

**COUNCIL MINUTES  
WOODLANDS COUNTY  
September 6, 2016**

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The regular meeting of the Council for Woodlands County was held Tuesday, September 6, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS**

**PRESENT:**

J. Rennie  
R. Govenlock  
D. Kluin  
D. McQueen  
D. Pritchard  
C. Merrifield

**ABSENT:**

S. Bonnett

**IN**

**ATTENDANCE:**

L. Mercier, Chief Administrative Officer  
S. Wharton, Executive Assistant  
J. Slootweg, Manager, Planning & Development  
B. Kerton, Barrhead Leader  
A. Wolter  
S. Obenauer  
Y. Obenauer  
J. Quiyley  
P. Shrode  
C. Hodgson  
L. Hodgson  
J. Misan  
D. Misan  
A. Swanson  
R. Stanley

**CALLED**

**TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION**

**OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

**Add:**

7.15 Alto Awards  
7.16 Canadian Voyageur Brigade Tour

Committee of the Whole:

10.1 Operations Update

Presiding Officer's Initials \_\_\_\_\_  
Designated Officer's Initials \_\_\_\_\_

**C-15-533-16**

MOVED by Councillor Kluin that Council adopt the September 6, 2016, agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF AUGUST 16, 2016**

**C-15-534-16**

MOVED by Councillor McQueen that Council adopt the minutes of the August 16, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

**BYLAW(S)**

**BYLAW 488/16 – FIRE PROTECTION – COST RECOVERY**

Discussion ensued regarding options to possibly exclude residential and commercial properties.

**C-15-535-16**

MOVED by Councillor Merrifield that Council direct administration to bring Bylaw 488/16 back with other options including information on how insurance deals with costs relating to accidents.

UNANIMOUSLY CARRIED

**NEW BUSINESS: COUNCIL INVITATIONS**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-536-16**

MOVED by Councillor Pritchard that Council authorize the attendance of Mayor Rennie to attend the 50<sup>th</sup> Anniversary celebration for Jacqueline and Wayne Handspiker on Saturday, September 10<sup>th</sup> at 6 pm at the Senior Circle in Whitecourt.

UNANIMOUSLY CARRIED

**C-15-537-16**

MOVED by Councillor Govenlock that Council ratify the attendance of Council at the Blue Ridge Library Sod Turning held on Monday, August 29<sup>th</sup> at 2 pm in Blue Ridge.

UNANIMOUSLY CARRIED

**C-15-538-16**

MOVED by Councillor Pritchard that Council ratify the attendance of Councillor Govenlock at the Whitecourt & District Chamber of Commerce Industry Tour on August 18, 2016.

UNANIMOUSLY CARRIED

**C-15-539-16**

MOVED by Councillor Kluin that Council authorizes the attendance of Councillor Pritchard to participate in the Whitecourt ATV Club's first Media Ride taking place on Saturday, September 10, 2016 at the Windfall Town Site.

UNANIMOUSLY CARRIED

**C-15-540-16**

MOVED by Councillor Pritchard that Council authorizes the attendance of Councillor Govenlock to attend the 50<sup>th</sup> Anniversary celebration for the Friends of Whitecourt Society (Healthcare Auxiliary) at the Whitecourt Golf & Country Club on Sunday, September 18, 2016.

UNANIMOUSLY CARRIED

**C-15-541-16**

MOVED by Councillor Merrifield that Council authorizes the attendance of Councillor Pritchard to attend the 5<sup>th</sup> annual Whitecourt Family Violence Awareness Dinner event on Thursday, October 6 at St. Joseph Parish Hall.

UNANIMOUSLY CARRIED

**C-15-542-16**

MOVED by Councillor Govenlock that Council authorizes the attendance of Councillors Kluin, McQueen and Pritchard to attend the Alberta Wood Waste Recycling, Bio-economy Utilization Industry Workshop & Expo on Saturday, October 1, 2016 in Red Deer.

UNANIMOUSLY CARRIED

**2016 ORGANIZATIONAL MEETING DATE & TIME**

**C-15-543-16**

MOVED by Councillor Merrifield that Council schedule the annual Organizational meeting for October 18<sup>th</sup> at the Regional Municipal Office in Fort Assiniboine commencing at 9:00 am.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-086-2016 FOR SML 130121 ON PT. SE & SW 5-61-15 W5M AND NW 32-60-15 W5M**

**C-15-544-16**

MOVED by Councillor McQueen that administration advertise and schedule a public hearing for Development Permit 15-086-2016 on Pt. SE & SW 5-61-15 W5M and NW 32-60-15 W5M. for the purpose of gravel extraction processes on Tuesday, November 1, 2016 at 7:15 pm at the Whitecourt Country Office, Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

**2016 SMALL BUSINESS WEEK EVENTS**

**C-15-545-16**

MOVED by Councillor Kluin that Council authorize Council to attend the Small Business Week Events.

UNANIMOUSLY CARRIED

**BF 71315 – HWY 33 BRIDGE BYPASS OPTIONS, FORT ASSINIBOINE**

**C-15-546-16**

MOVED by Councillor Kluin that council direct administration to send a letter to Alberta Transportation regarding the safety concerns on the cabling system being used on the roads and approaches.

UNANIMOUSLY CARRIED

**PUBLIC HEARING: 7:15 P.M. – BYLAW 484/16 – CR TO RI LAND USE AMENDMENT APPLICATION 2016LUA-01 PT. SE 24-59-13 W5M**

Mayor Rennie declared the public hearing for Bylaw 484/16 open at 7:17 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on proposed Bylaw 484/16.

Mayor Rennie declared the public hearing for Bylaw 484/16 closed at 7:17 p.m.

**NEW BUSINESS: AIRSIDE SUBDIVISION HANGAR DEVELOPMENT PHASE 1**  
(Con't)

**C-15-547-16**

MOVED by Councillor Govenlock that Council accept the Airside Subdivision Hangar Development Phase 1 report as presented and direct administration to take the report to the Airport Advisory Committee.

UNANIMOUSLY CARRIED

**PUBLIC HEARING: 7:20 P.M. – BYLAW 485/16 AMENDING MUNICIPAL DEVELOPMENT PLAN BYLAW 407/13 – LAND USE AMENDMENT APPLICATION 2016LUA01 – PT. SE 24-59-13 W5M**

Mayor Rennie declared the public hearing for Bylaw 485/16 open at 7:26 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on proposed Bylaw 485/16.

Mayor Rennie declared the public hearing for Bylaw 485/16 closed at 7:26 p.m.

**7:25 P.M. – DEVELOPMENT PERMIT 15-069-2016 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) SML 110017 ON PT. NW & NE 3, NE 4, SE 9 AND SW 10-60-13 W5M**

Mayor Rennie declared the public hearing to review Development Permit 15-069-2016 open at 7:27 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on the proposed Development Permit 15-069-2016.

Mayor Rennie declared the public hearing for Development Permit 15-069-2016 closed at 7:27 p.m.

**NEW BUSINESS: 2016 ROAD MAINTENANCE PROJECT UPDATE**

(Con't)

**C-15-548-16**

MOVED by Councillor McQueen that Council accept the 2016 Road Maintenance Project Update report as presented.

UNANIMOUSLY CARRIED

**PUBLIC HEARING: 7:30 P.M. – DEVELOPMENT PERMIT APPLICATION 15-072-2016 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) SML 140052 ON PT. SW, NE & NW 18 & SE 19-59-18 W5M**

Mayor Rennie declared the public hearing to review Development Permit 15-072-2016 open at 7:33 p.m.

Joan Sloomweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on the proposed Development Permit 15-072-2016.

Mayor Rennie declared the public hearing for Development Permit 15-072-2016 closed at 7:34 p.m.

**NEW BUSINESS: ARTS & CULTURE CENTRE**

(Con't)

**C-15-549-16**

MOVED by Councillor Govenlock that Council approve the unbudgeted expenditure of \$11,160 for the schematic design for the proposed Arts & Culture Centre.

UNANIMOUSLY CARRIED

**ACCURATE ASSESSMENT GROUP CONTRACT EXTENSION**

**C-15-550-16**

MOVED by Councillor Merrifield that Council approves extending the assessment contract with Accurate Assessment for a one year term.

UNANIMOUSLY CARRIED

**PUBLIC HEARING: 7:35 P.M. – BYLAW 487/16 – CR TO CRB LAND USE AMENDMENT  
APPLICATION 2016LUA-02-SE 28-58-13 W5M**

Mayor Rennie declared the public hearing for Bylaw 487/16 open at 7:37 p.m.

Joan Sloopweg, Manager Planning & Development, reported that three additional submissions were received as well as those already in the package.

Mayor Rennie opened the floor for verbal submissions on proposed Bylaw 487/16.

Craig Hodgson advised that he lives approximately 30 metres from the proposed parcel and is against the change from CR to CRB. He indicated he has same concerns as last year when the application was denied. He does not feel the application has changed. It does not address the harmful effects on roads, noise issues, nor are any additional solutions given to these concerns. He further indicated that council should re-exam the CRB district as feels this new district has caused more problems than it has eliminated. He also indicated that an application should have to demonstrate a real change and solutions to concerns when reapplying or residents simply end up having to do this process over and over every year. He also stated that his family moved to this area because it was zoned CR otherwise they would not have purchased in the area.

John Misan indicated he lives north of the property and has lived in the area for 27 years and is not in favour of CR to CRB. He reiterated his concerns from his letters which included surface water, fire pond, traffic, noise, road issues, distance from Whitecourt, and no restriction on types of trucks allowed. He also referenced a letter from AESRD, Bruce Van Os wherein concerns of residential development in the area were raised which the application would surpass. He advised that he is happy with the CR zone and feels that CRB should not be allowed.

Lori Hodgson advised she has lived beside the proposed development for the last 5 years and is opposed to the rezoning. She also referenced Alberta Environment's letter of concern regarding 12 additional lots wherein the applicant's plan proposes 20 lots. She questioned why this new application has utilized all the same form letters that were submitted in 2015 with an additional 5 form letters that cross out the 2015 date indicating 2016. She stated that a lite industrial area will make it less attractive, will negatively affect the property values and feels that the area is just as much an asset being zoned CR as it would be if CRB. She further indicated that all surrounding properties were zoned either CR or Ag when they purchased 5 years ago, and stated that no one wants to live by an industrial park.

Robert Stanley advised that he is the applicant and feels that there is a misconception regarding the proposed subdivision. He stated the lots will

be small, a place to work, live & play, and run a small mom & pop business. Anyone wanting to build a large lot he would encourage them to move & build in Whitecourt, as he did with his business once it was bigger. He thinks the impact will be minimal and that he has already proposed using double the set back that is required in the County bylaw. He said the development would be done right and picked that area, as there are only three neighbours.

John Misan further stated that the property should be left CR as this zone still allows people to build a small shop and have two trucks.

Mayor Rennie declared the public hearing for Bylaw 487/16 closed at 8:11 p.m.

**NEW BUSINESS: SCHEDULE COUNCIL RETREAT**

(Con't)

**C-15-551-16**

MOVED by Councillor Pritchard that Council schedule a council retreat on October 26<sup>th</sup> from 9 am to 12 pm at the Municipal Office in Whitecourt to review any issues, priorities, goals and objectives.

UNANIMOUSLY CARRIED

**MUSCULAR DYSTROPHY AWARENESS MONTH**

**C-15-552-16**

MOVED by Councillor McQueen that Council proclaim September as Muscular Dystrophy Awareness Month within Woodlands County.

UNANIMOUSLY CARRIED

**INSURANCE EXCHANGE SUBSCRIBER AGREEMENT**

**C-15-553-16**

MOVED by Councillor Kluin that Council adopts the Genesis Reciprocal Insurance Exchange Subscriber Agreement as presented and direct Administration to submit signed contract to AAMDC.

UNANIMOUSLY CARRIED



**RESOLUTION FOR AAMDC TO SUPPORT THE NORTHERN GATEWAY PIPELINE PROJECT**

**C-15-554-16**

MOVED by Councillor Govenlock that the Council direct administration to draft a support resolution for the next meeting for the Northern Gateway Pipeline Project to be forwarded to AAMDC as a resolution at the fall conference.

UNANIMOUSLY CARRIED

**CANADA'S INTERNATIONAL TRADE COMMITTEE**

**C-15-555-16**

MOVED by Councillor McQueen that Council ratify Mayor Rennie and Councillor Merrifield meeting with Randy Hobach, Vice Chair of Canada's International Trade Committee.

UNANIMOUSLY CARRIED

**ALTO AWARD**

Administration advised that Woodlands County has an opportunity to apply for an Alto award for the Bring It Tour in the category of a 2016 Marketing Excellence Campaign or Project Budget up to \$10,000.00.

**C-15-556-16**

MOVED by Councillor Merrifield that Council direct administration to apply for the Alto award in the category of 2016 Marketing Excellence Campaign or Project Budget up to \$10,000.00 for the Bring it Tour.

UNANIMOUSLY CARRIED

**CANADIAN VOYAGEUR BRIGADE TOUR**

The Canadian Voyageur Brigade Tour will be taking place for Canada's 150<sup>th</sup> birthday celebration in 2017.

**C-15-557-16**

MOVED by Councillor Kluin that Council direct administration to invite Bernie Kreiner as a delegation to a council meeting to make a presentation to outline the plans relating to the Canadian Voyageur Brigade Tour.

UNANIMOUSLY CARRIED

**CORRESPONDENCE & INFORMATION:**

**POINTS TO CAPTURE**

**C-15-558-16**

MOVED by Councillor Pritchard that Council accept:

- 7.4 – 2016 Small Business Week Events;
- 7.5. – BF 71315 – Hwy 33 Bridge Bypass Options, Fort Assiniboine;
- 7.8 – Arts & Culture Centre;
- 7.11 – Muscular Dystrophy Awareness Month;
- 7.13 – Resolution for AAMDC to Support the Northern Gateway Pipeline; and
- 7.16 – Canadian Voyageur Brigade Tour.

as the points to capture from the September 6, 2016, Council meeting.

UNANIMOUSLY CARRIED

**INFORMATION ITEMS**

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

**C-15-559-16**

MOVED by Councillor Pritchard that Council accepts the information package dated 30 August 2016 as circulated.

UNANIMOUSLY CARRIED

**RECESS:** Mayor Rennie recessed the meeting at 8:23 p.m.

**RECONVENED:** Mayor Rennie reconvened the meeting at 8:29 p.m.

**REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended items discussed included review and expectations regarding mowing contract, GROWTH awards to be presented at business Gala, thanks to Woodlands County for sponsoring Hamlet Hoedown breakfast, Party in the Park attendance and possible dates for a Town & County retreat.

**C-15-560-16**

MOVED by Councillor Pritchard that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF  
THE WHOLE:**

**C-15-561-16**

MOVED by Councillor McQueen that Council move to an in-camera session at 8:37 p.m.

UNANIMOUSLY CARRIED

**C-15-562-16**

MOVED by Councillor Merrifield that Council come out of camera at 9:02 p.m.

UNANIMOUSLY CARRIED

**OPERATION UPDATE**

**C-15-563-16**

MOVED by Councillor Kluin that Council accept the Operation Update report as information.

UNANIMOUSLY CARRIED

**ADJOURNMENT: C-15-564-16**

MOVED by Councillor McQueen that Council adjourn the meeting at 9:03 p.m.

UNANIMOUSLY CARRIED

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Mayor

\_\_\_\_\_  
Secretary