

**COUNCIL MINUTES  
WOODLANDS COUNTY  
December 3, 2019**

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The regular meeting of the Council for Woodlands County held on Tuesday, December 3, 2019, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7:00 p.m.

**MEMBERS  
PRESENT:**

J. Burrows  
D. McQueen

R. Govenlock  
B. Prestidge

D. Kluin  
J. Rennie

**IN  
ATTENDANCE:**

G. Frank, Interim Chief Administrative Officer  
S. Wharton, Executive Assistant  
A. Bachand, Director Infrastructure  
J. Sloomweg, Manager Planning & Development  
K. Scott, Communication Coordinator  
K. Berger, Barrhead Leader  
H. Smit, Board Chair, YRL  
K. Palichuk, Director, YRL  
W. Sear Ilnicki, Deputy Director, YRL

**CALLED  
TO ORDER:**

Mayor Burrows called the meeting to order at 7:00 p.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

**Add:**

New Business:

- 8.5 Letter of Support for Healthcare Expansion
- 8.6 BARCC Request

Committee of the Whole:

- 11.3 Intermunicipal Discussion Update

**C-15-779-19**

MOVED by Councillor Rennie that Council adopt the December 3, 2019 agenda as amended.

CARRIED



**ADOPTION OF  
MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 19, 2019**

**C-15-780-19**

MOVED by Councillor McQueen that Council adopt the minutes of the November 19, 2019, regular Council meeting as presented.

CARRIED

Presiding Officer's Initials   
Designated Officer's Initials 

**SPECIAL COUNCIL MEETING MINUTES OF NOVEMBER 22, 2019**

**C-15-781-19**

MOVED by Councillor Kluin that Council adopt the minutes of the November 22, 2019, special Council meeting as presented.

CARRIED

**BYLAW(S):**

**BYLAW 532/19 – INTERMUNICIPAL COLLABORATION FRAMEWORK WITH MUNICIPAL DISTRICT OF GREENVIEW**

**C-15-782-19**

MOVED by Councillor Govenlock that Council give first reading to Bylaw 532/19 – ICF Bylaw with MD of Greenview.

CARRIED

**C-15-783-19**

MOVED by Councillor Prestidge that Council give second reading to Bylaw 532/19 –ICF Bylaw with MD of Greenview.

CARRIED

**C-15-784-19**

MOVED by Councillor Kluin that Council proceed to third and final reading to Bylaw 532/19 – ICF Bylaw with MD of Greenview.

UNANIMOUSLY CARRIED

**C-15-785-19**

MOVED by Councillor Rennie that Council give third reading to Bylaw 532/19 –ICF Bylaw with MD of Greenview.

CARRIED

**DELEGATION(S):**

**YELLOWHEAD REGIONAL LIBRARY**

**C-15-786-19**

MOVED by Councillor McQueen that Council accept the presentation from Yellowhead Regional Library as information.

CARRIED

**NEW BUSINESS: COUNCIL INVITATIONS**

**C-15-787-19**

MOVED by Councillor Rennie that Council approve Council to attend Eastlink Park's New Year's Eve Celebration on December 31, 2019.

CARRIED

**ROAD MAINTENANCE POLICES**

**C-15-788-19**

MOVED by Councillor McQueen that Council receive road maintenance policies 3221, 3222 & 3223 and that the service levels be reviewed in conjunction with the 2020 budgets.

CARRIED

**AIRPORT MASTER PLAN**

**C-15-789-19**

MOVED by Councillor Kluin that Council accept the Airport Master Plan report as information and further have administration bring the RFP results received to update the Whitecourt Airport Master Plan to the December 17<sup>th</sup> Council Meeting.

CARRIED

**DIVISIONAL BOUNDARY REVIEW**

**C-15-790-19**

MOVED by Councillor Kluin that Council direct administration to review the divisional boundary on RR 121 between division 3 and 4 only.

CARRIED

**LETTER OF SUPPORT FOR HEALTHCARE EXPANSION**

**C-15-791-19**

MOVED by Councillor Rennie that Council direct Administration to schedule a Joint Liaison meeting to discuss the Healthcare support letter followed by a Christmas Supper with both Councils.

CARRIED

**BARCC REQUEST**

**C-15-792-19**

MOVED by Councillor McQueen that Council direct Administration to prepare an RFD regarding the BARCC request for the next meeting.

CARRIED

**CORRES-  
PONDENCE &  
INFORMATION:**

**POINTS TO CAPTURE**

**C-15-793-19**

MOVED by Councillor Kluin that Council accept:

- 5.1 – Yellowhead Regional Library;

as the points to capture from the December 3, 2019, Council meeting.

CARRIED

**INFORMATION ITEMS**

**C-15-794-19**

MOVED by Councillor Rennie that Council accept the information package dated 9 October 2019 as circulated.

CARRIED

**REPORTS &  
QUESTIONS  
FROM MEMBERS  
OF COUNCIL:**

**C-15-795-19**

MOVED by Councillor McQueen that Council accept the Councillor's reports for December 3, 2019, as information.

CARRIED

**RECESS:**

Mayor Burrows recessed the meeting at 8:57 p.m.

**RECONVENE**

Mayor Burrows reconvened the meeting at 9:04 p.m.



**COMMITTEE OF  
THE WHOLE:**

**C-15-796-19**

MOVED by Councillor Prestidge that Council move to a closed session at 9:05 p.m. in accordance with sections 23, and 24 of FOIP for agenda items:

- 11.1 Briefing – TWP 590 Slope Stabilization;
- 11.1 CAO Operations Overview;
- 11.1 Intermunicipal Collaboration Discussions Update.

CARRIED

Presiding Officer's Initials   
Designated Officer's Initials 

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Andre Bachand, Joan Sloomweg, Shannon Wharton and Koren Scott.

**C-15-797-19**

MOVED by Councillor Rennie that Council return to the public meeting at 10:24 p.m.

CARRIED

No public present at 10:24 p.m.

**BRIEFING – TWP 590 SLOPE STABILIZATION**

**C-15-798-19**

MOVED by Councillor Rennie that Council direct Administration to obtain legal advice as to the next steps.

CARRIED

**C-15-799-19**

MOVED by Councillor Rennie that Council direct Administration to continue looking at repair options.

CARRIED

**CAO OPERATIONS OVERVIEW**

**C-15-800-19**

MOVED by Councillor Prestidge that Council accept the CAO Operations Report as information.

CARRIED

**INTERMUNICIPAL COLLABORATION DISCUSSIONS**

**C-15-801-19**

MOVED by Councillor Kluin that Council approve sending the thank you letter from Mayor Burrows to the Minister of Municipal Affairs.

CARRIED

**C-15-802-19**

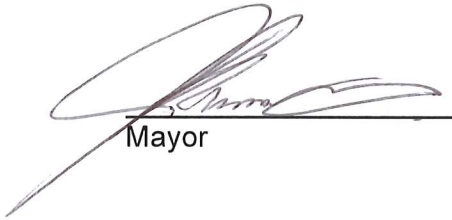
MOVED by Councillor Kluin that Council accept the Intermunicipal Collaboration Discussion update as information.

CARRIED

**ADJOURNMENT: C-15-803-19**

MOVED by Councillor McQueen that Council adjourn the meeting at 10:26 p.m.

CARRIED

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Designated Officer