize Councillor Rennie to attend the National Indigenous Peoples Day celebration on June 21, 2019 at Rotary Park.

UNANIMOUSLY CARRIED

**C-15-400-19**

MOVED by Councillor McQueen that Council authorize Councillor Rennie to attend the Relay for Life events taking place on Saturday, June 22, 2019.

UNANIMOUSLY CARRIED

**C-15-401-19**

MOVED by Councillor Kluin that Council authorize Councillors McQueen, Bonnett and Prestidge to attend the Retirement Event for the Blue Ridge Librarian on Tuesday, June 18, 2019 in Blue Ridge.

UNANIMOUSLY CARRIED

**DELEGATION(S)**

**STARS AIR AMBULANCE**

Introductions made by Council, Staff and STARS.

Glenda Farnden, Senior Municipal Relations Liaison for STARS provided council with a presentation and update on STARS, including a breakdown on number of missions within Woodlands County, funding efforts, as well as the plans in place to replace the current fleet.

**C-15-402-19**

MOVED by Councillor Kluin that Council accept the STARS presentation and discussion as information.

UNANIMOUSLY CARRIED

**RECESS:**

Mayor Govenlock recessed the meeting at 10:48 a.m.

**RECONVENE**

Mayor Govenlock reconvened the meeting at 10:56 a.m.

**DRAFT STRATEGIC PLAN 2019 - 2022**

**C-15-403-19**

MOVED by Councillor Kluin that Council invite Transitional Solution consultants to attend the July 2, 2019 Council meeting for formal presentation and adoption of the Strategic Plan 2019-2022.

UNANIMOUSLY CARRIED

**RR590 SLOPE STABLIZATION**

**C-15-404-19**

MOVED by Councillor McQueen that Council approve the \$20,000 unbudgeted expenditure of the Twp. Rd. 590 slope stabilization investigation and that it be funded from the "Working Capital Reserve" and that the services of "LWL Engineering Ltd" be obtained to conduct the slope stabilization investigation.

UNANIMOUSLY CARRIED

**CORRES-  
PONDENCE &  
INFORMATION:**

**C-15-405-19**

MOVED by Councillor Burrows that Council provide a copy of the email regarding the fence by the airport to Administration and further direct Administration to report back to Council.

UNANIMOUSLY CARRIED

**C-15-406-19**

MOVED by Councillor Bonnett that Council accept the correspondence discussion as information.

UNANIMOUSLY CARRIED

**POINTS TO CAPTURE**

**C-15-407-19**

MOVED by Councillor Burrows that Council accept:

- 5.1 – STARS;

as the points to capture from the June 18, 2019, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &  
QUESTIONS  
FROM MEMBERS  
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

**C-15-408-19**

MOVED by Councillor Burrows that Council accept the Councillor's reports for June 18, 2019, as information.

UNANIMOUSLY CARRIED

**RECESS:**

Mayor Govenlock recessed the meeting at 12:06 p.m.

**RECONVENE**

Mayor Govenlock reconvened the meeting at 12:55 p.m.

**COMMITTEE OF  
THE WHOLE:**

**C-15-409-19**

MOVED by Councillor Rennie that Council move to a closed session at 12:55 p.m. in accordance with sections 21, 23, 24 & 27 of FOIP for agenda item:

- 11.1 Legal Files;
- 11.2 Forest Interpretive Centre;
- 11.3 Tax Sharing Agreement;
- 11.4 Response to the Town of Whitecourt; and
- 11.5 CAO Operations Overview

UNANIMOUSLY CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Joan Slootweg and Shannon Wharton

Councillor Burrows declared a conflict to an item included with agenda item 11.1 and left the meeting at 1:04 p.m.

Councillor Burrows returned to the meeting at 1:09 p.m.

**C-15-410-19**

MOVED by Councillor Prestidge that Council return to the public meeting at 2:19 p.m.

UNANIMOUSLY CARRIED

**LEGAL FILES**

**C-15-411-19**

MOVED by Councillor Bonnett that Council accept the Legal File briefings as information.

UNANIMOUSLY CARRIED

## **FOREST INTERPRETIVE CENTRE**

### **C-15-412-19**

MOVED by Councillor Kluin that Council direct Administration to get legal advice regarding the Forest Interpretive Centre and report back to Council.

UNANIMOUSLY CARRIED

## **TAX REVENUE SHARING AGREEMENT**

### **C-15-413-19**

MOVED by Councillor Kluin that Council provide written notice to the Town of Whitecourt to terminate the 2010 tax revenue sharing agreement.

UNANIMOUSLY CARRIED

## **LETTER FROM THE TOWN ON ICF COMMITTEE**

### **C-15-414-19**

MOVED by Councillor Prestidge that Council accept the June 10, 2019 letter from the Town on the ICF Committee as information.

UNANIMOUSLY CARRIED

## **CAO OPERATIONS OVERVIEW**

### **C-15-415-19**

MOVED by Councillor Rennie that Council accept the CAO Operations Overview as information.

UNANIMOUSLY CARRIED

### **C-15-416-19**

MOVED by Councillor Rennie that Council move to a closed session at 2:20 p.m. in accordance with sections 19 of FOIP for agenda item:  
11.6 Code of Conduct

UNANIMOUSLY CARRIED

### **C-15-417-19**

MOVED by Councillor Kluin that Council return to the public meeting at 2:48 p.m.

UNANIMOUSLY CARRIED



**CODE OF CONDUCT**

**C-15-418-19**

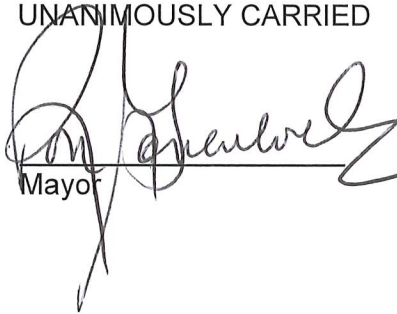
MOVED by Councillor Burrows that Council accept the Code of Conduct discussions as information.


UNANIMOUSLY CARRIED

**ADJOURNMENT: C-15-419-19**

MOVED by Councillor McQueen that Council adjourn the meeting at 2:49 p.m.

UNANIMOUSLY CARRIED

  
Mayor

  
Secretary

