

**COUNCIL MINUTES
WOODLANDS COUNTY
August 16, 2016**

The regular meeting of the Council for Woodlands County was held Tuesday, August 16, 2016, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett
J. Rennie
R. Govenlock (10:06 a.m. – 10:11 a.m.)
D. Kluin
D. McQueen
C. Merrifield
D. Pritchard

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
L. Renfert, Recording Secretary
G. Frank, Director Planning & Community Services
S. Oberg, Director Corporate Services
B. Lacasse, Director Infrastructure Services
D. Fortin, Manager Agriculture Services
K. Berger, Barrhead Leader (9:56 a.m.)

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:30 a.m.

**ADOPTION
OF AGENDA:**

C-15-516-16

MOVED by Councillor Kluin that Council adopt the August 16, 2016, agenda as presented.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF AUGUST 16, 2016

C-15-517-16

MOVED by Councillor McQueen that Council adopt the minutes of the August 2, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-518-16

MOVED by Councillor Merrifield that Council authorize the attendance of Council to attend the Northern Gateway Community BBQ on Friday, August 19, 2016 from 4:30 – 6:30 p.m. at Rotary Park Waterpark Gazebo in Whitecourt.

UNANIMOUSLY CARRIED

C-15-519-16

MOVED by Councillor Bonnett that Council authorize the attendance of Council to attend the Millar Western 200 millionth tree planting celebration on September 30, 2016.

UNANIMOUSLY CARRIED

WOODLANDS COUNTY ADMINISTRATION OFFICE ADDITION

C-15-520-16

MOVED by Councillor Merrifield that Council award the construction of the Woodlands County Administration Office Addition and the wash and repainting of existing stucco on the existing building to MakLoc Construction Inc. at a cost of \$1,113,727.00 plus GST to be funded from the working capital reserve.

UNANIMOUSLY CARRIED

REQUEST FROM DEVELOPER OF SUBDIVISION PLAN 142-4321 ON NE 30-59-12-W5M – WOODLANDS BUSINESS PARK

C-15-521-16

MOVED by Councillor Kluin that Council send a letter to the developer of Woodlands Business Park allowing the application to be heard by the Municipal Planning Commission.

IN FAVOR: D. McQueen
C. Merrifield
D. Kluin
S. Bonnett

OPPOSED: D. Pritchard

CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-081-2016 FOR SML 13095
on PT. SE 31, S ½ 32, N ½ 29, SW 33 AND NW 28-60-15-W5M**

C-15-522-16

MOVED by Councillor McQueen that administration advertise and schedule a public hearing for development Permit 15-081-2016 on Pt. SE 31, S ½ 32, N ½ 29, SW 33 AND NW 28-60-15-W5M for the purpose of gravel extraction processes on Tuesday, September 20, 2016 at 10:00 a.m. at the Woodlands County Municipal Office, Council Chambers in Whitecourt, Alberta.

UNANIMOUSLY CARRIED

**WHITECOURT DISTRICT AGRICULTURAL SOCIETY CAPITAL
RESERVE REQUEST**

C-15-523-16

MOVED by Councillor Merrifield that Council forward the Whitecourt District Agricultural Society's request for capital expenditure to purchase a skid steer, end dump trailer and complete other smaller projects to the 2017 budget deliberations.

UNANIMOUSLY CARRIED

OPTIONS TO INVOICE FOR INCIDENT RESPONSE

C-15-524-16

MOVED by Councillor Kluin that the Council direct administration to prepare an amendment to Bylaw 456/15, Establishing Fire Protection and Emergency Services to allow Woodlands County to recover costs for all motor vehicle accidents within all areas of the County.

UNANIMOUSLY CARRIED

FORT ASSINIBOINE HAMLET WALKING TRAILS – WEST OF HAMLET

C-15-525-16

MOVED by Councillor McQueen that Council accept the update for the stage 1 preliminary application with Alberta Transportation for walking trails west of Fort Assiniboine as information.

UNANIMOUSLY CARRIED

RURAL COMMUNICATION UTILITY TOWER PROJECT

C-15-526-16

MOVED by Councillor Bonnett that Council direct administration to report findings back to Council and request a Telus representative to attend a Council meeting in September 2016.

UNANIMOUSLY CARRIED

VETERANS AVE. (BLUE RIDGE) – PAVING AND CONCRETE WORKS

C-15-527-16

MOVED by Councillor Pritchard that Council award the Veterans Avenue paving and concrete works to E. Construction at a total price of \$582,651.25 plus GST.

UNANIMOUSLY CARRIED

BF 79268, CHRISTMAS CREEK BRIDGE EVALUATION

C-15-528-16

MOVED by Councillor McQueen that Council accept the BF 79268 Christmas Creek Bridge Evaluation report as presented and direct administration to bring forward the Option 1 costs of \$84,800.00 to the 2017 budget.

UNANIMOUSLY CARRIED

COMMUNITY GARDEN

C-15-529-16

MOVED by Councillor Kluin that Council direct administration to proceed with surveying the community of Fort Assiniboine with regard to interest in a community garden 20' x 20' plot for \$35.00 per year and include appendix 'A' with the letter.

UNANIMOUSLY CARRIED

**CORRES-
PONDENCE &
INFORMATION:**

POINTS TO CAPTURE

C-15-530-16

MOVED by Councillor Merrifield that Council accept:

- 7.2 – Woodlands County Administration Office Addition;
- 7.7 – Fort Assiniboine Hamlet Walking Trails – West of Hamlet;

- 7.9 – Veterans Avenue – Blue Ridge Paving and Concrete Works; and
- 7.10 – Community Garden.

as the points to capture from the August 16, 2016, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-531-16

MOVED by Councillor Pritchard that Council accept the Councillor's reports as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-532-16

MOVED by Councillor Govenlock that Council adjourn the meeting at 10:11 a.m.

UNANIMOUSLY CARRIED

Mayor

Secretary