

Title: Gravel Inventory Control

Policy No: 3206

Approval: County Council
Effective Date: January 1, 1994



Supersedes Policy No:

Policy Statement: To provide for control of gravel inventories.

1. The Director of Infrastructure Services will provide the Director of Corporate Services with an evaluated inventory of the gravel for each pit by December 15th.
2. The Treasurer will compare the evaluated inventory to the municipal accounting records of the gravel on hand. Discrepancies will be reported immediately to the Director of Infrastructure Services who will review the necessary accounting records and if the discrepancy is not located, a survey of the identified pits will be done by a third party.
3. The Director of Infrastructure Services may have up to 50% of the stockpile sites per year measured by a third party to confirm the accuracy of our asset.
4. The Director of Infrastructure Services may provide additional controls as deemed necessary for the general use, storage and distribution of the gravel. This could include the use of a scale, signing, or the installation of gates and fences. In addition, municipal loaders will be encouraged to make a visible border around the pits in order to minimize theft.
5. All costs associated with the production of gravel will be charged to the gravel inventories. These items include crushing, royalties, mining operations, and reclamation costs. The gravel will be charged out at the rate established by the Director of Corporate Services based on the County's cost to produce the gravel. Any gains from this operation will be accumulated in a gravel reserve account to cover the costs of future land purchases and land restoration.